



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 156

2nd October, 2013

Nauru

G.N. No. 705 / 2013

**PUBLIC SERVICE ACT 1998
SECTION 15 (6)
NOTICE OF PROMOTION**

The provisional promotion of the following officer's is hereby notified for public notification.

DEPARTMENT OF CHIEF SECRETARY

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Salome Solomon	Caretaker/cleaner \$4,974pa (L1.1)	Supervisor, Caretaker \$5,611pa (L2.1)

Any officer of the Public Service may appeal to the above promotion under Section 20 (3) of the Public Service Act 1998. An Appeal shall be in writing setting out the ground of appeal and shall be lodge with the Chief Secretary within seven (7) days after the date on which the provisional promotion is notified in the Gazette.

DATED this 2nd day of October, 2013

**BERNARD GRUNDLER
CHIEF SECRETARY**

PUBLIC SERVICE ACT 1998
SECTION 15 (6)
NOTICE OF PROMOTION

The provisional promotion of the following officers is hereby notified for public notification.

DEPARTMENT OF HEALTH AND MEDICAL SERVICES

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Majorae Capelle	Nurse Aide (Level 1) \$5,928pa (L2.2)	Nurse Aide (Level 2) \$6,247pa (L3.1)
June-Rose Bill	Nurse Aide (Level 1) \$5,928pa (L2.2)	Nurse Aide (Level 2) \$6,247pa (L3.1)

Any officer of the Public Service may appeal to the above promotions under Section 20 (3) of the Public Service Act 1998. An Appeal shall be in writing setting out the ground of appeal and shall be lodge with the Chief Secretary within seven (7) days after the date on which the provisional promotions is notified in the Gazette.

DATED this 2nd day of October, 2013

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 707 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved as follows;

DEPARTMENT OF HOME AFFAIRS
(Directorate of Youth Affairs)

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>	<u>EFFECTIVE DATE</u>
Philomena Gadaraoa	Clerical Assistant	\$5,292pa- (L1.2)	23 rd August, 2013
Julian Itsimaera	Director of Youth Affairs	\$9,428pa- (L7.1)	30 th August, 2013

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 708 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted effective from 27th August, 2013;

DEPARTMENT OF TRANSPORT
(Directorate of Civil Aviation)

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Dax Capelle	Labour	\$4,974pa-L1.1

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 156

2nd October, 2013

Nauru

G.N. No. 709 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved with effect from 30th August, 2013;

DEPARTMENT OF EDUCATION

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Philomena Detogia	Librarian	\$7,521pa (L4.3)

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 710 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved with effect from 25th September, 2013;

DEPARTMENT OF EDUCATION

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Viginski Hartman	School Environment Officer	\$5,611pa(L2.1)

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 711 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved with effect from 10th September, 2013;

DEPARTMENT OF HEALTH AND MEDICAL SERVICES

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Jaelyn Kabokia	Nurse Aide (Level 2)	\$6,247pa-L3.1

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 712 / 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved with effect from 11th September, 2013;

DEPARTMENT OF EDUCATION

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>
Nei-Siim Demaunga	Caretaker/Cleaner	\$4,974pa(L1.1)

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 713/ 2013

PUBLIC SERVICE ACT 1998
RESIGNATION- SECTION 53(1)

It is notified for general information that the following officers' resignation has been accepted and approved as follows;

DEPARTMENT OF EDUCATION

<u>NAME</u>	<u>DESIGNATION</u>	<u>SALARY LEVEL</u>	<u>EFFECTIVE DATE</u>
Francine Detabene	Teacher Diploma	\$7,838pa (L5.1)	11 th September, 2013
Denise Jone	Teacher Certificate	\$7,521pa (L4.3)	11 th September, 2013

DATED this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 714/ 2013

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Administration)

POSITION : Clerical Officer
NO. OF POSITION : 2
SALARY LEVEL : \$5,611pa -(L2.1)(\$215.81 fortnightly)

PRIMARY PURPOSE OF POSITION:

The Clerical Officer position is to assist in all administrative matters which includes updating of staff leave and overtime, management of filing system, distribution of mails and information to the department sections and all other administrative matters as assigned.

