



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 174

09th December, 2015

Nauru

G. N. No. 792 / 2015

**RECONSTITUTION OF MEMBERS OF THE
NAURU REHABILITATION CORPORATION BOARD**

It is notified for general information that Cabinet at its meeting held Wednesday 02nd December 2015 has approved;

The appointment of Mrs Tirah Jeremiah as Acting Chief Executive Officer from Thursday 24th December 2015 until the return of the substantive Chief Executive Officer Mr. Peter Melenewycz on Monday 11th January 2016.

Dated this 04th day of December, 2015.

**SASIKUMAR PARAVANOOR
SECRETARY TO CABINET**

G. N. No. 793 / 2015

**APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER
OF NAURU UTILITIES CORPORATION**

It is notified general information that the Cabinet on Wednesday 02nd December, 2015 and in line to part 2 section 6 of the Nauru Utilities Corporation Act 2011, Cabinet has approved the appointment of Mr. Mohammed R Ali to act as Chief Executive Officer of Nauru Utilities Corporation for the 06th to the 11th December, 2015.

Dated this 04th day of December, 2015.

**SASIKUMAR PARAVANOOR
SECRETARY TO CABINET**

G. N. No. 794 / 2015

APPOINTMENT OF ACTING SECRETARY FOR JUSTICE AND BORDER CONTROL

It is notified for general information that on 02nd December 2015, Cabinet, pursuant to Article 68, clause (3) of the Constitution of Nauru has approved the appointment of Mr Sasikumar Paravanoor to act as Secretary for Justice and Border Control effective from 04th – 13th December 2015, inclusive until the return of the substantive Secretary for Justice and Border Control, Mr. Lionel Aingimea.

Dated this 08th day of December, 2015.

BERNARD GRUNDLER
CHIEF SECRETARY

G. N. No. 795 / 2015

PUBLIC SERVICE ACT 1998
VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF JUDICIARY

POSITION : Clerk of Court (Supreme)
SALARY SCALE : Band 8
REPORTS TO : Chief Justice, Registrar of Supreme Court & Deputy Registrar

PRIMARY PURPOSE OF THE POSITION:

The duties and responsibilities of the Clerk of Court are referred to in section 16 of the Courts Act 1972.

(A) The Clerk of Court is responsible for;

- Assist the Chief Justice, Judges, Registrar and Deputy Registrar with the sittings of the Supreme Court and complete other related duties as required.
- Prepare court processes including summonses, warrants, decrees, orders, convictions, recognisances, writs of execution and other documents as required.
- Maintain case files, registers, record judgments & orders of the Supreme Court.
- Maintain records of fees derived from court process including fines, penalties, and all other moneys paid or deposited in respect of Court process.
- Ensure court applications and documentations are in compliance with the Court Act and Rules and including relevant Acts which is the subject of and related to the litigation
- Maintain the records of membership of all courts and tribunals or quasi-judicial bodies.
- Attend to enquiries from the public through the Registry
- Maintain appropriate records for the receipt of fees, fines and penalties, and all other moneys arising from Supreme Court proceedings.
- Perform such other duties connected with the Court as may be assigned by your superiors.

G. N. No. 795 / 2015 (Cont'd)

KNOWLEDGE, SKILLS, & EXPERIENCE:

- Minimum qualification of Year 12.
- Experience in Public Administration or relevant fields
- Good public relations and customer services skills
- Ability to communicate effectively in English and the Nauruan language.
- Ability to plan, prioritise and co-ordinate workload in order to meet conflicting deadlines.
- Ability to work within a team environment
- Ability to work under own supervision, use initiative and to supervise others.
- Ability to contribute positively and innovatively towards Judiciary goals and objectives
- Good written communication skills with an ability to produce documents to a high standard of presentation.
- Ability to exercise discretion and maintain confidentiality.
- Good numeracy skills with an ability to check invoices and computer data to carry out reconciliations.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than 5pm, Monday 14th December, 2015.

Dated this 27th day of November, 2015

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G. N. No. 796 / 2015

ENGAGEMENT TO MARRY

NAME OF PARTIES: Daghson Renzo of Aiwo District and
Triska Duburiya of Anetan District.

Bowe Detski Bingham of Buada District and
Darina Rachelle Jacob of Denig District.

Boss Tom of Ewa District and
Eita-Nio Amwano of Baitsi District.

DATE OF ENGAGEMENT: 30th November, 2015.
06th December, 2015
07th December, 2015.

HON. DAVID ADEANG, MP
ACTING MINISTER IN CHARGE
