



REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY

No. 78

25th May 2018

Nauru

G.N. No. 361 / 2018

NOTICE OF APPOINTMENT
BY THE
DIRECTOR OF PUBLIC PROSECUTIONS

Pursuant to the powers vested in me under section 48(2) of the Criminal Procedure Act 1972, I hereby appoint **Seini Korosaya Puamau**, a Barrister & Solicitor to be a public prosecutor in the case of the **Republic v Mathew Batsiua & Others Supreme Court Criminal Case No. 12 of 2017**.

Dated this 20th day of April, 2018.

JOHN M RABUKU
DIRECTOR OF PUBLIC PROSECUTIONS

G.N. No. 362 / 2018

APPOINTMENT OF NOTARY PUBLIC
LEGAL PRACTITIONERS ACT 1973
(Section 27)

Pursuant to the powers vested in me under section 27 of the Legal Practitioners Act 1973, I hereby appoint the following person to be Notary Public of Nauru to discharge the duties for the time being assigned to such office by the laws of the land or by the practice of commerce:

Janmai Jay Udit – Solicitor General

Dated this 2nd day of May, 2018.

FILIMONE JITOKO
CHIEF JUSTICE
SUPREME COURT

G.N. No. 363 / 2018

APPOINTMENT OF ACTING SECRETARY FOR HOME AFFAIRS

It is notified for general information that on 8th May 2018, Cabinet, pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Mr. Livai Sovau, Legal Officer to act as Secretary for Home Affairs from 18th – 20th May 2018, until the return of substantive Secretary for Home Affairs, Mrs. Mary Tebouwa.

Dated this 23rd day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 364 / 2018

APPOINTMENT OF ACTING CHIEF SECRETARY

It is notified for general information that on 17th May 2018, Cabinet, pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Ms. Peta Gadabu, Secretary for Corporate Services to act as Chief Secretary from 20th – 27th May 2018, until the return of the substantive Chief Secretary, Mr. Bernard Grundler.

Dated this 23rd day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 365 / 2018

APPOINTMENT OF ACTING SECRETARY FOR TRANSPORT

It is notified for general information that on 18th May 2018, Cabinet, pursuant to Article 68(1) of the Constitution of Nauru approved the revocation of Mike Dagiario as Secretary for Transport and appoints Ms. Melanie Bill to act as Secretary for Transport effective from 20th – 25th May 2018, until the return of substantive Secretary for Transport.

Dated this 23rd day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 366 / 2018

APPOINTMENT OF ACTING SECRETARY FOR INFRASTRUCTURE DEVELOPMENT

It is notified for general information that on 18th May 2018, Cabinet, pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Mr. Mike Dagiario to act as Secretary for Infrastructure Development effective from 20th – 25th May 2018, until the return of substantive Secretary for Infrastructure Development.

Dated this 23rd day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 367 / 2018

APPOINTMENT OF ACTING SECRETARY FOR JUSTICE & BORDER CONTROL

It is notified for general information that on 22nd May 2018, Cabinet, pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Mr. Jay Udit to act as Secretary for Justice & Border Control effective from 30th May – 3rd June 2018, until the return of substantive Secretary for Justice & Border Control, Mr. Graham Leung.

Dated this 23rd day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 368 / 2018

PUBLIC SERVICE ACT 2016
SECTION 27A (2)

NOTICE OF PROMOTION

The provisional promotion of the following officer is hereby notified for general notification.

DEPARTMENT OF NATIONAL EMERGENCY SERVICES
(Fire & Rescue Services)

NAME	FROM	TO	EFFECTIVE DATE
Quaski Itايا	Fire Officer Band 7 - \$9, 244 Per annum	Senior Fire Officer Band 8 - \$10, 586 Per annum	22 nd May, 2018

Dated this 24th day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 369 / 2018

PUBLIC SERVICE ACT 2016
SECTION 27A (2)

NOTICE OF PROMOTION

The provisional promotion of the following officers is hereby notified for general notification.