DUTIES:

- Day to day responsibility for effective health services standards
- Reports to the Officer in Charge
- Display good level of communication
- Maintain registration of staff leave
- Maintain staff variation
- Maintain a logical and consistent filing system for the administration office
- Maintain administration forms
- Receiving and distribution of all incoming/outgoing mails
- Maintain and coordinate stationery
- Valid driver license
- Maintain confidentiality of any patient information received in the work place
- General knowledge of MOH Code of Conduct and PSA 1998
- Maintain a clean and tidy work environment
- Undertake quality assurance activities
- Any other duties as assigned

G.N. No. 714/ 2013(cont'd)

QUALIFICATION & EXPERIENCE:

- Must have completed high school
- At least 2 years of relevant experience
- Ability to read and write in English
- Computer literate (Excel and Word)
- Have a good customer relations and organizational skills
- Willingness to work after office hours
- Good public relation

HEALTH AND SAFETY:

- Be responsible to take reasonable care for his/her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have been authorized and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and provided to the Chief Secretary department or the Director of Human Resources & Labour no later than **5.00pm, Friday 11th October, 2013.**

Dated this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 715/ 2013

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nauru Public Health)

POSITION : District Primary Health Care Worker (Meneng)

SALARY LEVEL : L2.1 \$5,611pa (\$215.81 fortnightly)

PRIMARY PURPOSE OF POSITION:

The District Health Worker is integral to the efficient management of district-based primary health care services. The District Health Worker is responsible for providing coordination of primary health care programs and providing basic health care and referring sick patients appropriately within their assigned District and under the supervision of the Healthy Island Promotion Coordinator.

DUTIES

- Provides first aid for minor injuries ailments; and basis life support.
- Provides basic screening for non-communicable diseases, (including diabetes, hypertension) and infectious.
- Refers identified persons to appropriate primary or secondary health services according to District Primary Health care manual.
- Monitors the treatment of people with chronic medical conditions; for example: implements the Direct Observation Treatment Strategy and monitors persons on mental illness treatment.
- Coordinates the community based health programs; for example, immunization programs, trachoma campaign, Demographic Health Survey etc.
- Visits homes to determined patient and family need, and report accordingly.
- Collaborates with the relevant public health expert to develop plans to meet individual health needs, and provides health services.
- Gives medical treatments to patients following Doctor's instructions and under the guidance of the relevant health clinic.
- Together with Public Health and the District Committee, plans and undertakes health promotion activities.
- Keeps accurate house health statistics/ community mapping for their district and update as required.

G.N. No. 715/ 2013(cont'd)

- Assists community members and health personnel to assess, plan for, and provide needed health and related services such as disseminate information with appointment slips, organise transport as required.
- Act in a manner that reduces personal risk by adhering to the infections control policy.
- Teaches maintenance of health and prevention of diseases, maternal and child care for members and other subjects related to individual and community health and warfare.
- Attend Public Health meetings.
- Provide reports on activities and other matters on a monthly.

QUALIFICATION & EXPERIENCE:

- Knowledge and experience in healthcare and community work;
- Strong written and oral communication skills (English and Nauruan);
- Displays professionalism, tact, courtesy, discretion and respect confidentiality;
- Must be able to work both independently and cooperatively in a team environment.

HEALTH AND SAFETY:

- Be responsible to take reasonable care for his/her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given.
- May not undertake any task for which they have been authorized and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and provided to the Chief Secretary department or the Director of Human Resources & Labour no later than *5.00pm, Friday 11th October, 2013.*

Dated this 02nd day of October, 2013.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 716/ 2013

NAOERO CITIZENSHIP ACT 2005
SECTION 5 SUBSECTION 5

It is notified for general information that Cabinet on Friday 27th September, 2013, pursuant to section 5, Subsection 5 of the Naoero Citizenship Act 2005 approved and granted Nauruan citizenship to Mr. Mark McPhilbin with immediate effect.

DATED this 27th of September, 2013

SASIKUMAR PARAVANOOR,
SECRETARY TO CABINET

G.N. No. 717 / 2013

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Lawry Rumeinaga Agir of Aiwo District and
Why-Julie Tom also from Aiwo District

Nathan Phillip of Buada District and
Twiggy Fritz of Ewa District

O-keefe Ika of Anetan District and
Arcasia Roland of Aiwo District

Juvenen Edward of Aiwo District and
Fantasy Ebodeba Bagaga of Boe District

DATE OF ENGAGEMENT:

20th September, 2013
23rd September, 2013
2nd October, 2013
6th October, 2013

HON.BARON DIVAVESI WAQA,MP
MINISTER IN CHARGE

NAME OF PARTIES:

Stallian Harris of Nibok District and
Shylianne Akua of Anibare District

DATE OF ENGAGEMENT:

10th October, 2013

HON.VALDON DOWIYOGO,MP
MINISTER IN CHARGE
