



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 111

4th November, 2009

Nauru

G.N.No. 414 / 2009

PUBLIC SERVICE ACT 1998
SECTION 15 - VACANCY

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION : Storeman
SALARY : \$4,416 pa (2.1)

KEY RESPONSIBILITIES:

- Demonstrate good knowledge of store management
- The storeman is to ensure that all supplies are received and delivered appropriately to all departments
- Promotes a focus and framework for improving procurement
- Operates within field of expertise, competencies and experience
- Operates within the parameters of any relevant legislation
- Promotes personal safety and that of others, and reports hazards and defects to work equipment

DUTIES AND RESPONSIBILITIES:

- Perform accurate, effective and timely picking of supplies, proper storing of items and accurate and timely distribution of supplies to relevant departments
- Keep accurate records and perform regular stock checking
- Perform other duties deemed necessary and as directed by the heads of department

QUALIFICATION

- Completes Year 12 schooling and with strong written and oral communication skills (English and Nauruan)
- Displays professionalism, tact, courtesy, discretion and respect confidentiality
- Must be able to work both independently and cooperatively in a team environment
- Good administrative, secretarial and organizational skills
- Medium level computer skills (Microsoft Word, Excel and Access Database)
- Sufficient skills in record and store management
- Good understanding of Health and Safety issues would an advantage

Applications should be lodged in writing stating name, age, qualifications and Curriculum Vitae provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than 12 November, 2009 5.00 p.m.

Dated this 29th day of October, 2009.

KIM AROI
ACTING CHIEF SECRETARY

No. 111

4th November, 2009

Nauru

G.N.No. 415 / 2009

PUBLIC SERVICE ACT 1998
SECTION 15 – VACANCY

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:-

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Tourism)

POSITION : PROJECT OFFICER
SALARY : \$5,919 pa (4.3)

DUTIES :

- To work under the Director of Tourism in liaising and assisting with ongoing projects.
- To assist the department in writing project proposals and also seeking international financial mechanisms.
- Initiate, develop and implement national planning initiatives relating to Tourism Programmes.
- Coordinate and liaise with the community and relevant institutions in matters to enhance and further the aims and objectives of tourism policies and programmes.
- Carry out other activities as may be assigned from time to time.

QUALIFICATIONS:

- Applicants must be young and energetic
- Applicants must be of sober habits
- Applicants must have completed year 12 or high school
- Must be a computer literate and the dissemination of information using e-mail would be of an advantage
- Good communication and administration skills would be ideal.

Applications should be lodged in writing stating name, age, and curriculum vitae provided to the Chief Secretary or Director of Human Resources before close of business, 11 November 2009.

Dated this 29th day of October, 2009

KIM AROI
ACTING CHIEF SECRETARY

No. 111

4th November, 2009

Nauru

G.N.No. 416 / 2009

PUBLIC SERVICE ACT 1998
SECTION 14 (1)
NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that the following appointment shall be on probation until confirmed:-

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Customs Division)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Betty Deireagea	Customs Officer	\$4,666 pa (2.2)

Dated this 29th day of October, 2009

KIM AROI
ACTING CHIEF SECRETARY

G.N.No. 417 / 2009

SUCCESSION, PROBATE AND ADMINISTRATION ACT 1976
NOTICE UNDER SECTION 55 OF THE ACT
DECEASED ESTATES

PERSONALTY ESTATE OF THE LATE MORDE AMANDUS

In accordance with Section 16 of the 'Succession Probate Procedure Act' it is hereby given notice for distribution of the above estate which is to supersede G.N.No. 342/2009, dated 2nd September, 2009, to be now as follows:-

Equal share to:

Tonilla Brechtefeld	-	1/2
Kane Amandus	-	1/2

In accordance with Section 55 of the above Act this is an advise to any creditors or others having a claim against above estate to submit their claims to the office of the curator within 30 days.

KELSON T. TAMAKIN
CURATOR OF INTESTATE ESTATES

No. 111

4th November, 2009

Nauru

G.N.No. 418 / 2009

ENGAGEMENT TO MARRY

NAME OF PARTIES: Masaru Adun of Ewa District and
Stacie Buraman of Uaboe District.

Squire Jeremiah of Meneng District and
Christine Degidoa of Boe District.

DATE OF ENGAGEMENT: 9th October, 2009.
28th October, 2009.

HON. MARCUS STEPHEN M.P.
MINISTER IN CHARGE
