



REPUBLIC OF NAURU  
GOVERNMENT GAZETTE  
PUBLISHED BY AUTHORITY

No. 30

11<sup>th</sup> March, 2015

Nauru

G. N. No. 94 / 2015

**PUBLIC SERVICE ACT 1998**  
**SECTION 10**  
**CREATION OF NEW POSITION**

PURSUANT TO the powers in that behalf vested in me, under Section 10, subsection (1) (a) of the Public Service Act 1998, I, HON. BARON DIVAVESI WAQA, M.P., President and Minister responsible for the Public Service, DO HEREBY, with immediate effect, create the following positions:-

**DEPARTMENT OF FINANCE**  
*(Customs Division)*

<b><u>DESIGNATION OF OFFICE</u></b>	<b><u>SALARY SCALE</u></b>	<b><u>NO. OF POSITIONS</u></b>
Custom Audit Officer	Band 6	6

DATED this Eleventh day of March, Two Thousand and Fifteen.

**HON. BARON DIVAVESI WAQA M.P**  
**PRESIDENT AND MINISTER**  
**RESPONSIBLE FOR PUBLIC SERVICE**

G. N. No. 95 / 2015

**PUBLIC SERVICE ACT 1998**  
**SECTION 10**  
**CREATION OF NEW POSITION**

PURSUANT TO the powers in that behalf vested in me, under Section 10, subsection (1) (a) of the Public Service Act 1998, I, HON. BARON DIVAVESI WAQA, M.P., President and Minister responsible for the Public Service, DO HEREBY, with immediate effect, create the following positions:-

**DEPARTMENT OF FINANCE**

<b><u>DESIGNATION OF OFFICE</u></b>	<b><u>SALARY SCALE</u></b>	<b><u>NO. OF POSITION</u></b>
Personal Assistant	Band 8	1
Clerical Assistant	Band 5	1

DATED this Eleventh day of March, Two Thousand and Fifteen.

**HON. BARON DIVAVESI WAQA M.P**  
**PRESIDENT AND MINISTER**  
**RESPONSIBLE FOR PUBLIC SERVICE**

G. N. No. 96 / 2015

**NAURU POLICE FORCE SPECIAL ALLOWANCE**

It is notified for general information that the Cabinet meet on 06<sup>th</sup> March, 2015 approved the following:

1. Police officers performing a role assigned the rostered operations or operations working pattern will be paid a Night Shift allowance of \$20.00 and \$25.00 respectively for each shift work performed between the hours of 000-0800 (12.00 midnight – 0800 hours)
2. On-Call & Recall allowance as follows:  
\$20 – Monday – Friday  
\$25 – Saturday – Sunday and Public Holidays
3. Risk Allowance:  
All police officers irrespective of rank will be paid a risk allowance component of \$50 across the board per fortnightly pay in additional to shift allowance. This should be reflected separately in their pay slip during every pay cycle.
4. No overtime will be paid to Police Officers
5. No Time off in lieu of extra work will be given to Police Officers.

Dated this 06<sup>th</sup> day of March, 2015.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 97 / 2015

**PUBLIC SERVICE ACT 1998**  
**SECTION 12**  
**NOTICE OF APPOINTMENT**

It is notified for general information that the following officer's appointment is hereby confirmed with effect from 16<sup>th</sup> February 2015;

**DEPARTMENT OF CHIEF SECRETARY**  
(Registry Births, Deaths and Marriages)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY LEVEL</u></b>
Antonius Atuen. Maybir	Registrar Births Deaths & Marriages	Band 15

DATED this 27<sup>th</sup> day of February, 2015.

