



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No.10

6th March 2002

Nauru

G.N.No. 30/2002

PUBLIC SERVICE ACT 1998
SECTION 10
CREATION OF NEW OFFICES

PURSUANCE TO the powers in that behalf vested in me, under Section 10, subsection (1), clause (a) of the Public Service Act 1998, I, NIMROD BOTELANGA, M.P., Acting President and Minister responsible for the Public Service, DO HEREBY, with immediate effect, create the following new position:-

DEPARTMENT OF ECONOMIC DEVELOPMENT
(Directorate of Lands & Survey)

<u>DESIGNATION OF OFFICE</u>	<u>NUMER OF POSITION</u>	<u>SALARY SCALE</u>
Clerical Officer	1	\$11107 - \$11849 pa (C2/3)

Dated this 27th day of the month February, Two Thousand and Two.

NIMROD BOTELANGA
ACTING PRESIDENT AND MINISTER
RESPONSIBLE FOR PUBLIC SERVICE

No.10

6th March 2002

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G.N.No. 31 /2002

APPOINTMENT OF LICENSING INSPECTORS

LIQUOR ORDINANCE 1967

SECTION 12

IT IS NOTIFIED for general information that the Acting Minister for Justice Honourable Nimrod Botelanga, in exercise of his powers under Section 12, subsection (2) of the Liquor Ordinance 1967, approved the appointments of the following persons as Licensing Inspectors with effect from 13th February, 2002 until further notice:-

1. Supt. of Police Doneke Kepae
2. Asst. Supt. of Police Andrian Notte
3. Inspector Norio Tebouwa
4. Inspector David Detageouwa
5. Sgt. Corey Caleb
6. Sgt. Janson Agir
7. Sgt. Sheedy Detabene
8. Sgt. Krent Dabwido
9. Sgt. Curtis Olsson
10. Sgt. Jamie Laeo

Dated this 25th day of February, Two Thousand and Two.

DOUGLAS AUDOA
ACTING CHIEF SECRETARY

G.N.No. 32 /2002

PUBLIC SERVICE ACT
VACANCY : SECTION : 15

Applications are invited from outside and inside the Public Service from suitably qualified people for the following position.

DEPARTMENT OF HEALTH

POSITION : EXECUTIVE OFFICER

SALARY : \$ 15670 pa- \$17290 pa (AP6/7)

DUTIES : 1. Directly responsible to the Director of Medical Service.

2. Perform all functions necessary in administering departmental employees.

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G.N.No. 32 /2002 (cont'd)

3. Responsible for overseeing and authorizing administrative duties of junior officers (Hospital Secretary, Deputy Hospital Secretary, Administrative Officer) and sectional heads of administrative departments.
4. Monitoring monthly budget expenditure.
5. Performing regular rounds to inspect to the physical condition of the hospital and hospital facilities for maintenance and improvements.
6. Responsible for organizing and conducting annual stock-take of the Health Department.

QUALIFICATION & EXPERIENCE:

1. Administration experience of 3 years and over in and organization or Government department at AP5/5 level or above.
2. Experience in managing Budgets and good understanding of the Public Service regulation and office procedures.
3. Computer skills with the use of spreadsheets, database and word-processing.
4. Professional qualifications in administration (Degrees, Diplomas and/or Certificates in administration or relevant certification (a definite advantage).
5. Ability to recruit, train, assess and support staff.
6. Ability to take over the non-medical administration duties of the Director of Medical Service if his/her absence.
7. Medical Services in his/her absence.
8. Reference letter/s require from previous employer/s or Officer in Charge.

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Applications should be submitted in writing stating names, age, qualifications and experience to the Acting Chief Secretary no later than 5.00 p.m. Friday, 30th April, 2002.

Dated this 30th day of the month of April, Two Thousand and Two.

DOUGLAS AUDOA
ACTING CHIEF SECRETARY

G.N.No. 33 /2002

ENGAGEMENT TO MARRY

NAME OF PARTIES: TOKAN TEMAKI of Meneng District and
LOVELYINA EBEWEDE AGADIO also from Meneng District.

DATE OF ENGAGEMENT: 1st March, 2002.

NIMROD BOTELANGA
MINISTER IN CHARGE
