



REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY

No. 12

20th January, 2017

Nauru

G.N. No. 23 / 2017

PUBLIC SERVICE ACT 2016
SECTION 16
CREATION, ABOLITION, CLASSIFICATION OF DESIGNATION

Pursuant to the powers vested in me under Section 16(1) of the Public Service Act 2016,
I, HON. BARON DIVAVESI WAQA, M.P., President and Minister responsible for the Public Service, do hereby
with effect from 31st December 2016, create, abolish and alter the classification of the following positions: -

DEPARTMENT OF LAND TRANSPORT

CREATION OF OFFICE

INSURANCE & VEHICLE REGISTRATION

<u>POSITION</u>	<u>NO. OF POST</u>	<u>SALARY BAND</u>
Manager	1	\$ 40, 000.00 per annum (expat)
Senior Customer Relations Officer	1	Band 7.3a \$ 10, 399 per annum
Customer Relations Officer	1	Band 6.3a \$ 9, 087 per annum

DATED this 11th day of January, 2017.

HON. BARON DIVAVESI WAQA, M.P
PRESIDENT AND MINISTER
RESPONSIBLE FOR PUBLIC SERVICE

COURTS ACT 1972
SECTION 58(1)

SUPREME COURT JUDGES SCHEDULE
FIRST QUARTER
2017

JUDGE	STATUS	DATES
Khan A/CJ Crulci J	15 January – 5 February 15 January- 20 January	Opening Legal Year/ Hearing Opening Legal/ Hearing
Crulci J	12 February – 24 February	Hearings/Admin
Khan A/CJ	26 February – 19 March	Hearings/ Admin
Crulci J	19 March – 31 March	Hearings/Admin
Khan A/CJ	2 April – 23 April	Hearings/ Admin
Crulci J	23 April – 5 May	Hearings/Admin

FILIMONE JITOKO
REGISTRAR
SUPREME COURT OF NAURU

LEGAL PRACTITIONERS ACT 1973

LEGAL PRACTITIONERS (Admission) Rules 1973

NOTICE OF APPLICATION FOR ADMISSION TO PRACTICE

Notice is hereby given that the following legal practitioner from Australia has lodged a Petition seeking admission to practice as a barrister and solicitor in the Supreme Court of Nauru in regards to matters brought before this Court pursuant to section 43 of the Refugees Convention Act 2012.

- **Rebecca Jane George**

Any person knowing any reason why the petition should not be granted may within 14 days of the date of this notice lodge with the Registrar of the Supreme Court at Yaren a written statement of the grounds of his objection.

DATED this 5th day of January, 2017.

FILIMONE JITOKO
REGISTRAR
SUPREME COURT OF NAURU

LEGAL PRACTITIONERS ACT 1973

LEGAL PRACTITIONERS (Admission) Rules 1973

NOTICE OF APPLICATION FOR ADMISSION TO PRACTICE

Notice is hereby given that the following Legal Practitioners from Australia have each lodged a Petition seeking admission to practice as a Barrister and Solicitor in the Supreme Court of Nauru in regards to Criminal matter 18/2015 R v Lena Porte, 20/2015 R v John Jeremiah, Renack Mau, Piroy Mau and Pisoni Bop, 21/2015 R v Mathew Batsiua, 22/2015 R v Sprent Dabwido and Squire Jeremiah and 24/2015 R v Mereiya Halstead, Daniel Jeremiah, Josh Kepae, Bureka Kakiouea, Job Cecil, Estakai Foilape, Dabub Jeremiah, Grace Detageouwa, Joram Joram, Jacki Kanth and Meshack Akubor.

- **Mark Gerard Higgins**
- **Stephen Gingell Lawrence**

Any person knowing any reason why these petitions should not be granted may within 14 days of the date of this notice lodged with the Registrar of the Supreme Court at Yaren a written statement of the grounds of his/her objection.

DATED this 5th day of January, 2017.

**FILIMONE JITOKO
REGISTRAR
SUPREME COURT OF NAURU**

LEGAL PRACTITIONERS ACT 1973

LEGAL PRACTITIONERS (Admission) Rules 1973

NOTICE OF APPLICATION FOR ADMISSION TO PRACTICE

Notice is hereby given that the following legal practitioner from Australia has lodged a Petition seeking admission to practice as a barrister and solicitor in the Supreme Court of Nauru generally.

- **Jaruwan Tangsilsat**

Any person knowing any reason why the petition should not be granted may within 14 days of the date of this notice lodge with the Registrar of the Supreme Court at Yaren a written statement of the grounds of his objection.

DATED this 5th day of January, 2017.

