



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 22

20th February, 2013

Nauru

G.N. No. 119 / 2013

APPOINTMENT OF ACTING SECRETARY FOR COMMERCE, INDUSTRY & ENVIRONMENT

It is notified for general information that Cabinet at its meeting held on 13th February, 2013 and pursuant to Article 68, Clause 3 of the Constitution of Nauru approved the appointment of Mr. Bryan Star to act as Secretary for Commerce, Industry & Environment effective 13th February, 2013 until the return of the substantive Secretary for Commerce, Industry & Environment, Mr. Russ Kun.

Dated this 13th day of February, 2013.

**BERNARD GRUNDLER
ACTING CHIEF SECRETARY**

G.N. No. 120 / 2013

APPOINTMENT OF ACTING SECRETARY FOR TRANSPORT

It is notified for general information that Cabinet at its meeting held on 13th February, 2013 and pursuant to Article 68, Clause 3 of the Constitution of Nauru approved the appointment of Ms. Melaney Bill to act as Secretary for Transport effective 21st February, 2013 until the return of the substantive Secretary for Transport, Mr. Lesi Olsson.

Dated this 13th day of February, 2013.

**BERNARD GRUNDLER
ACTING CHIEF SECRETARY**

G.N. No. 121 / 2013

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE

It is notified for general information that Cabinet at its meeting held on 11th February, 2013 and pursuant to Article 68, Clause 3 of the Constitution of Nauru approved the appointment of Mr. Bernard Grundler Acting Chief to act as Secretary for Foreign Affairs & Trade effective 07th February, 2013 until the return of Mr. Michael Aroi.

Dated this 13th day of February, 2013.

**BERNARD GRUNDLER
ACTING CHIEF SECRETARY**

G.N. No. 122 / 2013

PUBLIC SERVICE ACT 1998
NOTICE OF PROMOTION

The provisional promotion of the following officer is hereby notified for public notification.

DEPARTMENT OF HOME AFFAIRS
(Nauru Culture)

<u>NAME</u>	<u>PROMOTED FROM</u>	<u>PROMOTED TO</u>
Riverina Charm Scotty	Project Officer \$6,837pa (L4.3)	Research/Archive Officer \$7,704pa (5.3)

Any officer of the Public Service may appeal to the above promotions under Section 20 (3) of the Public Service Act 1998. An appeal shall be in writing setting out the ground of appeal and shall be lodged with the Chief Secretary within seven (7) days after the date on which the provisional promotion is notified in the Gazette.

Dated this 14th day of February, 2013.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N. No. 123 / 2013

FISHERIES ACT 1997

NOTICE

I, Hon. Dominic Tabuna, M.P, Minister for Fisheries, under section 13 of the Fisheries Act 1997 appoint the following persons as observers:

1. Lincoln Dominic Eoaeo
2. Sean-Gadfrey Ribauw Quadina
3. Elton Bruno Clodumar
4. Chaxton Nanero Thoma
5. Rykalen Jimwereiy
6. Luciano Dagan
7. Jeimua Deraudag

to exercise the powers and perform the duties of an observer under the Fisheries Act 1997. These appointments shall take immediate effect on 11th February, 2013 and ceases on 2400hrs on 30th June, 2014.

HON. DOMINIC TABUNA, M.P
MINISTER FOR FISHERIES

G.N. No. 124 / 2013

Education Act 2011

Pursuant to section 51 of the *Education Act 2011*, the following registration standards have been determined by the Teacher Registration and Curriculum Board:

1 Recognised teaching qualifications for registration as a teacher

- (a) Subject to paragraph (b), a teacher must have 1 of the following qualifications:

Diploma of Education
Bachelor of Education
Master of Education

A postgraduate qualification comprised of:

- in the case of a special education teacher – a Certificate in Special Needs Education; and
- in any other case – a qualification conferred on a person holding a university degree and requiring completion of a 1 or 2 year course of study.

- (b) The qualification must have been conferred by 1 of the following universities:

University of South Pacific (3 year undergraduate course)

University of Goroka (12 month in-service upgrade)

The following are 4 year undergraduate courses)

University of Hawaii

University of Waikato

University of Auckland

Massey University

University of Canterbury

University of Otago

Victoria University of Wellington

Divine Word University

Australian National University

Australian Catholic University

Bond University

Central Queensland University

Charles Darwin University

Curtin University of Technology

Deakin University

Edith Cowan University

Flinders University

Griffith University

James Cook University

La Trobe University

Macquarie University

Monash University

Murdoch University

Queensland University of Technology

RMIT University

Southern Cross University

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Swinburne University
University of Adelaide
University of Ballarat
University of Canberra
University of Melbourne
University of New England
University of New South Wales
University of Newcastle
University of Notre Dame
University of Queensland
University of South Australia
University of South Queensland
University of Sydney
University of Tasmania
University of Technology Sydney
University of Sunshine Coast
University of Western Australia
University of Western Sydney
University of Wollongong
Victoria University

2 Professional development requirements for registered teachers for the 2013 school year

- (a) Subject to paragraph (b), a teacher must attend and participate in professional development programmes provided by or on behalf of the Department of Education on each of the following days in 2013: 21-25 January 2013, 28-30 2013, 8 and 9 April 2013 and 8 July 2013.
- (b) If a teacher is on approval leave on any of those days and is consequently unable to attend and participate in the programme on that day, the teacher must undertake an alternative programme provided by or on behalf of the Department of Education in substitution for that programme.

