



REPUBLIC OF NAURU

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16th March, 1988

Nauru.

G.N. No. 108 /1988

REPUBLIC OF NAURU

PUBLIC SERVICE ACT 1961 - 1979

VACANCY - SECTION 20

Applications are invited from persons both inside and outside the Public Service for appointment, promotion or transfer to the following position:-

DEPARTMENT OF JUSTICE

(Secretariat)

- POSITION : SENIOR LEGAL OFFICER (GRADE II)
- SALARY : \$12,306 - \$12,882 per annum (AP7)
Nauruan Salary Scale
- DUTIES : Responsible to Secretary for Justice.
To conduct prosecutions and guide police investigations, to maintain official records including, accounting and budgeting for the Department.
- QUALIFICATIONS :
- 1) Should be a graduate in law and be energetic, capable of working hard and enthusiastic in his work;
 - 2) Should have practical experience of at least 6-7 years as Barrister and Solicitor;
 - 3) Should have good grounding in administrative law, banking law, common law and company law;
 - 4) Should be able to give written opinions in all branches of Civil law;
 - 5) Should have experience in regard to conducting of criminal trials and appeals;
 - 6) Should have good knowledge and experience relating to public service matter;
 - 7) Should be able to conduct prosecutions and guide police investigators;

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and

8) Should be able to maintain official records including accounting and budgeting for the Department.

Applications should be lodged in writing, stating name, age, qualifications and experience with the Chief Secretary no later than Friday 25th March, 1988.

Dated this 10th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 109 /1988

PUBLIC SERVICE ACT 1961 - 1979

VACANCY - SECTION 20

Applications are invited from both residents on Nauru both inside and outside the Public Service for appointment, promotion or transfer to the following position :-

PARLIAMENT

POSITION	:	HANSARD EDITOR
SALARY	:	\$8,742 - \$9,150 per annum (AP2)
DUTIES	:	Responsible to the Clerk of Parliament in producing proof copies from the master copies of draft Hansard (a verbatim report of Parliamentary proceedings), to translate the Nauruan vernacular into English and to be responsible for safe custody and keep proper archives of Hansard and other associated documents.
QUALIFICATIONS	:	At least H.S.C. standard with a good command of English and ability to translate Nauruan language into English and vice versa. Must be of good and sober character.

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Applications should be lodged in writing stating name, age, education, qualifications and experience with the Chief Secretary no later than 4.30 p.m. on Monday 4th April, 1988.

Dated this 11th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 110 /1988

PUBLIC SERVICE ACT 1961-1979

VACANCY - SECTION 20

Applications are invited from Nauruans both inside and outside the Public Service for promotion, transfer or appointment to the following position.

DEPARTMENT OF WORKS & COMMUNITY SERVICES

POSITION : Concretor Trademan (1 vacancy)
SALARY : \$7074 - \$8064 p.a. (T.1/T.3)
DUTIES : Concretor trademan responsible to the Foreman and to supervise trainees and cocretor labourers. [For further details applicants should contact the Director of Works prior to making their application].
PLEASE NOTE []

Applications should be lodged in writing, stating name, age and work experience to the Chief Secretary no later than 4.30 p.m. Monday April 4th.

Dated this 15th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 111 /1988

PUBLIC SERVICE ACT 1961-1979

VACANCIES : SECTION 20

RE-ADVERTISEMENT

Applications are invited from persons both inside and outside the Public Service for appointment, promotion or transfer to the following position:-

DEPARTMENT OF ISLAND DEVELOPMENT & INDUSTRY

(Directorate of Civil Aviation)

1. POSITION : Chief Hostess, Air Nauru
- SALARY : \$8490 - \$8946 : Nauruan (T5/T6)
\$6,965- \$7,505 : NECE (T5/T6)
- DUTIES : The appointee will be responsible to the Director of Civil Aviation for the efficient running and control of Hostess operations, and in particular will be responsible for:-
- (A) Compiling reports and forwarding to D.C.A. on:-
 - i) deficiencies in hostess operations;
 - ii) establishment requirements and recommendations;
 - iii) training requirements, including standards for initial training and continuation.
 - (B) Compiling and maintaining records for:
 - i) hostesses personal and operational;
 - ii) check an training system, including training and checking syllabus;
 - iii) hostesses notices;
 - iv) seniority list of hostesses.
 - (C) Compiling and amending hostesses roster each month, and maintaining copies;
 - (D) Compiling and amending hostesses manual, and ensuring they are kept up to date;
 - (E) Delegation of duties to:-
 - i) Assistant Chief Hostesses;
 - ii) Check and training Hostesses;
 - iii) Compiling terms of references and ensuring compliance.