DEPARTMENT OF LAND MANAGEMENT
(Lands & Survey)

NAME	FROM	TO	EFFECTIVE DATE
Brinson Thoma	Chainman Band 4 - \$5, 937 Per annum	Senior Chainman Band 5.6 - \$9, 270 Per annum	21 st May, 2018
Sebastian Gobure	Assistant Surveyor Band 6 - \$8, 078 Per annum	Senior Surveyor Band 7.3 - \$10, 399 Per annum	22 nd May, 2018

Dated this 24th day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 370 / 2018

PUBLIC SERVICE ACT 2016
SECTION 26
APPOINTMENT OF PROBATION

It is notified for general information that the following appointment shall be on probation for the following officers;

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nursing Division)

NAME	POSITION/SALARY	EFFECTIVE DATE
Wailyn Gaskell	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018
Syntyche Ratabwi	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018
Sireena Scotty	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018
Charles Ratabwi	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018
Bella Amwano	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018
Benetta Scotty	Nursing Aide Level 1 Band 5 - \$8, 476 per annum	9 th May, 2018

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 371 / 2018

PUBLIC SERVICE ACT 2016
SECTION 26
APPOINTMENT OF PROBATION

It is notified for general information that the following appointment shall be on probation for the following officers;

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nursing Division)

NAME	POSITION/SALARY	EFFECTIVE DATE
Frona Debao	Nursing Aide Level 2 Band 5 - \$8, 741 per annum	9 th May, 2018
Fafoi Auwobo	Nursing Aide Level 2 Band 5 - \$8, 741 per annum	9 th May, 2018
Susan Quadina	Nursing Aide Level 2 Band 5 - \$8, 741 per annum	9 th May, 2018
James Murdoch	Nursing Aide Level 2 Band 5 - \$8, 741 per annum	9 th May, 2018
Rosemina Keppa	Nursing Aide Level 2 Band 5 - \$8, 741 per annum	9 th May, 2018

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 372 / 2018

PUBLIC SERVICE ACT 2016
SECTION 26
APPOINTMENT OF PROBATION

It is notified for general information that the following appointment shall be on probation for the following officers;

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nursing Division)

NAME	POSITION/SALARY	EFFECTIVE DATE
Seyedeh Zahra Hosseine	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018
Cabrini Ephraim	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018
Nickalin Fernando	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018
Patricia Demingauwe	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018
Myreena Ika	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018
Magdalena Mwareow	Graduate Nurse Band 8.2 - \$11, 247 per annum	9 th May, 2018

Dated this 16th day of May, 2018

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 373 / 2018

PUBLIC SERVICE ACT 2016
SECTION 27 (2)

APPOINTMENT OF PROBATION

It is notified for general information that the following officers' appointment shall be on probation effective 1st May, 2018

DEPARTMENT OF EDUCATION
(Secretariat)

NAME	POSITION	SALARY BAND
Illana Doguape	Management Secretary	Band 5 - \$7, 063 per annum
Cynette Mwareow	Management Secretary	Band 5 - \$7, 063 per annum

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 374 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officers' resignation has been accepted effective from 1st May, 2018.

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nursing)

NAME	POSITION	SALARY
Bernadette Dongobir	Graduate Nurse	Band 8.2 - \$11, 247 per annum

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 375 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officers' resignation has been accepted effective from 27th April, 2018.

DEPARTMENT OF AUDIT
(Secretariat)

NAME	POSITION	SALARY BAND
Lucy Hunt	Examiner of Accounts	Band 6.5 - \$10, 097 per annum

Dated this 24th day of May, 2018

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 376 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officers' resignation has been accepted effective from 3rd May, 2018;

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Nursing)

NAME	POSITION	SALARY
Edrianna Bam	Nursing Aide Level 2	Band 5.2 - \$8, 741 per annum

Dated this 24th day of May, 2018

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 377 / 2018

PUBLIC SERVICE ACT 2016
DEEMED RESIGNATION – SECTION 44 (2)

It is notified for general information as per section 44(2) of the Public Service Act 2016, the following officer has been deemed resigned from her employment.