**FILIMONE JITOKO
REGISTRAR
SUPREME COURT OF NAURU**

No. 12

20th January, 2017

Nauru

G.N. No. 28 / 2017

APPOINTMENT OF ACTING SECRETARY FOR TELECOMMUNICATION

It is notified for general information that on 11th January 2017, Cabinet, pursuant to Article 68, (3) of the Constitution of Nauru approved the appointment of Mr. Criden Appi to Act as Secretary for Telecommunication and Media effective from 8th to 18th January 2017, until the return of the Acting Secretary for Telecommunication Mr. Joel Waqa.

DATED this 13th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 29 / 2017

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS & TRADE

It is notified for general information that on 11th January 2017, Cabinet, pursuant to Article 68, (3) of the Constitution of Nauru approved the appointment of Mr. Peter Jacob, to Act as Secretary for Foreign Affairs & Trade from 12th January 2017, until the return of the substantive Secretary for Foreign Affairs, Mr. Michael Aroi.

DATED this 13th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 30 / 2017

APPOINTMENT OF ACTING SECRETARY FOR COMMERCE INDUSTRY AND ENVIRONMENT

It is notified for general information that on 11th January 2017, Cabinet, pursuant to Article 68, (3) of the Constitution of Nauru approved the appointment of Mr. Peter Jacob to Act as Secretary for Commerce, Industry and Environment effective 11th January 2017, until the return of the Acting Secretary for Commerce, Industry and Environment.

DATED this 13th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 31 / 2017

PUBLIC SERVICE ACT 2016
SECTION 24,
NOTICE OF APPOINTMENT

It is notified for general information that the following officers' appointment is hereby confirmed with effect from 5th January 2017;

DEPARTMENT OF HOME AFFAIRS
(Youth Affairs)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY BAND IN RANGE</u>
Bradley Eoe	Assistant Youth Officer	Band 4b – \$7,813 per annum

Dated this 17th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 32 / 2017

PUBLIC SERVICE ACT 2016
SECTION 44 (2)

It is notified for general information as per Section 44 (2) of the Public Service Act 2016, that the following officer has been deemed resigned with effect from 21st December, 2016.

DEPARTMENT OF HOME AFFAIRS
(Tourism Secretariat)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY BAND</u>
Jace Halstead	Higher Clerical Officer	Band 5a - \$7,063 per annum

DATED this 17th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
SECTION 24,
NOTICE OF APPOINTMENT

It is notified for general information that the following officers' appointment is hereby confirmed with effect from 4th October, 2016;

DEPARTMENT OF HOME AFFAIRS
(Tourism Division)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY LEVEL</u>
Marita Agigo	Development Officer	Band 8 - \$10,586 per annum

DATED this 30th day of December, 2016.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
SECTION 27A, (2a)
NOTICE OF PROMOTION

The provisional promotion of the following officers is hereby notified for public notification with effect from 21st December, 2016;

DEPARTMENT OF HOME AFFAIRS

Name	Promoted From	Promoted To
<i>Clean & Green Project</i>		
Vaiuli Amoe	Project Officer Band 7 - \$9,244 per annum	Project Manager Band 9 - \$12,129 per annum
Nigel Itايا	Project Assistant Band 5 - \$7,063 per annum	Project Officer Band 7 - \$9,244 per annum
<i>Culture & Language</i>		
Shandi Akken	Clerical Officer Band 5 - \$7,063 per annum	Culture Industries Officer Band 6.5 - \$10,097 per annum
Junko Grundler	Project Officer Band 6.5 - \$10,097 per annum	Research Archive Band 8 - \$10,586 per annum
Lovinear Adam	Culture Officer Band 5.5 - \$8,829 per annum	Project Officer Band 6.5 - \$10,097 per annum
Riverina Scotty	Research Archive Band 8 - \$10,586 per annum	Director Band 12 - \$14,494 per annum
<i>Secretariat</i>		
Belma Audoa	Higher Clerical Officer Band 5 - \$7,063 per annum	Administration Officer Band 6.5 - \$10,097 per annum

DATED this 4th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
SECTION 27A, (2a)

NOTICE OF PROMOTION

The provisional promotion of the following officer is hereby notified for public notification with effect from 5th January, 2016;

DEPARTMENT OF TELECOMMUNICATIONS & MEDIA
(Information & Communications Technology)

<u>NAME</u>	<u>PROMOTED FROM</u>	<u>PROMOTED TO</u>
Sky-Lily Simon	Help Desk Band 5 - \$7,063 per annum	Administrative Assistant Band 6a - \$8,078 per annum

DATED this 17th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
SECTION 27A

NOTICE OF APPOINTMENT ON PROBATION

Pursuant to the powers vested in me under section 27A, 2(b) of the Public Service (Amendment) Act 2016, I hereby appoint the following officers for general information with effect from 31st December, 2016;

DEPARTMENT OF TRANSPORT
(Insurance & Vehicle Registration)

NAME	POSITION	SALARY BAND
Harry James Adu	Senior Customer Relation Officer	Band 7.3a \$10,399 per annum
Bermina Agege	Customer Relation Officer	Band 6.3a \$9,087 per annum

Dated this 17th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 37 / 2017

PUBLIC SERVICE ACT 2016
SECTION 44 (2)

It is notified for general information as per section 44 (2) of the Public Service Act 2016, the following officer has been deemed resigned.