**PETA GADABU**  
**ACTING CHIEF SECRETARY**

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G. N. No. 98 / 2015

**PUBLIC SERVICE ACT 1998**  
**NOTICE OF PROMOTION**

The provisional promotion of the following officers is hereby notified for public notification with effect from 24<sup>th</sup> November 2014:

**DEPARTMENT OF CHIEF SECRETARY**  
(Presidency & Ministerial)

<b><u>NAME</u></b>	<b><u>PROMOTED FROM</u></b>	<b><u>PROMOTED TO</u></b>
Carrina Hiram	Research Officer Band 6	Personal Assistant Band 8

Dated this 03<sup>rd</sup> day of March 2015.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 99 / 2015

**PUBLIC SERVICE ACT 1998**  
**SECTION 103**  
**NOTICE OF TRANSFER**

The following transfer is hereby notified for general information effective from 23<sup>rd</sup> February, 2015;

<u>NAME</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
	<u>DIRECTOR OF CIVIL AVIATION</u>	<u>DIRECTORATE OF CIVIL AVIATION</u>
	(ADMINISTRATION)	(FIRE & RESCUE SERVICES)
Michaela Detenamo	Staff Support Officer Band 4	Office Manager Band 5

Dated this 03<sup>rd</sup> day of March, 2015.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 100 / 2015

**PUBLIC SERVICE ACT 1998**  
**SECTION 103**  
**NOTICE OF TRANSFER**

The following transfer is hereby notified for general information effective from 23<sup>rd</sup> February, 2015;

<u>NAME</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
	<u>POLICE &amp; EMERGENCY SERVICES SERVICE</u>	<u>HEALTH &amp; MEDICAL</u>
Shawnee Akibwib	Clerical Officer Band 5	District Health Worker (Anetan) Band 5

Dated this 03<sup>rd</sup> day of March, 2015.

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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No. 30

11<sup>th</sup> March, 2015

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G. N. No. 101 / 2015

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53 (1)**

It is notified for general information that the following resignation has been accepted.

**DEPARTMENT OF CHIEF SECRETARY**  
(Human Resource & Labour)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
Sarah Harris	HR Systems & Data Administrator Band 8 - \$9, 802pa	2 <sup>nd</sup> March, 2015

DATED this 04<sup>th</sup> day of March, 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 102 / 2015

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53 (1)**

It is notified for general information that the following resignation has been accepted.

**DEPARTMENT OF CHIEF SECRETARY**  
(Administration)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
Tracey Denuga	Receptionist Band 4 - \$6, 937 pa	20 <sup>th</sup> February, 2015

DATED this 11<sup>th</sup> day of March, 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 103 / 2015

**PUBLIC SERVICE ACT 1998**  
**RESIGNATION – SECTION 53 (1)**

It is notified for general information that the following resignation has been accepted.

**DEPARTMENT OF HEALTH & MEDICAL SERVICES**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>
Gabriel Akua	Sanitary Assistant Band 5 - \$6, 540pa	18 <sup>th</sup> February, 2015

DATED this 11<sup>th</sup> day of March, 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 104 / 2015

**APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS AND TRADE**

It is notified for general information that Cabinet at its meeting held on 11<sup>th</sup> March 2015, and in pursuance to Article 68, clause (3) of the Constitution of Nauru, approved the appointment of Mr. Peter Jacob, to act as Secretary for Foreign Affairs and Trade from 11<sup>th</sup> March to 22<sup>nd</sup> March, 2015 until the return of Secretary for Foreign Affairs, Mr Michael Aroi.

DATED this 11<sup>th</sup> day of March, 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 105 / 2015

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF PARLIAMENTARY**

Position : Secretary – PAC Intern  
Salary Scale : Band 3 - \$7,920pa

**DUTIES AND RESPONSIBILITIES;** the duties and responsibilities of the Secretary-Intern will include but not limited to:

- Providing Administrative support to the Secretariat/Advisor Public Accounts Committee Relation to Public Accounts and the statutory duties of the Committee.
- Assisting the Secretary/Advisor in Preparing Reports for the Committee.
- Assisting with the daily administration and correspondence of the office.
- Working closely with the Secretary/Advisor to ensure that all Public Accounts are properly scrutinised.
- Working closely with the other Parliamentary staff to ensure that all Secretariat services required by the Public Accounts Committee are effectively and efficiently provided.
- Performing any other administrative and accounts duties that the Secretary/Advisor may reasonable request from time to time.