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Pharmacy)

NAME	POSITION	SALARY BAND	EFFECTIVE DATE
Merilys Akaraba	Dispenser	Band 5 - \$7, 063 per annum	18 th March, 2018

Dated this 24th day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 378 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Agriculture Division)

POSITION : Livestock Farm Manager
No OF POSITION : One (1)
SALARY RANGE : Band 12: \$14, 494 - \$19, 023 per annum

PRIMARY PURPOSE OF THIS ROLE: The primary purpose of the role is to assist, plan, coordinate, manage, oversee and implement the planned activities of the Anabar Livestock Farm, and to focus on strengthening the Agricultural trainings focusing on enhancing livestock growth, health and well-being in communities; Promote food and nutrition security and sustainable activities for relevant stakeholders, district communities and schools.

DUTIES & RESPONSIBILITIES:

- To ensure punctuality and efficiency amongst the workers.
- Able to delegate work to subordinates if required.
- Daily check on animal situation and feed stock supply.
- To ensure that all working papers must channelled through Director of Agriculture for assessment.
- To monitor and assess progress (M&E) of projects together with project teams ensuring participatory methods are used.
- To ensure the purchase of water made on a weekly basis.
- Assist in identifying and getting the necessary technical support for project design and implementation from the community.
- Submit monthly report to the Director of Agriculture before 5th of every month.
- To record and maintain proper filing for the livestock projects.

G.N. No. 378 / 2018 (Cont'd)

- To prepare livestock research paper and submit report of the outcome.
- To hold field management workshops and fieldtrips among staffs and public.
- Able to promote livestock skills to extension farmers.
- Prepare detailed work plan and budget for Livestock Farm to ensure budget meet the objectives of the projects in consultation with DoA and SDCIE.
- Prepare procurement yearly plans for the farm in line with the activities indicated in the Annual Operational Plan.
- Record and maintain proper filing system for all Livestock Projects.
- Update and share financial activities/output/outcome progress on a monthly basis with DoA.
- Carry out any other duties as may be required by the DoA/SDCIE.

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Qualified to degree level or have at least 3 years of experience in managing agriculture/livestock fields.
- Several years of experience in livestock projects and activities, preferably where these have directly addressed food security and sustainable livelihoods.
- Have experience in participatory planning and M&E.
- Must have knowledge and skills in administrative experience and managing project budgets and relevant software.
- Good leadership, coordination, communication and facilitation skills are essential.
- Strong management skills, including ability to supervise people and monitor staff as being responsible, honest with strong sense of integrity and professional ethics.
- Demonstrate commitment to work and experience and working with a Team.
- Must be fluent in both spoken Nauruan and English.
- Fluent in written English.
- Able to work odd hours/weekends if required.
- Able to travel abroad for meetings/trainings.
- Must have very good/excellent leadership skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Agriculture Division)

POSITION : Project Officer
No OF POSITION : One (1)
SALARY RANGE : Band 7: \$9, 244 - \$11, 555 per annum

PRIMARY PURPOSE OF THIS ROLE: is to assist in improving and strengthening food and nutrition sustainability In Nauru through extension field work, i.e. Carrying out horticulture farm work in communities, and assisting community people in establishing home kitchen gardens; assist in putting together training workshops for both Livestock and Horticulture farming; assist in project making, both internal and external; and assist In other work as directed by the Director of Agriculture.

DUTIES & RESPONSIBILITIES:

- Assist in extension work in the community.
- Carry out Horticulture and Livestock community trainings.
- Assist in establishing community home kitchen with Extension Officers.
- Assist in work done at Buada Horticulture Farm, i.e. Assist in making compost; assist with seeding propagation, watering of plants, tiling of soil; and assist in monthly report from Buada.
- Assisting local farmers with some issue; such as soil, fruit trees, compost and any other issues that needed for their home kitchen garden.
- Coordinate and communicate with community, farmers and relevant stakeholders on Agricultural issues, and distribution of Agricultural information.
- Attend any meetings, training workshops and community consultations facilitated by the Agriculture Division and/or other departments.
- Able/willing to attend Agriculture trainings, both in country and international.
- Assist with other Agriculture activities as requested by the Director of Agriculture.
- To assist with promotional Agriculture activities within the communities and between different Government/NGO/Private Sector areas.
- Carry out activities or may assigned by the Manager of Buada Farm.
- Visit local growers/farmers households and report on response to the program monitoring and evaluation of outcome).
- Assist in collection and verification of data, and to assist in carrying out surveys on household kitchen gardens.
- Assist in collection on food and Agriculture diversity and wild foods available in Nauru and it's collection, number of people that collect them and quantity collected.
- Carry out any other duties as may be required by Doa/SDCIE.

