



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No.12

6th February, 2008

Nauru

G.N.No. 54 / 2008

PUBLIC SERVICE ACT 1998
VACANCY – SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, promotion or transfer to the following position:-

DEPARTMENT OF FINANCE
(Aid Management Unit)

POSITION : Assistant Director – Bilateral
DEPT/SECTION : Finance / Aid Management Unit
LEVEL : Second Division
SALARY SCALE : D1

POSITION REQUIREMENTS:

- Preferable a Diploma or Certificate in the development areas including economics, finance, management and human resource
- Computer literate with the ability to utilize internet facilities
- Good oral and written communication skills
- Ability to consult and correspond with multi-lateral donors on a regular basis
- Good organizational skills
- Ability to maintain accurate records and compilation data
- Ability to advise in a systematic, rational and consistent way

KEY RESPONSIBILITIES:

1. Matching requests with development partner sector – key role for assistance directors;
2. Maintenance of a contacts database for development partner which will highlight the sectors which partner are likely to support.
3. Maintenance of a database to capture all development assistance by partner, sector to the Government of Nauru;
4. Communications with development partners on a regular basis to ensure that Government of Nauru commitments are being met;

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5. Conduct physical inspections of projects being implemented to ensure they meet all necessary requirements;
6. In consultation with implementing departments, prepare require quantitative reports for developments partners;
7. Maintain contact with development partners to ensure continued support for Government of Nauru implementation of national priorities;
8. Seek to establish links with potential development partners for added supports;
9. Assist in the preparations of documentation and logistics for an annual Development partner roundtable;
10. Any other duties as may be required from time to time.

ACCOUNTABILITY:

This position is responsible to the Director of Aid Management Unit.

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office no later than 6th February, 2008.

Dated this 16th day of January, 2008.

CAMILLA SOLOMON
CHIEF SECRETARY

G.N.No. 55 / 2008

PUBLIC SERVICE ACT 1998
VACANCY – SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, promotion or transfer to the following position:-

DEPARTMENT OF EDUCATION

POSITION : Building Superintendent

SALARY : \$6,920pa (6.1)

DUTIES :

- Inspect all school buildings and facilities.
- Prepare a "Conditions Reports" which lists work which needs to be done
- Priorities the work to be done and provide estimated cost of the work.
- Call tenders for selected work, in consultation with the Director and Finance Manager.
- Evaluate and award contract to complete the selected works.
- Inspect the work regularly and approve payment as per contract
- On completion of the work, sign a "Certificate of Completion" which approves final payment.

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- Maintain an ASSET REGISTER of all Departmental Buildings, Facilities, Furniture and equipment associated with building such as tanks, pumps and toilet fillings
- Conduct an annual stock take of assets identified in the Register
- In association with the ICT Director, maintain the register in computerised data base.
- In march of each year prepare a prioritised list of buildings work and associated equipment which needs to be done or purchased in the next three financial years.

QUALIFICATION:

- Demonstrated skills in a building trade such as Carpentry, Plumbing, Electrician or Sheet Metal work or Project Management.
- Demonstrated honesty and integrity in the handling of money and capability to evaluate tenders to provide value for money to the Department.
- Demonstrated ability to work as part of a team.
- Ability to work in a computerized work environment.
- Demonstrated capacity to accept responsibility and take a leadership role.

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office no later than 8th February, 2008.

Dated this 27th day of January, 2008.

CAMILLA SOLOMON
CHIEF SECRETARY

G.N.No. 56 / 2008

PUBLIC SERVICE ACT 1998
SECTION 14 (1)
NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that the following appointment shall be on probation until confirmed:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Mr. Jason Phillip	Budget Officer	\$5,418pa (4.1)

Dated this 24th day of January, 2008.

CAMILLA SOLOMON
CHIEF SECRETARY

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G.N.No. 57 / 2008

PUBLIC SERVICE ACT 1998
RESIGNATION – SECTION 53 (1)

It is notified for general information that the following officer's resignation has been accepted effective from 21st January, 2008.