Teacher Registration and Curriculum Board

HON. RIDDELL AKUA, M.P
MINISTER FOR EDUCATION

G.N. No. 125 / 2013

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF FINANCE
(Treasury)

POSITION : Payments Officer
SALARY : \$5,1010pa (L2.1)
RESPONSIBLE TO : Senior Payment Officer

RESPONSIBILITIES:

- Record and register the movement of Payment Vouchers (PV) and Purchase Orders (PO) within Treasury from the time of receipt until cheques have been collected by other Departments.
- Ensure details recorded on PVs and POs meet all requirements before passing them on to Senior Payment Officers for assessment.
- Maintain filing and record batches of processed Payment Cheques (PC) and Purchase Orders.
- Produce all cheque payments for local suppliers in a timely and efficient manner.
- Follow up on PVs and POs sent to Planning Aid Division for assessment to ensure timely return to Treasury for further processing.
- Assist in tracking of all financial documentations.
- Other duties as assignment by the Treasury Management.

REQUIREMENTS:

- Minimum of 3 years experience in finance area.
- Should have completed up to Year 12 of education level or equivalent
- Excellent numeracy and English literacy skills.
- Excellent customer relations and communications skills.
- Good level skills in Microsoft Office applications including Word and Excel
- Post-secondary qualification in accounting book-keeping or related field.

Applications should be submitted to the Acting Chief Secretary or Acting Director of Human Resources & Labour through writing or electronically word processed stating name, age, qualifications attached with curriculum vitae and other relevant references no later than 5:00pm, Monday, 25th February, 2013.

Dated this 14th day of February, 2013.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N. No. 126 / 2013

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION TITLE : Nurse Aide
No. OF POSITIONS : 2
SALARY/LEVEL : \$5,389pa (L2.2) - \$207.27

PURPOSE OF THE POSITION:

The Nurse Aide is responsible for providing care under the supervision of a Registered Nurse.

KEY RESPONSIBILITIES:

- Contribute to the nursing assessment and care of patients
- Implements nursing care as delegated by the Registered Nurse
- Assists the Registered Nurse by providing information in the evaluation of progress towards expected outcomes
- Participates in the Performance Appraisal and Development process
- Acknowledges the team approach to the provision of care services and consults with members of the multidisciplinary team as required
- Utilises appropriate communication skills and participates as a member of the multidisciplinary team
- Acknowledges the specific competences and expertise of members of the health team
- Promotes an environment for professional development and lifelong Learning
- Promotes a focus and framework for improving the quality of patient care
- Operates within field of expertise, competencies and experience
- Operates within the parameters of any relevant legislation
- Promotes personal safety and that of others, and reports hazards and defects to work equipment
- Participate in staff meetings and hospital projects as appropriate

DUTIES AND RESPONSIBILITIES:

Direct Patient Care

- Provides general hygiene personal care and activities of daily living for the patient under the direction and supervision of a Staff Nurse
- Observes, records, and reports observations, intake and output, and changes in the patient's condition
- Documents within scope of practice
- Maintains a safe and clean environment for patients and staff
- Demonstrates knowledge of and the ability to render care based on age appropriateness
- Responds promptly and positively to patients, families, co-workers, and all others in a respectful, courteous, and confidential manner

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Indirect Care

- Ensures patients rooms are adequately stocked and prepared for patients
- Escorts patients to other departments as needed
- Acts as courier as required
- Supports effective functioning of unit routine ie: answers call bells, prepares charts, etc
- Performs additional duties as specified by Ward Manager or nurse in charge of shift
- Responds appropriately in crisis and emergency situations

QUALIFICATION:

- Completed Year 11 schooling
- Cross-cultural sensitivity, ability to maintain confidentiality and good interpersonal skills
- Previous experience in Nursing Aide or other health issues would be an advantage
- Good Nauruan and English communication skills

Application should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's Department or the Acting Director of Human Resources & Labour no later than 5:00pm, Monday 25th February, 2013.