G.N. No. 379 / 2018 (Cont'd)

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Year 10 School Leavers' Certificate.
- Desirable qualification: Certificate in Agriculture of equivalent.
- Highly developed communication skills in English both in writing and orally.
- Minimum of 2 Years work experience in various professions.
- Communication – Excellent command and understanding of both English and Nauruan.
- Time Management – Managing time efficiently to meet demands and complete tasks in a timely manner.
- Clean driving record and holds a valid drivers' license.
- Team player and able to work well with others.
- Shows initiative and is creative and proactive.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 380 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Agriculture Division)

POSITION : Project Assistant
DURATION : Three (3) years
No OF POSITION : One (1)
SALARY RANGE : Band 5: \$7, 063 - \$8, 829 per annum

DUTIES & RESPONSIBILITIES:

- To work under the Director of Agriculture in liaising and assisting with ongoing projects.
- To assist in the developing and implementing of fruit tree project.
- Co-ordinate and communicate with community, farmers and relevant stakeholders on Agricultural issues.
- Conduct field work, nursery propagation and any duties to assist in promoting and delivering Agriculture methodologies and techniques.
- To assist and conduct with surveys for fruit tree project.
- Assist in promoting fruit tree development.
- Carry out any activities or as may assigned by the Director of Agriculture.

G.N. No. 380 / 2018 (Cont'd)

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Must be of sober habits and energetic.
- Must have basic knowledge in Agriculture.
- Must have Year 12 school leavers' or equivalent.
- Must be computer literate.
- Must be willing to undertake further studies.
- Good communication and administration skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 381 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Agriculture Division)

POSITION : Extension Officer
No OF POSITION : Eight (8)
SALARY RANGE : Band 5: \$7, 063 - \$8, 829 per annum

PRIMARY PURPOSE OF THIS ROLE: the role is to assist in improving and strengthening food nutrition sustainability in Nauru through extension field work, i.e. Carrying out horticulture and Livestock farm work in communities, and assisting community people in establishing home kitchen gardens.

DUTIES & RESPONSIBILITIES:

- To assist in improving and strengthening food nutrition security and sustain the livelihood for the people of Nauru.
- To assist in deliverance to people and other stakeholders the technology or any program implemented by the Agriculture that needs people to adopt or learn about Agriculture.
- Reside in the respective district(s) to be eligible for the position.
- Visit households and hold consultation meetings or even one to one on tree planting, root crops, forestry and vegetables.
- To assist promotional Agriculture activities related to their respective areas.
- To assist households and individuals re-planting trees, care, manage and maintaining trees etc.
- Able to keep written records and update supervisor in charge on daily activities carried out.
- Assist and work with Agriculture team in plant propagation, legume (leaf) collection, make compost and soil collection.
- Attend meetings with superiors.

G.N. No. 381 / 2018 (Cont'd)

- Able/willing to attend Agriculture trainings, both in country and international.
- Assist with other Agriculture activities as requested.
- Visit local grower's/farmers households and report on response to the program (monitoring and evaluation of outcome)
- Assist in collection and verification of data, and to assist in carrying our surveys on household kitchen gardens.
- Assist in collection on food and Agriculture diversity and wild foods available in Nauru and it's collection, number of people that collect them, and quantity collected.

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Year 10 School Leavers' Certificate.
- Minimum of 2 years work experience in various professions.
- Communication – Excellent command and understanding of both English and Nauruan.
- Time Management – Managing time efficiently to meet demands and complete tasks in a timely manner.
- Clean driving record and holds a valid drivers' license.
- Team player and able to work well with others.
- Shows initiative and creative and proactive.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 382 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Secretariat Division)

POSITION : Administrative Assistant
No OF POSITION : One (1)
SALARY RANGE : Band 5: \$7, 063 - \$8, 829 per annum

PRIMARY PURPOSE OF THIS ROLE: The Administration Assistant is responsible for assisting the Manager of Administration in maintaining all correspondence both local and overseas of the section and attend other matters as directed by the Manager of Administration.