G.N. No. 111 /1988 (cont'd)

- (F) Ensuring hostesses hold and maintain visas and medical documents for all flights of Air Nauru;
- (G) Preparing documents for initial intakes of hostesses;
- (H) Maintaining supplies of;
 - i) first-aid requirements for first-aid kits on aircraft;
 - ii) clothing as supplied by Air Nauru;
 - iii) documents required to be carried on aircraft such as custom and immigration cards.
- (I) Such other duties as may be directed.

QUALIFICATIONS : Experience in the administration of Air Hostess operations, particularly at Senior Hostess level.

2. POSITION : Assistan Chief Hostess, Air Nauru

SALARY : \$8118 - \$8406 : Nauruan (T4)
\$6,504 - \$6,852 : NECE (T4)

DUTIES : The appointee will be required to understudy and act as Deputy to the Chief Hostess and will be responsible, through the Chief Hostess to the Director of Civil Aviation, for:-

- (A) Compiling reports and forwarding to D.C.A. on:-
 - i) deficiencies in hostess operations;
 - ii) establishment requirements and recommendations;
 - iii) training requirements, including standards for initial training and continuation.
- (B) Compiling and maintaining records for:-
 - i) hostess personal and operational;
 - ii) check and training system, including training and checking syllabus;
 - iii) hostesses notices;
 - iv) seniority list of hostesses.
- (C) Compiling and amending hostesses roster each month, and maintaining copies;
- (D) Compiling and amending hostesses manuals, and ensuring they are kept up to date;

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(E) Delegation of duties to:-

- i) Assistant Chief Hostesses;
- ii) Check and Training Hostesses;
- iii) Compiling terms of references and ensuring compliance.

(F) Ensuring hostesses hold and maintain visas and medical documents for all flights of Air Nauru.

(G) Preparing documents for initial intakes of of hostesses;

(H) Maintain supplies of:-

- i) first-aid requirements for first-aid kits on aircraft;
- ii) clothing as supplied by Air Nauru;
- iii) documents required to be carried on aircraft such as custom and immigration cards.

(I) Such other duties as may be directed.

QUALIFICATION : Experience in the administration of Air Hostess operations, particularly at Senior Hostess level.

Applications should be lodged in writing, stating name, age, experience and other qualifications with the Chief Secretary no later than 4.30 p.m. on Monday 4th April, 1988.

Dated this 15th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 112 /1988

PUBLIC SERVICE ACT 1961-1979

VACANCY - SECTION 20

Application are invited from Nauruans inside and outside the Public Service for appointment, promotion or transfer to the following position.

DEPARTMENT OF HEALTH AND EDUCATION

(Directorate of Education)

POSITION : TYPIST

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G.N. No. 112 /1988 (cont'd)

SALARY : \$6966 - \$7302 p.a. M.1/C.1

DUTIES : Responsible for typing all school correspondence and other typing work as may be direction by the Nauru Secondary School Principal or Deputy Principal. Filing of correspondence inward and outward, other duties as may be required from time to time as may be directed by the Principal or the Deputy responsible.

WORKING HOURS : Mon. - Fri. 8.00 - 12.00 am : 1.30 - 4.42 pm

QUALIFICATIONS : At least a pass in for IV level at Secondary Education. Sound knowledge and ability in typing (At least 40 words a minute). Reliability in attendance and punctuality.

Application may be lodged in writing stating name, age, education and experience with the Chief Secretary no later than 4.30 pm Friday 1st April, 1988.

Dated this 11th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 113 /1988

PUBLIC SERVICE ACT 1961-1979

VACANCY - SECTION 20

Application are invited from Nauruans inside and outside the Public Service for promotion, transfer or appointment to the following position.