Dated this 14th day of February, 2013.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

G.N. No. 127 / 2013

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION TITLE : Staff Nurse

SALARY/LEVEL : \$7,125pa (L5.1) - \$274.04

PURPOSE OF THE POSITION:

The Staff Nurse is licensed to practice nursing without supervision and is accountable for own actions in the care of patients and acts to rectify unsafe nursing practice and / or unprofessional conduct. The Staff Nurse is a member of the multidisciplinary health care team and uses contemporary standards and evidence to underpin practice.

KEY RESPONSIBILITIES:

- Assess, plan, implement and evaluate nursing care to provide optimal health outcomes using a continuum of care approach
- Upholds clinical care standards
- Demonstrates sound knowledge of contemporary nursing practice

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- Collects relevant data and reports same appropriately
- Participates in the Performance Appraisal and Development process
- Documents all patient care according to Documentation Policy
- Acknowledges the team approach to the provision of care services and consults with members of the multidisciplinary team as required
- Utilizes appropriate communication skills and participates as a member of the multidisciplinary team
- Acknowledges the specific competencies and expertise of members of the health team
- Promotes an environment for professional development and lifelong learning
- Promotes a focus and framework for improving the quality of patient care
- Operates within field of expertise, competencies and experience
- Operates within the parameters of any relevant legislation
- Promotes personal safety and that of others, and reports hazards and defects to work equipment.

DUTIES AND RESPONSIBILITIES:

- Able to work shift work including evenings, nights & weekends
- Ability to cooperate with Co-workers and to work as a team member.
- Present at all times as a professional nurse
- Provide competent nursing care to all patients within the area of the hospital in which rostered
- Maintain proper control of medications
- Report to the Supervisor on duty any problem or concerns about patients, equipment or any other issue effecting the safety of the hospital property, staff, patients or visitors
- Remain within the ward at all times and ensure the ward / patients is not left unattended
- Respond promptly to all requests for nursing assistance
- Keep accurate written reports on all care of residents in their individual files.
- Maintain confidentiality of all medical and personal details divulged by patients.
- Liaise with other nursing staff, medical officers and families as appropriate in care of residents.
- Undertake cleaning and proper storage of the ward and equip

QUALIFICATION & EXPERIENCE:

Diploma in Nursing or Certificate in Nursing from;

- RON/NGH Nursing School, or equivalent
- Good writing, reading and computer skills

Application should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary department or the Acting Director of Human Resources & Labour no later than 5:00pm Monday 25th February, 2013.

Dated this 14th day of February, 2013.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from Nauruans both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION TITLE : Nurse Supervisor
No. OF POSITION : 2
SALARY/LEVEL : \$6,740pa (L5.2)

PURPOSE OF THE POSITION:

The Nurse Supervisor is a Registered Nurse who is accountable at an advanced practice level for the development, implementation, management, monitoring and evaluation, and reporting, of clinical nursing care services. The Nurse Supervisor reports directly to the Ward Manager.

KEY RESPONSIBILITIES:

- Leads the nursing team and is responsible for the clinical care of patients and the material management on any given shift
- Demonstrates sound knowledge of contemporary nursing practice
- Collects relevant data and reports same appropriately
- Participates in the Performance Appraisal and Development process
- Documents all patient care information according to Documentation Policy
- Acknowledges the team approach to the provision of care services and consults with members of the multidisciplinary team as required
- Utilises appropriate communication skills and participates as a member of the multidisciplinary team
- Acknowledges the specific competencies and expertise of members of the health team
- Promotes a focus and framework for improving the quality of patient care
- Operates within field of expertise, competences and experience
- Operates with the parameters of any relevant legislation
- Promotes personal safety and that of others, and reports hazards and defects to work equipment
- Collects and records patient care data and ensures that Ward Clerk forwards accurate data to HIM section.

QUALIFICATION & EXPERIENCE:

Diploma in Nursing or Certificate in Nursing from;

- RONH / NGH Nursing School, or equivalent
- Good writing, reading and computer skills
- Demonstrated leadership ability
- Demonstrated ongoing professional development
- Willingness and capacity to collect and interpret data
- Reliable, conscientious and willing to accept responsibility.

Application should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary department or the Acting Director of Human Resources & Labour no later than 5:00pm, Monday 25th February, 2013.

Dated this 14th day of February, 2013.

BERNARD GRUNDLER
ACTING CHIEF SECRETARY

No. 22

20th February, 2013

Nauru

G.N. No. 129 / 2013

ENGAGEMENT TO MARRY

NAME OF PARTIES : Lad Agege of Anibare District and
Georgia Daniel of Aiwo District

Tu-Waine Dediya of Buada District and
Carrie Charity Hiram of Baiti District.

DATE OF ENGAGEMENT : 12th February, 2013.
14th February, 2013.

HON. SPRENT ARUMOGO DABWIDO, MP
MINISTER IN CHARGE