**QUALIFICATIONS AND EXPERIENCE;** applicants should have the following qualifications and experiences:

- Completed Year 12 with good academic results and shown some aptitude for mathematics/accounting.
- Excellent computer skills in Microsoft Office Word and Excel.
- Fluency in English and excellent written and verbal communication skills.
- General knowledge in accounting and Clerical duties.

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G. N. No. 105 / 2015 (Cont'd)

- Be a team player with a positive attitude who is able to work with minimum supervision.
- Sober habits and be of congenial character.
- Punctual, Proactive and Efficient.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than 5pm, Friday 27<sup>th</sup> March, 2015.

Dated this 10<sup>th</sup> day of March, 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 106 / 2015

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF POLICE & EMERGENCY SERVICES**

POSITION : Clerical Officer  
NO. OF POSITION : One (1)  
SALARY LEVEL : Band 5

PRIMARY PURPOSE OF ROLE :

To provide clerical support service to the Operations Support area, Nauru Police Force.

**ACCOUNTABILITIES AND RESPONSIBILITIES**

- Undertake administrative duties, answer phone and deal with clients
- Maintain an incoming and outgoing correspondences
- Keep daily registry of file movement
- Develop and maintain filing systems
- Assist the Logistics and or Finance officer to coordinate and disseminate information to the NPF and external agencies

Other duties as may be directed by the Finance/Logistics officers

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G. N. No. 106 / 2015 (Cont'd)

**KNOWLEDGE SKILLS AND ABILITIES**

- Minimum Year 11 or School Leavers Certificate
- Demonstrate ability to work in a team environment
- Demonstrate good inter-personal skills
- Ability to produce documents to a high standard of presentation using Microsoft Office Suite applications
- Ability to communicate effectively both verbal and written
- Ability to plan, prioritise and co-ordinate workload in order to meet conflicting deadlines
- Ability to exercise discretion and maintain confidentiality

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae (CV) provided to the Chief Secretary's Office or the Secretary for Corporate Services (HRL) no later than Friday 27<sup>th</sup> March 2015.

Dated this 10<sup>th</sup> day of March 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 107 / 2015

**PUBLIC SERVICE ACT 1998**  
**VACANCY: SECTION 15**

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

**DEPARTMENT OF POLICE & EMERGENCY SERVICES**

POSITION : Logistics Officer  
NO. OF POSITION : one (1)  
SALARY LEVEL : Band 7

**PRIMARY PURPOSE OF ROLE :**

To provide an advisory service for the Nauru Police Force Executive for the ongoing status of plant and equipment activities, as well as ensuring that the NPF is sufficiently equipped to undertake police operations.

G. N. No. 107 / 2015 (Cont'd)

ACCOUNTABILITIES AND RESPONSIBILITIES

- Manage the purchasing activities of the NPF in accordance with NPF/GoN policy and processes
- Maintain the Asset Register of the NPF and provide annual audit reports in accordance with GoN
- Manage the undertaking of regular checking and maintenance of building and plant equipment
- Ensure the appropriate maintenance and standards of police equipment, uniforms and vehicles
- Oversee quarterly stock-take of assets and reconciliation with the Asset Register
- Manage the appropriate procedure for obsolete or irreparable equipment in accordance with the legislation of the GoN
- Ensure sufficient stocks of stationery and equipment are on hand to enable effective performance of policing operations
- IN conjunction with OICs ensure building maintenance works are incorporated in budget submissions and maintain a buildings maintenance / minor works program

QUALIFICATIONS:

The incumbent should possess:

- Background relevant experience in building and maintenance area
- Understanding of financial management principles
- Background or relevant experience in a police environment
- Advance computer literacy and knowledge of appropriate software programs
- Relevant experience in Storekeeping
- Good written and oral communication skills in the English language; and
- Strong work ethics and good resource management skills.

KNOWLEDGE SKILLS AND ABILITIES

- Exercise ethical judgement and decision making
- Communicate with influence
- Job Knowledge and professionalism
- Customer relation skills

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae (CV) provided to the Chief Secretary's Office or the Secretary for Corporate Services (HRL) no later than Friday 27<sup>th</sup> March 2015.

