



REPUBLIC OF NAURU

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Nauru

REPUBLIC OF NAURU

PUBLIC SERVICE ACT 1961-1979

SECTION 15(1) (a) & (b)

DEPARTMENT OF THE CHIEF SECRETARY -

PRESIDENCY AND STATE HOUSE

CREATION AND ABOLITION OF OFFICES

PURSUANT TO the powers in that behalf vested in me, I, KENAS AROI, President and Minister Responsible for the Public Service, DO HEREBY abolish the office of Administrative Assistant with effect from 1st January, 1990, and create the following new office with immediate effect in the Department of the Chief Secretary - Presidency and State House:-

DEPARTMENT OF THE CHIEF SECRETARY
(Presidency and State House)

<u>DESIGNATION OF NEW OFFICE</u>	<u>NUMBER OF POSITIONS</u>	<u>SALARY SCALE</u>
Personal Secretary to His Excellency the President	1	S.1

DATED this 9th day of the month of October, One Thousand Nine Hundred and Eighty-Nine.

KENAS AROI,
PRESIDENT AND
MINSTER RESPONSIBLE FOR PUBLIC SERVICE

CONSTITUTION OF NAURU

ARTICLE 25 (1)

APPOINTMENT OF ACTING CHIEF SECRETARY

It is notified for general information that Cabinet has, at its meeting held on 4th October, 1989, pursuant to Article 25, Clause (1) of the Constitution of Nauru, approved the appointment of Mr.L.G.N.Harris, the Acting Secretary for Island Development and Industry, to simultaneously act as -

- (a) Chief Secretary;
- (b) Secretary to Cabinet; and
- (c) Registrar of Births, Deaths and Marriages,

with effect from 2nd October, 1989 until the return of Dr.V.S.Mani, the substantive Chief Secretary, to Nauru.

DATED this Sixth Day of the Month of October, Nineteen Hundred and Eighty-Nine.

V.S.MANI,
CHIEF SECRETARY.

CONSTITUTION OF NAURU

ARTICLE 68 (3)

APPOINTMENT OF ACTING SECRETARY FOR

EXTERNAL AFFAIRS

It is notified for general information that Cabinet has, at its meeting held on 4th October, 1989, pursuant to Article 68, Clause (3) of the Constitution of Nauru, approved the appointment of Mr.L.G.N.Harris, the Acting Secretary for Island Development and Industry to act as Secretary for External Affairs, with effect from 2nd October, 1989 until the return of Dr.V.S. Mani, to simultaneously act in the said position.

DATED this Sixth Day of the Month of October, Nineteen Hundred and Eighty-Nine.

V.S.MANI,
CHIEF SECRETARY.

CONSTITUTION OF NAURUARTICLE 68 (3)APPOINTMENT OF ACTING SECRETARY FOR FINANCE

It is notified for general information that Cabinet has, at its meeting held on 4th October, 1989, pursuant to Article 68, Clause (3) of the Constitution of Nauru, approved the appointment of Mr.P.K.Arora, substantive Chief Accountant in the Department of Finance, to act as Secretary for Finance, with effect from 2nd October, 1989 until Mr.Krishnan assumes office as Secretary for Finance.

DATED this Sixth Day of the Month of October, Nineteen Hundred and Eighty-Nine.

V.S.MANI,
CHIEF SECRETARY.

G.N.No.334/1989.

REPUBLIC OF NAURUPUBLIC SERVICE ACT 1961-1979VACANCY : SECTION 20

Applications are invited from Persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH AND EDUCATION
(Directorate of Health)

POSITION : DIETICIAN

SALARY : A\$9369, 9441, 9513, 9585, 9717, 9813, 9909
10005,100137, 10233 and 10425 per annum
(T.6/9 Nauruan Scale)

DUTIES : Dietician, Nauru General Hospital (70 beds).
Dietician is responsible to the Director of Health and Medical Services through Executive Officer to take charge of hospital meal services, will be responsible for diets for in-patients and out-patients, particularly diabetics, has to reach out to the community and organise a community health programme in which diabetes control is the main component, advise the secondary schools in regard to domestic science classes and any other work entrusted by the Director. The appointee will be a sole Dietician with one Diet Supervisor to assist for the hospital meal services.