G.N. No. 382 / 2018 (Cont'd)

DUTIES & RESPONSIBILITIES:

- Daily update and manage a filing system, create an electronic system to keep track of all correspondence both local and overseas.
- Prepare Quotes, payments requisition and maintain receipts.
- Preparation of department variation.
- Registration and maintain records of payments through FMIS.
- Follow-up on payment vouchers and cashing of cheques.
- Assist in preparation of Financial reports and budget preparations.
- Maintain Government (departments) asset list as requested by Audit.
- Drafting letters as office needs both local and overseas.
- Any other duties as directed by the Head of Department and Manager of Administration.

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- A pass in form 6 or equivalent in any High School.
- Certificate in Secretariat work and Basic Bookkeeping would be preferable.
- Ability to communicate effectively in English both verbally and in writing.
- Excellent organizational abilities, including the ability to plan, prioritize and coordinate workload in order to meet conflicting deadlines.
- Able to use Microsoft Office software applications.
- At least 2 years' working experiences in any administration work.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 383 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE INDUSTRY & ENVIRONMENT
(Agriculture Division)

POSITION : Project Assistant
No OF POSITION : One (1)
SALARY RANGE : Band 5: \$7, 063 - \$8, 829 per annum

DUTIES & RESPONSIBILITIES:

- To work under the Director of Agriculture in liaising and assisting with ongoing projects.
- To assist in the developing and implementing of fruit tree project.

G.N. No. 383 / 2018 (Cont'd)

- Co-ordinate and communicate with community, farmers and relevant stakeholders on Agricultural issues.
- Conduct field work, nursery propagation and any duties to assist in promoting and delivering Agriculture methodologies and techniques.
- To assist and conduct with surveys for fruit tree project.
- Assist in promoting fruit tree development.
- Carry out any activities or as many assigned by the Director of Agriculture.

QUALIFICATIONS, KNOWLEDGE & EXPERIENCE:

- Must be of sober habits and energetic.
- Must have basic knowledge in Agriculture.
- Must have year 12 school leavers' or equivalent.
- Must be computer literate.
- Must be willing to undertake further studies.
- Good communication and administration skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Wednesday 30th May, 2018.**

Dated this 14th day of May, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 384 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

POSITION : District Primary Health Care Worker
No OF POSITION : Five (5)
DISTRICTS : Boe, Nibok, Baitsi, Ewa & Meneng
SALARY RANGE : Band 5: \$7, 063 - \$8, 829 per annum

PRIMARY PURPOSE OF THIS ROLE: the position is integral to the efficient management of district-based Primary Health Care services. The position is also responsible in providing coordination of Primary Health Care programs, and for providing basic Health Care and referring sick patients appropriately within their assigned District and under the supervision of the Health Island Program Coordinator.

DUTIES & RESPONSIBILITIES:

- Provides First Aid for minor injuries ailments; and basic life support.
- Provides basic screening for non-communicable diseases (including diabetes and hypertension) and infectious diseases.

G.N. No. 384 / 2018 (Cont'd)

- Refers identified persons to appropriate primary or secondary Health Services according to District Primary Health Care manual.
- Monitors the treatment of people with chronic medical conditions (eg. Implements the Direct Observation Treatment Strategy and Monitors persons on Mental Illness Treatment)
- Coordinates the community based Health programs (eg. Immunization Programs, Trachoma Campaign, Demographic Health Survey etc.)
- Visit homes to determined patient and family need, and report accordingly.
- Collaborates with the relevant Public Health expert to develop plans to meet individual Health needs, and provides Health Services.
- Gives Medical Treatments to Patients following Doctor's instructions and under the guidance of the relevant Health Clinic.
- Together with Public Health and the District Committee, plans and undertakes Health promotion activities.
- Keeps accurate house Health Statistics/Community mapping for their District and update as required.
- Assists community members and health personnel to assess, plan for, and provide needed Health and related services such as disseminate information with appointment slips, organise transport as required.
- Act in a manner that reduces personal risk by adhering to the infection control policy.
- Teaches maintenance of Health and prevention of diseases, maternal and child care for members and other subjects related to individual and community Health and Warfare.
- Attend Public Health meetings.
- Provide reports on activities and other matters o a monthly basis.