DEPARTMENT OF HEALTH & MEDICAL SERVICES

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY</u>
Mrs. Claresse Ika	Clerical Officer	\$4,416pa (2.1)

Dated this 23rd day of January, 2008.

CAMILLA SOLOMON
CHIEF SECRETARY

G.N.No. 58 / 2008

SUCCESSION, PROBATE AND ADMINISTRATION ACT 1976
NOTICE UNDER SECTION 55 OF THE ACT
DECEASED ESTATES

PERSONALTY ESTATE OF THE LATE PANDIT BOP

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late PANDIT BOP are to be distributed as follows:-

Pelen Jeremiah	-	1/3	Est. of Pandella Kepae;		
Persis Bop	-	1/3	Lincoln Kepae	-	1/9
			Nicholson Kepae	-	1/9
			Nehru Kepae	-	1/9

CHATTELS/PROPERTIES:- As above if any.

G.N.No. 58 / 2008 (cont'd)

PERSONALTY ESTATE OF THE LATE TAMAITI STAR

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late TAMAITI STAR are to be distributed as follows:-

Thomas Star	-	1/3
William Star	-	1/3
Joan Duburiya	-	1/3

CHATTELS/PROPERTIES:- As above if any.

PERSONALTY ESTATE OF THE LATE MARIA E. PORTE

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late MARIA E. PORTE are to be distributed as follows:-

Olga Dowedia	-	1/7	Kennan Dowedia	-	1/7
Kenneth Dowedia	-	1/7	Henry Dowedia	-	1/7
Mark Porte	-	1/7	James Porte	-	1/7
Jeffery Porte	-	1/7			

CHATTELS/PROPERTIES:- To be decided by the family on equal shares.

PERSONALTY ESTATE OF THE LATE REMINGTON DOWABOBO

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late REMINGTON DOWABOBO are to be distributed as follows:-

George Seymour	-	1/6	Rasmussen Dowabobo	-	1/6
Charm Dowabobo	-	1/6	Iola Giouba	-	1/6
Itaia Dowabobo	-	1/6	Jane Dowabobo	-	1/6

NOTE:Jane Dowabobo is a Trustee to the above children.

CHATTELS/PROPERTIES:- To be decided by the family on equal shares.

G.N.No. 58 / 2008 (cont'd)

PERSONALTY ESTATE OF THE LATE WILLIAM HARRIS

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late WILLIAM HARRIS goes to the surviving son only, namely NENA HARRIS.

CHATTELS/PROPERTIES:- As above if any.

PERSONALTY ESTATE OF THE LATE JOSEPHINE TEIMITSI

The Curator of Intestate Estates has hereby determined that ALL Personalty Estate such as: Aerodrome Rentals, Land Rentals, RONWAN interest , Royalties, Salaries & Final Entitlements, Passbook (if any) and all other residual funds of the late JOSEPHINE TEIMITSI are to be distributed as follows:-

Sheera Teimitsi	-	1/9	Albert Teimitsi	-	1/9
Seamer Teimitsi	-	1/9	Louisa Teimitsi	-	1/9
Spear Teimitsi	-	1/9	Hathie Teimitsi	-	1/9
Romeo Teimitsi	-	1/9	Bingo Teimitsi	-	1/9
Priscilla Scotty	-	1/9			

NOTE: Franklin Teimitsi is the Trustee for the following children:-

Sherra Teimitsi, Seamer Teimitsi & Spear Teimitsi.

CHATTELS/PROPERTIES:- Equal share to the following:-

Sherra Teimitsi, Seamer Teimitsi, Spear Teimitsi, Romeo Teimitsi, Albert Teimitsi, Louisa Teimitsi & Hathie Teimitsi.

Creditors and others having claims against the above determinations may send into the Curator of Intestate Estates within thirty (30) days of this Gazette Notice, after which date the said Curator shall distribute the assets of the deceased or any part thereof; amongst the beneficiary having regards only to the claims of which he has then received notices.

KELSON T. TAMAKIN
CURATOR OF INTESTATE ESTATES