QUALIFICATIONS : Registration with the appropriate State Authority or eligibility for such registration experience in running community health will be an advantage.

Applications should be lodged in writing stating name, age, education and experience, with the Chief Secretary no later than 4:30pm, Friday, 27th October, 1989.

DATED this 5th day of October, 1989.

V.S.MANI,
PUBLIC SERVICE COMMISSIONER.

REPUBLIC OF NAURU
PUBLIC SERVICE ACT 1961-1979
VACANCY : SECTION 20

Applications are invited from residents on Nauru both inside and outside the Public Service for appointment, promotion or transfer to the following positions:-

DEPARTMENT OF JUSTICE
(Secretariat)

- POSITION : 1 LEGAL OFFICER
- SALARY : A\$11,313 - A\$12,657 (AP.5/6) per annum
- DUTIES : Responsible to Secretary for Justice. To conduct prosecutions and guide police investigations, to maintain official records including accounting and budgeting for the Department.
- QUALIFICATIONS :
- (a) Applicants should be a graduate in law and be energetic, capable of working hard and enthusiastic in his work.
 - (b) Should have practical experience of at least five years as Barrister and Solicitor.
 - (c) Should have good grounding in administrative law, banking law, common law and company law.
 - (d) Should be able to give written opinions in all branches of Civil law.
 - (e) should have experience in regard to conducting of criminal trials and appeals.
 - (f) Should be able to conduct prosecutions and guide police investigators, and
 - (g) Should be able to maintain official records including accounting and budgeting for the Department.

Applications should be lodged in writing stating name, age, qualifications and experience with the Public Service Commissioner before 4:30pm, on Friday, 3rd November, 1989.

DATED this 10th day of October, 1989.

V.S.MANI,
PUBLIC SERVICE COMMISSIONER.

REPUBLIC OF NAURU
PUBLIC SERVICE ACT 1961-1979
VACANCY : SECTION 20

Applications are invited from residents on Nauru both inside and outside the Public Service for appointment, promotion or transfer to the following position:-

DEPARTMENT OF HEALTH AND EDUCATION
(Directorate of Education)

- POSITION : PRINCIPAL, NAURU SECONDARY SCHOOL
- SALARY : A\$12,081 - A\$12,657 (AP.6) per annum
- DUTIES :
- (a) Ensuring that all teaching is in accordance with the curricula and syllabus materials stipulated by the Director.
 - (b) Planning of the time-table and school supplies and supervision of the teaching and discipline within the school at his/her direction, some teaching of senior classes per week and ensuring that staff strength is utilised for maximum benefit of the pupils.
 - (c) The efficient ordering, distribution and control of supplies and equipment, and assistance with budgeting, and providing in-service guidance to teachers and student-teachers on the staff.
 - (d) Maintenance of staff and pupil morale and discipline, efficient management of all records and registers in the school.
 - (e) Liaison with parents through Parents and Citizens Association and school's Liaison Officer and liaising with other schools in Nauru.
 - (f) Such other duties compatible with the position as determined by the Director of Education.
- QUALIFICATIONS :
- (a) Applicants should be graduates and should have sufficient teaching and administrative experience. A teaching Diploma/Degree is essential. Post graduate qualifications is desirable though not essential.
 - (b) As English is the second language for Nauruans, teaching experience in English is essential. Equally important is clarity in spoken English.
 - (c) As teachers in the school are national from, Nauru, Australia, Fiji, India, New Zealand and other countries, candidates should have understanding and tact in working in a multinational environment and ability to be firm in running school

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: smoothly and efficiently and capacity to
get along.

Applications should be lodged in writing stating name, age,
qualifications and experience with the Public Service Commissioner
before 4:30pm, on Friday, 3rd November, 1989.

DATED this 9th day of October, 1989.

V.S.MANI,
PUBLIC SERVICE COMMISSIONER.
