



CLERK OF PARLIAMENT.

REPUBLIC OF NAURU

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Nauru

G.N.No.240/1993

PUBLIC SERVICE ACT 1961-1979

NOTICE OF PROMOTION

The provisional promotion of the following officer with effect from 25th April, 1993 is hereby notified:-

DEPARTMENT OF ISLAND DEVELOPMENT & INDUSTRY

(Directorate of Civil Aviation)

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
MS DORA ABRAHAM	Air Hostess \$9375-\$10059 p.a. (T.2)	Senior Hostess \$10153-\$10477 p.a. (T.3)

Any officer of Public Service may appeal to the above promotion as provided under Section 25 of the Public Service Act 1961-1979. Appeals should be based on one or other grounds set out in Section 25(2) of the Act, and should be lodged in writing stating the ground(s) of appeal to the Public Service Commissioner within seven days after the date of this Gazette.

DATED this 7th day of the month of July , Nineteen Hundred and Ninety-Three.

K.DEOURI EMIU
CHIEF SECRETARY

G.N.No 241/1993

PUBLIC SERVICE ACT 1961-1979

NOTICE OF APPOINTMENT

The following appointment with effect from 26th April, 1993, is hereby notified:-

PARLIAMENT HOUSE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
JACOBUS FRITZ	Hansard Editor	\$11818-\$12277 p.a (AP2)

DATED this 7th day of the month of July, Nineteen Hundred and Ninety-Three

K.DEOURI EMIU
PUBLIC SERVICE COMMISSIONER

G.N.No.242/1993

PUBLIC SERVICE ACT 1961-1979

VACANCY : SECTION 20

Applications are invited from residence on Nauru both inside and outside the Public Service for appointment, promotion or transfer to the following positions:-

DEPARTMENT OF FINANCE
(Treasury)

- POSITION : ACCOUNTANT (2 positions)
- SALARIES : \$13992 - \$15504 p.a. (AP5/6)
- DUTIES : (Responsibilities of Accountant (Fund))

Responsible directly to the Chief Accountant on a variety of accounting and allied assignments and will be specifically expected to take over the accounting and day to day management of various funds maintained by the Treasury viz. - Provident Fund and Superannuation Fund, Parliamentary Superannuation Trust, etc. Any other duties as may be assigned from time to time by the Chief Accountant.

(Responsibilities of Accountant (Media))

Responsible directly to the Chief Accountant on a variety of accounting and allied assignment and will be specifically expected to take over reconciliations of accounts of overseas offices.

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G.N.No.242/1993 (cont'd)

QUALIFICATIONS : A formal accounting or government accounting qualifications plus several years of accounting experience in the Government or in Treasury of a local or statutory authority is desirable. Alternatively, applicants could have considerable Government accounting experience at a Senior level. Proven ability to control and instruct staff and any relevant experience in a budgetary control, financial analysis, systems analysis, costing and electronic data processing will be taken into consideration. Knowledge of computer is essential.

Applications should be lodge in writing, stating name, age, and experience and other qualifications with the Chief Secretary on or before 4.30 p.m. Friday 23rd July, 1993.

DATED this 7th day of July, 1993

K.DEOURI EMIU
CHIEF SECRETARY

G.N.No.243/1993

PUBLIC SERVICE ACT 1961-1979

VACANCY : SECTION 20

Applications are invited from residence on Nauru, both inside and outside Public Service, for appointment, promotion or transfer to the following positions:-

DEPARTMENT OF ISLAND DEVELOPMENT AND INDUSTRY
DIRECTORATE OF FLIGHT OPERATIONS
AIR NAURU

POSITION : CABIN SERVICE DIRECTOR

SALARY : \$25.000 p.a. (Fixed)

DUTIES : Review and update Air Nauru's Flight Manual;

Rationalize and arrange standard flight procedure or dry stores and maintenance of stock items.

Handle inventory on all Air Nauru's catering stores and equipment to establish correct stock levels;

Control of Inventory and purchase of new catering equipment for the Airlines;

Establish Pacific Island menus that will agree to Air Nauru's passengers. Also consider special dietary menus for the health conscious traveller;

Monitor, upgrade and maintain Air Nauru's cabin services to the highest level;

Control of catering budget;

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Handle passenger complaints;

Ensure cabin cleaning and make provision for the uplift of dry stores, galley stores, bond store and newspaper and magazines at various ports of call;

Ensure that catering services are rendered in time and to the Airline's complete satisfaction;

Coordinate with the cabin crew to improve service;

Make arrangements for all the requirements to cater Presidential and VIP flights.

QUALIFICATIONS : Applicant should have tertiary level Education;

Must possess vast experience regarding in-flight cabin services in areas of passenger comforts and needs, catering foodstuffs/items/equipments, in flight stores/items;

Should be of pleasant manners and dedications to serving people.

Applications should be lodged in writing stating name, age, education, qualifications and experience with the Chief Secretary before 4.30 pm on Friday 30th July, 1993.

DATED this 7th day of July, 1993

K.DEOURI EMIU
CHIEF SECRETARY