

EXTRAORDINARY

GOVERNMENT OF FIJI GAZETTE SUPPLEMENT

No. 37

THURSDAY, 14th SEPTEMBER

2017

[LEGAL NOTICE NO. 84]

CENSUS ACT 1946

Census Regulations 2017

In exercise of the powers conferred upon me by section 5 of the Census Act 1946, I hereby make these Regulations—

Short title and commencement

- 1.—(1) These Regulations may be cited as the Census Regulations 2017.
- (2) These Regulations are deemed to have come into force on 1 April 2017.

Interpretation

2. In these Regulations, unless the context otherwise requires—

“Act” means the Census Act 1946;

“area coordinator” means a person appointed under regulation 4(1) or 11;

“assigned area” means the area assigned to an area coordinator by the Census Commissioner for which the area coordinator must carry out his or her functions under these Regulations;

“authorised officer” means any person appointed by the Census Commissioner to assist in the collection of statistical information in relation to the census;

“census” means the official count of the inhabitants of the Republic of Fiji—

(a) who are present in the Republic of Fiji on census night; and

(b) which takes place in accordance with the Census Order 2016;

“Census Commissioner” means the Census Commissioner appointed under section 2 of the Act;

“census night” means 12.00 am on 17 September 2017;

“dwelling” means any place in which a person is present on census night and any place which is wholly or partly used for human habitation on census night, including—

(a) any building, erection, tenement or part thereof used wholly or partly for human habitation;

(b) any hotel, lodging house, boarding house or club;

(c) any prison, police station, barracks, school and any public or private charitable, religious, educational, health or other institution; and

(d) any ship within the exclusive economic zone of Fiji;

“enumerator” means a person appointed under regulation 5(1);

“GPS” means the Global Positioning System;

“head of household” means any person who is the head of a household and who may be present at the dwelling on census night;

“headquarters” means the office of the Fiji Bureau of Statistics in Suva, Nadi, Ba or Labasa;

“occupier” means the person who has overall responsibility of a non-private dwelling, including—

- (a) the manager, director, secretary or other executive officer of a hotel, lodging house, boarding house or club;
- (b) the head or other person in charge of an institution; or
- (c) the master or other person in charge of a ship;

“superintendent of census” means a person appointed under regulation 3(1); and

“supervisor” means a person appointed under regulation 6(1).

Superintendent of census

3.—(1) The Census Commissioner may, with the approval of the Minister, appoint any of the following persons as a superintendent of census—

- (a) provincial administrators;
- (b) assistant provincial administrators;
- (c) district officers;
- (d) assistant district officers; and
- (e) any other civil servant.

(2) A superintendent of census has overall administrative responsibility of the census in his or her assigned district or province.

Area coordinators

4.—(1) The Census Commissioner may, with the approval of the Minister, appoint any person to be an area coordinator.

(2) An area coordinator must—

- (a) ensure that any supervisor or enumerator allocated to the area coordinator’s assigned area is adequately trained to conduct the census;
- (b) ensure that an enumerator allocated to the area coordinator’s assigned area collects statistical information in relation to the census from each dwelling in the assigned area; and
- (c) provide administrative and operational support to the superintendent of census of the area coordinator’s assigned area.

Enumerators

5.—(1) The Census Commissioner may, with the approval of the Minister, appoint any person to be an enumerator.

(2) An enumerator must collect statistical information in relation to the census as instructed by the area coordinator.

Supervisors

6.—(1) The Census Commissioner may, with the approval of the Minister, appoint any person to be a supervisor.

(2) A supervisor must oversee the work carried out by any enumerator, under his or her responsibility and, as instructed by the area coordinator.

Census questionnaire

7. The census must be undertaken by means of the census questionnaire prescribed in the Schedule.

Particulars to be provided

8.—(1) Subject to regulation 9, a person must—

- (a) to the best of his or her knowledge and belief, provide particulars under the provisions of these Regulations to any authorised officer; or
- (b) take all reasonable steps to ensure that such particulars are provided to any authorised officer on the person's behalf by another person.

(2) Any occupier or head of household must, to the best of the knowledge and belief of the occupier or the head of household, provide the particulars in respect of the occupier or the head of household, and any other person who—

- (a) is present in the dwelling on census night; or
- (b) returns to the dwelling on or before 12.00 pm on 18 September 2017 and has not been enumerated.

Failure or inability to provide particulars

9. A person who is required to provide particulars under the provisions of these Regulations but fails or is unable to do so, must report to a superintendent of census or any authorised officer, who must then record the required particulars of such person.

Power to give directives

10. The Census Commissioner may give directives to any person exercising any function or power under these Regulations in order to—

- (a) give effect to the provisions of the Act and these Regulations; and
- (b) ensure the efficient and effective undertaking of the census.

Transitional

11. Any area coordinator appointed under the Census Regulations 2007 and currently employed by the Fiji Bureau of Statistics is deemed to have been appointed under regulation 4(1).

Revocation

12. The Census Regulations 2007 is revoked.

Made this 14th day of September 2017.