Dated this 11<sup>th</sup> day of March 2015

**BERNARD GRUNDLER**  
**CHIEF SECRETARY**

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G. N. No. 108 / 2015

**BIRTHS, DEATHS, AND MARRIAGES ACT 1957**

Births, Deaths and Marriages registered the month ended February, 2015 are as follows:-

**BIRTHS**

NAURUANS:

NAME	DATE OF BIRTH	SEX	TRIBE	REG'D DISTRICT	MOTHER'S NAME
Theo-Stiles Jeppezzen Deinabwit UERA	09/01/15	M	Eamwit	Meneng	Rosena Pam Detenamo
Naituyaga Suva Holden	25/01/15	M	Eamwit	Buada	Cholana Dageago
Wikineti Marjans	01/02/15	F	Iruwa	Denig	Tessy Iotaake
Fletcher	02/02/15	M	Eamwitmwit	Denig	Verushka Fosetta Menke
Anasta Diego Tigeroar	02/02/15	M	Iruwa	Aiwo	Keiki Itaia
Febmen Rodman Ewewi	05/02/15	M	Eoaru	Buada	Enilda Ephraim
Peniel Makmoun Triten	09/02/15	F	Emea	Uaboe	Tristar Deigaeruk
Morde Zimbrison Rease	13/02/15	M	Iruwa	Ijuw	Myness Demaunga
Mellanita Ekaowe IKA	16/02/15	F	Eamwitmwit	Aiwo	Loreney Dageago
Jalina Emaiur Elita	22/02/15	F	Iruwa	Meneng	Merelyn Jeremiah
Okusus Benadern Baby-Barbie	23/02/15	F	Eamwit	Boe	Susyko Detenamo
Ezekiel Ojay Josiah	24/02/15	M	Iruwa	Aiwo	Romanda Kun
Royoiaon Captain Aroy	24/02/15	M	Iruwa	Anibare	Chrishter Engar
Kai-Minumza Amunue Dierris	25/02/15	M	Eamwitmwit	Boe	Sunshine Diema

**DEATHS**

NAURUANS:

NAME	DATE OF DEATH	SEX	TRIBE	AGE	REG'D DISTRICT
Debiog Edward	08 <sup>th</sup> February, 2015	Male	Iruwa	65 yrs	Ijuw
Peniel Makmon Triten Deigaruk	09 <sup>th</sup> February, 2015	Female	Emea	4 Hours	Uaboe
William Star	12 <sup>th</sup> February, 2015	Male	Eamwitmwit	49 yrs	Buada
Sasha Garoa	12 <sup>th</sup> February, 2015	Male	Eoaru	43 yrs	Denig

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**MARRIAGES**

Pro-David Detenamo of Boe District and Susyko Demaunga of Meneng District on the 04<sup>th</sup> February 2015, by Reverend Roger Mwareow at the Buada Chapel.

Adnan Dayri of Lebanon and Zoe Stewart of Australia on 11<sup>th</sup> February 2015, by Reverend Evi Agir at the Assemblies of God, Nauru.

Ubanaba Ubanaba of Yaren District and Timunnang Bakoko of Kiribati on the 14<sup>th</sup> February 2015, by Reverend Roger Mwareow at Tsiminita Memorial Chapel, Nauru.

Babera Aremwa of Boe District and Malou Neneiya of Yaren District on the 14<sup>th</sup> February 2015, by Father Saimon Kokoria MSC at the Christ The King Church, Nauru

Kojak Samson of Meneng District and Angelina Amwano of Baitsi District on the 17<sup>th</sup> February 2015, by Father Saimon Kokoria MSC at the Christ The King Church, Nauru.

Riley Ika of Nibok District and Esmi Magdalena Quadina of Anabar District on the 26<sup>th</sup> February 2015, by Reverend Roger Mwareow at Orro Congregational Church, Nauru

**ANTONIUS A. MAYBIR**  
**REGISTRAR**  
**BIRTHS, DEATHS & MARRIAGES**

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