



Hon. D. Crockerason.

REPUBLIC OF NAURU

# Government Gazette

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NO. 11

14th February, 1979

Nauru

G.N. No. 62/1979

### NOTICE OF CORRIGENDUM

G.N. No. 40/1979

#### Births, Deaths & Marriages Ordinance, 1957-1967

To Delete:

<u>Name</u>	<u>Date of Birth</u>	<u>Sex</u>	<u>Reg'd District</u>	<u>Mother's Name</u>
Elvin Paul Squire	5/1-/78	M	Meneng	Cordelia Motiti

AND

Insert:

<u>Name</u>	<u>Date of Birth</u>	<u>Sex</u>	<u>Reg'd District</u>	<u>Mother's Name</u>
Elvin Paul Squire	5/11/78	M	Meneng	Cordelia Motiti

B. Ika  
Deputy Registrar  
Births, Deaths & Marriages

G.N. No. 63/1979

### NAURU INSURANCE CORPORATION

#### VACANCY - INSURANCE CLERK

A vacancy exists for an additional Insurance Clerk, to be trained in the various facets of the Insurance Industry.

- 1 . POSITION : Insurance Clerk
- 2.. SALARY : \$4695 - 6260 per year.
- 3.. DUTIES : Assist the Manager and Deputy in the preparation of policies, assessment of

G.N. No. 63/1979 (cont'd)

claims, accounts & undertake training in all aspects of the interesting and specialised routines associated with the insurance industry.

## 4.. QUALIFICATIONS

:4 - 5 years previous clerical experience where accuracy, neatness and application have been proven.

Insurance is a service industry and therefore a pleasant, helpful nature, a neat appearance are essential.

The ability to absorb and retain knowledge and to communicate well are essential.

Applications should be lodged in writing with the Manager stating name, age, education and work history. Applications must be lodged before 4.30 pm on Friday 23rd February 1979.

(A.J. GROCOTT)  
SECRETARY TO THE BOARD

9 February 1979.

G.N. No. 64/1979

PUBLIC SERVICE ACT 1961-1975VACANCIES - SECTION 20

Applications are invited from residents on Nauru, both inside and outside the Public Service, for appointment, promotion or transfer to the following positions -

Department of Health & Education

Position: Senior Laboratory Technician

Salary: T6/8 \$5587 - \$6643

Duties: Responsible to the Director of Medical Services for a wide and interesting range of duties including

1. the provision of bacteriological, haematological, biochemical and other laboratory services,
2. maintaining the laboratory on a functional basis and organising new services,
3. providing in-service training for existing technicians,
4. providing public health laboratory services including the biological and chemical analysis of water and food.

S.N. No. 64/1979 (cont'd)

**Qualifications:** Applicants should hold at least Associate status in the Institute of Laboratory Technologists or equivalent standing and have had several years practical experience in a medical laboratory including work on haematology, bacteriology, serology, biochemistry and parasitology.

Directorate of Education

**Position:** (a) Trade School Instructor, Automotive Trades. Qualified and skilled tradesman, preferably with experience with heavy vehicles.

(b) Trade School Instructor, Refrigeration and Air Conditioning. Experienced tradesman with qualifications in refrigeration. Experience with air conditioning very desirable. Ability to assist with instruction in mechanical trades also desirable.

**Salary:** T4/T8 \$4975 - \$6643

**Qualifications:** Preference will be given to applicants who have trained as instructors and had experience as instructors. Ability to stimulate interest in the trades.

Department of Finance

**Position:** Senior Accountant

**Salary:** AP7 \$9163 - \$9739

**Duties:** Responsible to the Chief Accountant. Required to assist in the review of procedures for the control of revenue and expenditure, undertaking such investigations and analyses and design of systems as necessary. Liaise with other Departments on budgetary control and costing and stores control. Contribute to the control systems of input and output data from the Computer Bureau. Assist with supervision of general accounting work.

**Qualifications:** Academic qualifications are desirable, but main requirement is a practical knowledge of government or quasi government accounting procedures and ability in staff supervision and development at upper levels.

**Position:** Accountant

**Salary:** AP5/6 \$7531 - \$8875

**Duties:** Duties will be assigned from the following -

Preparation and authorisation of payment vouchers and cheques; Supervise the imprest accounts of Nauru and

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at overseas posts; Superannuation and Provident Fund deductions and recording; Day to day funding and supervision of the bank account to control cash flow; Control cash receipting; Supervising of intestate estate accounting; Instruct local staff in these procedures; Supervise and control data collection for computer input; Check on input edits; Check and distribute computer out-put for budgetary information and control; Liaise between Treasury and Computer Bureau; Control memorandum accounts; Monitor expenditure/revenue data and provide control information as required.

Qualifications: Academic qualifications are desirable, but main requirement is a practical knowledge of government or quasi government accounting procedures and ability in staff supervision and development.

Various Departments

Position: Stenographer/Secretary - Full time employment

Salary: C2/3 \$4243 - \$4903

Duties: Several vacancies are occurring in the next few months for Stenographer/Secretaries to Heads of Departments and other Senior Officers. Stenographic and Secretarial duties.

Qualifications: Shorthand 100 words per minute. Typing 60 words per minute.

Applications should be lodged in writing stating name, age, education, qualifications and experience with the Chief Secretary (c/- Nauruan Affairs Office) no later than 4.30 pm on Friday 23rd February 1979.

P. L. Jones,  
PUBLIC SERVICE COMMISSIONER

G.N. No. 65/1979

CORRIGENDUM

To G.N. No. 22/1979 of Gazette No. 3 of 1979

Delete:         

Syvilla C. Tangiro	1/720
Ivan N. Tangiro	1/720
Cynthia J. Tangiro	1/720
Brigida Tangiro	1/720
Jane F. Tangiro	1/720

Insert:         

Syvilla C. Tangiro	1/600
Ivan N. Tangiro	1/600
Cynthia J. Tangiro	1/600
Brigida Tangiro	1/600

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Jane F. Tangiro

1/600

J. A. Daguape,  
Secretary,  
NAURU LANDS COMMITTEE

G.N. No. 66/1979

## PUBLIC SERVICE ACT 1961-1975

FILLING OF VACANT POST OF HEADMASTER, LOCATION PRIMARY SCHOOL

In accordance with Section 18(2) of the Public Service Act 1961-1975, I CERTIFY THAT, there being no Nauruan applicant for the above post as advertised in Gazette No. 1 of 4 January 1979 and there being no Nauruan public officer considered suitable for the position, this vacant post cannot be filled efficiently by the appointment of a Nauruan. I FURTHER CERTIFY THAT Mr. John Tibare Aremwa, a resident of Nauru and a permanent officer of the Public Service who is not a Nauruan, is considered to be a suitable person to be appointed to the office.

Accordingly, IT IS HEREBY NOTIFIED under the provisions of Section 20 of the Public Service Act 1961-1975 that I have made the following provisional promotion -

DEPARTMENT OF HEALTH AND EDUCATIONDIRECTORATE OF EDUCATION (LOCATION PRIMARY SCHOOL)

<u>Name</u>	<u>Promoted From:</u>	<u>Promoted To:</u>
John Tibare AREMWA	Deputy Headmaster AAP5 \$7771 (fixed)	Headmaster AP6 \$8299 - \$8875

Effective date of provisional promotion, 21 February 1979.

Public Service officers are advised that in accordance with Section 25 of the Public Service Act 1961-1975 appeals against this promotion should be made in writing and lodged with the Commissioner within 7 days after the date of the publication of this gazettal.

DATED this 14th day of February 1979

P. L. Jones,  
PUBLIC SERVICE COMMISSIONER