DEPARTMENT OF CHIEF SECRETARY
(Administration)

<u>NAME</u>	<u>POSITION & SALARY BAND</u>	<u>EFFECTIVE DATE</u>
Beatrice Kamtaura	Receptionist Band 4 - \$ 5, 937 - \$ 7, 422 per annum	30 th November, 2016

DATED this 30th day of December, 2016.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 38 / 2017

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

POSITION : **ADMINISTRATIVE OFFICER**
DEPARTMENT : **PRESIDENCY & STATE HOUSE**
SALARY BAND IN RANGE : **BAND 6b – 6.9b**
\$10,097 - \$12,116 per annum

PRIMARY PURPOSE OF POSITION:

The Administrative Officer is responsible for executive and public relations support to the Personal Assistant, Chief of Staff and the President.

PRINCIPAL RESPONSIBILITIES:

Administrative Officer is responsible to the Personal Assistant, and the Chief of staff. The Administrative Officer shall assist the Personal Assistant in providing the following executives duties to the President.

- Drafting letters and executive directions of the President.
- Correspond and liaise with line agencies, Government departments and SOEs on matters of the President
- Maintain filing and general administration work
- Compile tracking and registration of all Presidential records
- Compile and furnish monthly or quarterly plans on office requirement reorders
- Operate office equipment and manage consumables replenishments
- Assist in preparation and sustaining the President's budget
- Assist in maintaining inventory and asset registration
- Prepare salary variation for staff members
- Assist the Cabinet Secretariat staff on State/Official function
- Assist the Personal Assistant in travel arrangements of the President
- Ensure that all matters are brought to the attention of the Personal Assistant
- Perform any other duties as may require by the President

QUALIFICATIONS, SKILL & EXPERIENCE:

- Have some experience as an Administrative Officer
- General knowledge in accounting and clerical duties
- Computer literate
- Have leadership qualities
- Must have a driver's license
- Excellent communication skills
- Possess positive attitude, sober habits and of congenial character
- Punctual, proactive and efficient
- Must be a team player
- Can work extra hours as required

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Secretary for Corporate Services – Human Resources & Labour office no later than **5pm, Friday 27th January, 2017.**

DATED this 17th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

POSITION : **ADMINISTRATIVE ASSISTANT**
DEPARTMENT : **PRESIDENCY & STATE HOUSE**
SALARY BAND IN RANGE : **BAND 5b - 5.9b**
\$8,829 – \$10,595 per annum

PURPOSE OF THE POSITION:

The primary responsibility of this position is to assist the Administrative Officer in the management of the Office of the President.

DUTIES AND RESPONSIBILITIES:

- Manage and organise the library and personnel files
- Relieve the Administrative Officer as and when required
- Assist in the management of office equipment and stationaries by maintaining statistics and inventory
- Insure all stores and stock items are neatly stocked and replenished on a timely basis
- Insuring updates of library materials and disseminating training programmes
- Be responsible in managing staff/personnel matters
- Monitoring tracking and registration of all Ministerial records
- Assist in providing report on annual stock take in inventory of the Presidency's office plant & equipment
- Any other duties as directed by the Administrative Officer

KNOWLEDGE, SKILLS & EXPERIENCE

- Ability and know how to work with Microsoft Office and produce documents to a high standard if presentation and output.
- Excellent organizational skills including the ability to plan, prioritize and coordinate workload in order to meet deadlines
- Ability to exercise discretion and maintain confidentiality
- Ability to communicate effectively both verbally and written
- Ability to work within a team environment and own supervision using own initiative
- Be honest, proactive, innovative and efficient

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Secretary for Corporate Services – Human Resources & Labour office no later than **5pm, Friday 27th January, 2017.**

DATED this 18th day of January, 2017.

BERNARD GRUNDLER
CHIEF SECRETARY

ENGAGEMENT TO MARRY

NAME OF PARTIES: Falzon Justin Laan of Anabar District and
Nova Kikio Amandus of Boe District

DATE OF ENGAGEMENT: 31st December, 2016

HON. BARON DIVAVESI WAQA, M.P
MINISTER IN CHARGE

ENGAGEMENT TO MARRY

NAME OF PARTIES: Tomwell Raidinen of Anabar District and
Julie Grundler of Boe District

DATE OF ENGAGEMENT: 14th January, 2017

HON. DAVID RANIBOK ADEANG, M.P
ACTING MINISTER IN CHARGE