DEPARTMENT OF JUSTICE
(Customs & Immigration)

POSITION : TYPIST

SALARY : \$6966 - \$7302 M.1/C.1

DUTIES : Responsible for typing all outward correspondence, and customs or immigration declaration forms. Filing of papers in proper appropriate files. To perform other duties as may be directed by immediate superiors in the Customs & Immigration Office from time to time as may be required.

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G.N. No. 113 /1988 (cont'd)

QUALIFICATION : A pass at form IV level of Secondary Education.
Sound knowledge and ability in typing,
(At least 40 words a minute).
Reliability in attendance and punctuality.

Application may be lodged in writing stating name, age, education and experience with the Chief Secretary no later than 4.30 pm Friday 1st April, 1988.

Dated this 11th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

G.N. No. 114 /1988

PUBLIC SERVICE ACT 1961-1979

RESIGNATION SECTION 59 (1)

The following resignation is hereby notified for general information, and will be effective from the 22nd of April, 1988.

DEPARTMENT OF ISLAND DEVELOPMENT & INDUSTRY

(Directorate of Civil Aviation)

NAME

DESIGNATION

Terangi ADAM

Senior Assistan Flt. Service Officer.
\$8730 - \$8946 p.a. T.6.

Dated this 15th day of March, 1988.

G. JAYARAMAN
A/PUBLIC SERVICE COMMISSIONER

No. 14

16th March, 1988

Nauru.

G.N. No. 115/1988

LIQUOR ORDINANCE 1967

(SECTION 22 and 24)

APPLICATION FOR GRANT OF LICENCE

Notice is hereby given that the following application for the GRANT of a LIQUOR RETAILER'S LICENCE has been lodged with me:-

APPLICANTS NAME: MAGGIE JACOB
APPLICANTS ADDRESS: YAREN DISTRICT
DESCRIPTION OF PREMISES: JACOB TRADERS SITUATED IN YAREN DISTRICT.

This application will be considered at a hearing of the Liquor Licensing Board which has been set down for 2.30 pm on Friday 25th March 1988 at Conference Room, Government Offices, Yaren.

Objections based upon a substantial ground may be raised at the hearing of any applications by -

- (a) a Licensing Inspector;
- (b) the Government Medical Officer; or
- (c) jointly, by three or more persons over the age of twenty-one years.

(2) A person who desires to make an objection at the hearing of an application shall lodge with the Registrar a notice of objection stating his full name and address and the grounds upon which this objection is made and shall serve a copy of the notice upon the applicant within twenty-four hours from the time of lodgement.

DATED THIS 16TH DAY OF MARCH, 1988

DARCY PHILLIPS
REGISTRAR,
LIQUOR LICENSING BOARD

No. 14

16th March, 1988

Nauru.

G.N. No. 116 /1988

LIQUOR ORDINANCE 1967

(SECTION 22 and 24)

APPLICATION FOR GRANT OF LICENCE

Notice is hereby given that the following application for the RENEWAL of a LIQUOR RETAILER'S LICENCE has been lodged with me :-

APPLICANTS NAME: HEATHER GADOENGIN
APPLICANTS ADDRESS: EWA DISTRICT
DESCRIPTION OF PREMISES: VIM LIQUOR STORE NO. 1, SITUATED IN DENIGOMODU.

This application will be considered at a hearing of the Liquor Licensing Board which has been set down for 2.30 pm on Friday 25th March 1988 at Conference Office, Government Office, Yaren.

Objections based upon a substantial ground may be raised at the hearing of any applications by -

- (a) a Licensing Inspector;
- (b) the Government Medical Officer; or
- (c) jointly, by three or more persons over the age of twenty-one years.

(2) A person who desires to make an objection at the hearing of an application shall lodge with the Registrar a notice of objection stating his full name and address and the grounds upon which the objection is made and shall serve a copy of the notice upon the applicant within twenty-four hours from the time of lodgement.

DATED THIS 16TH DAY OF MARCH, 1988

DARCY PHILLIPS
REGISTRAR,
LIQUOR LICENSING BOARD