KNOWLEDGE, SKILLS & EXPERIENCES:

- Year 10 School Leaver's Certificate.
- Certificate in Community work or equivalent.
- Valid Driver's License.
- Experience in Hoe Care and Community Care.
- Experience in Community Based Programs.
- Good computer skills in MS Applications (Word, Excel, PowerPoint)
- good knowledge and application of Basic Life Support.
- Good knowledge and application of Occupational Health & Safety.
- Nauruan and English Communication Skills.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Friday 8th June, 2018.**

Dated this 24th day of May, 2018

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 385 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF TELECOMMUNICATION & MEDIA
(Information & Communications Technology)

POSITION : Helpdesk Officer
SALARY RANGE : Band 5: \$7,063 - \$8,829 per annum
RESPONSIBLE TO : Administrative Officer/Network Officer/Director

DUTIES AND RESPONSIBILITIES:

- Should have knowledge of Microsoft Office tools.
- Should be very good in handling English language.
- Should be able to handle Customer requests without disruptions and within the SLA (Service Level Agreement)
- Should be keeping the helpdesk ticketing tool updated at all times.
- Should have technical knowledge in the related field to handle requests/tickets in time.
- Overall responsible for the Request/Ticket management.
- Should be able to handle the basic network and application functions.
- Should be able to self train and up skill the staff and build the capacity.
- Should be able to suggest improvements.
- Should be able to motivate the team.
- Should be able to innovate.
- Keep Asset of Government Computers, Laptops and Photocopiers.

QUALIFICATIONS AND EXPERIENCE:

- Minimum qualification of Year 12.
- Computer Technology.
- Minimum of 1 year to a maximum of 3 years of experience in the ICT Information Communication, Technology Field, Technical Support and Helpdesk Management.
- Ability to read and write in English.
- Computer literate (Excel and Word)
- Have a good customer relations and organisational skills.
- Willingness to work after office hours.
- Good public relation.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary's department or the Director of Human Resources & Labour no later than **5pm, Friday 8th June, 2018.**

Dated this 24th day of May, 2018.

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 386 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Environment Division)

POSITION : Energy Officer
SALARY RANGE : Band 6: \$8, 078 - \$10, 097 per annum

DUTIES & RESPONSIBILITIES:

- Assist the Director with planning, coordinating and implementing activities set out for the targets of the Nauru Energy Road Map (NERM)
- Engage and maintain networks with local and international stakeholders.
- Assist in implementing awareness campaigns on the targets of the NERM.
- Assist logistic planning of visiting consultants and stakeholder consultations
- Assist in obtaining and entering data collection system for energy and transport.
- Derive NERM action plans to achieve on a national and international level.
- Assist with providing capacity building training and establish train the trainer's programs on MEPS labelling, energy audits and renewable.
- Prepare reports for monitoring and evaluating of progress of the NERM targets and Annual reports.
- Perform such tasks as assigned by the Director.

KNOWLEDGE, SKILLS & EXPERIENCES:

- Completed Year 12.
- Certified training in Energy/Policy making or related field would be an advantage.
- Sound knowledge and experience in relevant project management in the field of Energy.
- Fluency in English.
- Excellent communication and customer skills.
- Excellent organisational and problem solving skills.
- IT proficiency in standard computer and software (word processing, excel, presentations, skype, databases and internet web based tools)

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Friday 8th June, 2018.**

Dated this 24th day of May, 2018

PETA GADABU
ACTING CHIEF SECRETARY

G.N. No. 387 / 2018

ENGAGEMENT TO MARRY

NAME OF PARTIES: Michael-Jordan Agir of Aiwo District and
Tautino Togamalo of Boe District.

DATE OF ENGAGEMENT: 31st May, 2018

HON. BARON DIVAVESI WAQA, M.P.
MINISTER IN CHARGE

ENGAGEMENT TO MARRY

NAME OF PARTIES: Wellington Atto of Nibok District and
Enilda Ephraim of Buada District.

DATE OF ENGAGEMENT: 23rd May, 2018

HON. DAVID RANIBOK ADEANG, M.P.
ACTING MINISTER IN CHARGE
