



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 99

28th July, 2010

Nauru

G.N.No. 365 / 2010

PUBLIC SERVICE ACT 1998
SECTION 15 - VACANCY

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION : Dental Assistant Level 1

SALARY LEVEL : \$4,416 pa (2.1)

PRIMARY PURPOSE OF POSITION :

The Dental Assistant duties mainly involves in receiving and preparing patients for dental duties treatment as well as preparing dental supplies and equipment, requirements for use by the Dental. Other duties involve is to perform reversible intra-oval procedures under supervision of the Dentist; perform dental radiography work and maintain record keeping of appointments, examinations, treatments and supplies. This work requires a practical knowledge of standardized procedures and methods used in dentistry and skill in the techniques and procedures of dental assistance.

DUTIES AND RESPONSIBILITIES:

- Prepare and maintain dental instruments, supplies and equipment
- Collect and record patient health histories
- Patient management during dental procedures
- Instrument transfer
- Dental procedure isolation techniques
- Preparation of dental material, cements, amalgam, composite, impression materials, etc
- Dental charting
- Prevention and management of dental medical emergencies
- Inventory control and management

G.N.No. 365 / 2010 (cont'd)

HEALTH AND SAFETY

- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given
- May not undertake any task or which they have not been authorised and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

QUALIFICATION & EXPERIENCE:

- Good written and oral communication skills (English and Nauruan);
- Healthy and of sober habits;
- Ability to undergo health training on health safety, basic life support, and infection control;
- Punctual, reliable, conscientious and willing to accept responsibility;
- Displays professionalism, tact, courtesy, discretion and respect confidentiality;
- Must be able to work both independently and cooperatively in a team environment;

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the A/Director of Human Resources & Labour or the Chief Secretary's Office no later than Friday 6th August 2010.

Dated this 22nd day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

No. 99

28th July, 2010

Nauru

G.N.No. 366 / 2010

PUBLIC SERVICE ACT 1998
SECTION 14(1)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that the following appointment shall be on probation until confirmed:

DEPARTMENT OF EDUCATION
(Youth Affairs)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Maria Waibeiya	Youth Officer	\$5,919 pa (4.3)

Dated this 21st day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 367 / 2010

PUBLIC SERVICE ACT 1998
SECTION 12

NOTICE OF APPOINTMENT

The following appointment with immediate effect is hereby notified for general information:

DEPARTMENT OF JUSTICE
(Prisons & Correctional Services)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Elias Detageouwa	Correctional Officer	\$5,167 pa (3.2)
Syd Namaduk	Correctional Officer	\$5,167 pa (3.2)
Jezza Uepa	Correctional Officer	\$5,167 pa (3.2)

Dated this 22nd day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

No. 99

28th July, 2010

Nauru

G.N.No. 368 / 2010

PUBLIC SERVICE ACT 1998
SECTION 12

NOTICE OF APPOINTMENT

The following appointment effective from 11th August 2009 is hereby notified for general information:

DEPARTMENT OF FOREIGN AFFAIRS & TRADE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Michael Mathias Aroi	Director of Regional Affairs	\$7,421 pa (7.1)

Dated this 22nd day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 369 / 2010

PUBLIC SERVICE ACT 1998
SECTION 56

NOTICE OF DISMISSAL

It is notified for general information that the following officer's dismissal has been approved:

POLICE, PRISONS & EMERGENCY SERVICES
(Protection & Guarding Unit)

<u>NAME</u>	<u>DESIGNATION</u>	<u>EFFECTIVE DATE</u>
Mahoney Tulenoa	Security Officer	21 st July, 2010

Dated this 23rd day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

No. 99

28th July, 2010

Nauru

G.N.No. 370 / 2010

PUBLIC SERVICE ACT 1998
SECTION 53(1)

NOTICE OF RESIGNATION

It is notified for general information that the following officer's resignation has been accepted effective from 2nd July 2010:

POLICE, PRISONS & EMERGENCY SERVICES
(Protection & Guarding Unit)

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Caasi Aremwa	Security Officer	\$4,166 pa (1.2)

Dated this 23rd day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 371 / 2010

PUBLIC SERVICE ACT 1998
SECTION 14(1)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that effective from 29th January 2010, the following appointment shall be on probation until confirmed:

DEPARTMENT OF FOREIGN AFFAIRS & TRADE

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Josie Ann Jacob	Assistant Director	\$6,419 pa (5.2)

Dated this 26th day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 372 / 2010

PUBLIC SERVICE ACT 1998
SECTION 20

NOTICE OF PROMOTION

The provisional promotion of the following officer is hereby notified for general information:

DEPARTMENT OF FOREIGN AFFAIRS & TRADE

<u>NAME</u>	<u>PROMOTED FROM</u>	<u>PROMOTED TO</u>
Rukson Reweru	Clerical Assistant/Receptionist \$3,915 pa (1.1)	Administrative Assistant \$5,919 pa (4.3)

Any officer of the Public Service may appeal to the above promotion under section 20 of the Public Service Act 1998. Appeals should be based on one or other grounds set out in Section 20 (2) of the Act, and should be lodged in writing stating the ground(s) of appeal to the Chief Secretary within seven (7) days after the date of this Gazette Notice.

Dated this 28th day of July, 2010.

MICHAEL B. CAIN
ACTING CHIEF SECRETARY

G.N.No. 373 / 2010

ENGAGEMENT TO MARRY

NAME OF PARTIES: Sargood Fritz of Nibok District and
Jane Maaki of Denigomodu District.

Brutaldo Scotty of Anabar District and
Sireena Aiyunge of Baiti District.

DATE OF ENGAGEMENT: 15th July, 2010
30th July, 2010

HON. MARCUS STEPHEN M.P.
MINISTER IN CHARGE