E. WAQAVONOVONO
Census Commissioner

SCHEDULE
(Regulation 7)

CENSUS QUESTIONNAIRE

1. GEOGRAPHICAL IDENTIFICATION

- (a) Province
- (b) Tikina
- (c) Enumeration Area Number
- (d) Dwelling Type

2. HOUSEHOLD ROSTER: ALL INDIVIDUALS

- (a) Name
- (b) Sex
- (c) Date of birth
- (d) Age
- (e) Head of household
- (f) Relationship to head of household

3. MODULE A: POPULATION AND MIGRATION CHARACTERISTICS

- (a) Ethnicity
- (b) Place of birth
Province/Tikina/Country
- (c) Residency status
- (d) Biological mother
- (e) Biological father
- (f) Marital status
- (g) Religious affiliation
- (h) Usual place of residence
Province/Tikina/Country
- (i) Lived in usual place of residence 5 years ago
- (j) Previous place of residence
Province/Tikina/Country

4. MODULE B: FUNCTIONING CHALLENGES

- (a) Difficulty with seeing, even if wearing glasses
- (b) Difficulty with hearing, even if using a hearing aid
- (c) Difficulty with walking or climbing steps
- (d) Difficulty with remembering or concentrating
- (e) Difficulty with self-care such as washing all over or dressing
- (f) Difficulty with communication using usual/sign language and braille

5. MODULE C: EDUCATION

- (a) Ever attended (Ages 3+)
 - (i) Ever attended school or preschool
 - (ii) Highest level of school completed (Preschool – Tertiary)
 - (iii) Main field of study completed
 - (iv) Name and location of education institution
- (b) Current year (Ages 3+)
 - (i) Current level of education (Preschool – Tertiary)
 - (ii) Field of study
 - (iii) Name and location of education institution

6. MODULE D: ECONOMIC ACTIVITIES LAST WEEK (Ages 10+)

- (a) Main activity
 - (i) Main and secondary economic activity last week
 - (ii) Main occupation
 - (iii) Name of employer
 - (iv) Working industry
 - (v) Location of place of occupation
 - (vi) Hours spent on activity
 - (vii) Payment mode
- (b) Not in labour force
 - (i) Willing and available to work
 - (ii) Actively looking for work
 - (iii) Methods of looking for work
 - (iv) Reasons for not looking for work

7. MODULE E: FERTILITY AND MORTALITY

- (a) Ever born
 - (i) Ever given birth to a live child
 - (ii) Age at birth of first child
 - (iii) Number of boys ever given birth to born alive
 - (iv) Number of girls ever given birth to born alive
- (b) Boys ever born
 - (i) Number of boys born alive
 - (ii) Number of boys born alive that live in the household
 - (iii) Number of boys born alive that live elsewhere
 - (iv) Number of boys born alive that have died
- (c) Girls ever born
 - (i) Number of girls born alive
 - (ii) Number of girls born alive that live in the household
 - (iii) Number of girls born alive that live elsewhere
 - (iv) Number of girls born alive that have died
- (d) Last child
 - (i) Month of birth
 - (ii) Year of birth
 - (iii) Sex of last born child
 - (iv) Alive or dead
 - (v) Month of death
 - (vi) Year of death

8. MODULE F: COMMUNICATIONS, INTERNET AND FINANCIAL INCLUSION

- (a) Internet
 - (i) Internet access
 - (ii) Location for internet access in the last 12 months
- (b) Mobile device
 - (i) Working mobile device
 - (ii) Internet access with mobile device and internet provider
 - (iii) Main use of internet from mobile device

- (c) Financial inclusion
 - (i) Type of account
 - (ii) Frequency of using accounts

9. MODULE G: HOUSING AND INCOME

- (a) Building, construction and facilities
 - (i) Type of living quarters
 - (ii) Ownership
 - (iii) Land tenure
 - (iv) Main material of floor
 - (v) Main material of roof
 - (vi) Main material of outer walls
 - (vii) Condition of outer walls
 - (viii) Number of rooms
 - (ix) Main source of drinking water
 - (x) Main source of water for cooking and personal hygiene
 - (xi) Consistency of supply of water
 - (xii) Type of toilet facility
 - (xiii) Number of members in the household using the toilet facility
 - (xiv) Type of cooking fuel
 - (xv) Main source of electricity
 - (xvi) Main source of lighting
 - (xvii) Disposal of waste
 - (xviii) Sanitation items
 - (xix) Household goods
- (b) Household income sources
 - (a) Source of income in last 12 months
 - (b) Number of members of household that receive a salary
- (c) Remittance
 - (i) Receives money from anyone not in the household list
 - (ii) Frequency of receiving money from anyone not in the household list
 - (iii) Receive goods from anyone not in the household list
 - (iv) Frequency of receiving goods from anyone not in the household list

10. MODULE H: AGRICULTURE AND FISHING

- (a) Agriculture activities conducted in last 12 months
- (b) Purpose of growing food crops
- (c) Ownership of land where food crops are grown
- (d) Purpose of fishing, raising livestock, freshwater aquaculture or marine aquaculture
- (e) Ownership of land where livestock is raised
- (f) Ownership of land where freshwater aquaculture is carried out

11. MODULE I: NON-PRIVATE DWELLINGS

- (a) Population characteristics
 - (i) Residency status
 - (ii) Sex
 - (iii) Day of birth
 - (iv) Month of birth
 - (v) Year of birth
 - (vi) Age
 - (vii) Ethnicity
 - (viii) Marital status
 - (ix) Religious affiliation
 - (x) Highest level of school attended
 - (xi) Usual place of residence
- (b) Economic activity
 - (i) Economic activity last week
 - (ii) Main occupation
 - (iii) Name of employer
 - (iv) Working industry
- (c) Functioning challenges
 - (i) Difficulty with seeing, even if wearing glasses
 - (ii) Difficulty with hearing, even if using a hearing aid
 - (iii) Difficulty with walking or climbing steps
 - (iv) Difficulty with remembering or concentrating

- (v) Difficulty with self-care such as washing all over or dressing
- (vi) Difficulty with communication using usual/sign language and braille

12. GPS WAYPOINT AND PHOTO OF DWELLING

- (a) Location of dwelling
- (b) Photo of dwelling

APPENDIX A – VALIDATION CONDITIONS AND MESSAGES

APPENDIX B – INSTRUCTIONS

APPENDIX C – OPTIONS

LEGEND