

REPUBLIC OF NAURU GOVERNMENT GAZETTE PUBLISHED BY AUTHORITY EXTRAORDINARY

No. 114 2nd August, 2021 Nauru

G.N.No. 523/2021

LIQUOR CONTROL (FORMS AND FEES) REGULATIONS 2021

SL No. 22 of 2021

Notified: [2nd August, 2021]

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The Cabinet makes the following Regulations under Section 96 of the *Liquor Control Act* 2017:

1. Citation

These Regulations may be cited as the Liquor Control (Forms and Fees) Regulations 2021.

2. Commencement

These Regulations commence on the day they are notified in the Gazette.

3. Application form

For the purposes of Sections 12 and 13 of the Act, the application form for a licence is in Form 1 of Schedule 1.

4. Form of licence

For the purposes of Section 12(6) of the Act, a licence granted by the Board is in Form 2 of Schedule 1.

5. Application for special event licence

- (1) For the purposes of Section 13(1)(iv) of the Act, the application form for a special event licence is in Form 3 of Schedule 1.
- (2) The form of a licence granted under subregulation (1) is in Form 4 of Schedule 1.

6. Notice in the Gazette

For the purposes of Section 14(2) of the Act, the form of a notice to be published in the Gazette is in Form 5 of Schedule 1.

7. Area plan for premises

- (1) For the purposes of Section 18 of the Act, an area plan submitted to the Registrar shall show:
 - (a) the site and dimensions of the land;
 - (b) the building or proposed building to be included in the licenced premises;
 - (c) the land and building that is occupied or used, or proposed to be occupied or used, in connection with the licenced premises;
 - (d) the area in which liquor is stored or will be stored;
 - (e) the size of each room in the building or proposed building included or in the licenced premises;
 - (f) the means of access in the building;
 - (g) if the building or proposed building is to operate more than one category of licence, show and include on the plan; and
 - (h) the nature, type and location of sanitary facilities installed, or proposed to be installed.

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(2) Notwithstanding subregulation (1), the Registrar may require a retail or bar applicant to include and indicate in the area plan the location of a surveillance camera.

8. Application for variation of licence

For the purposes of Section 27 of the Act, the application form for the variation of a licence is in Form 6 of Schedule 1.

9. Renewal of licence

For the purposes of Section 30(1)(b) of the Act, the application form for the renewal of a licence is in Form 7 of Schedule 1.

10. Permit for extended hours

- (1) For the purposes of Section 31(1) of the Act, the application form for a permit for extended hours is in Form 8 of Schedule 1.
- (2) For the purposes of Section 31(2) of the Act, the form of a permit granted by the Board is in Form 9 of Schedule 1.

11. Certificate for a licence of premises not already constructed

For the purposes of Section 32 of the Act, the form for a certificate granted by the Board is in Form 10 of Schedule 1.

12. Application for alteration of limits

For the purposes of Section 33 of the Act, the application form for the alteration of limits is in Form 11 of Schedule 1.

13. Application for banning order

For the purposes of Section 43(2) of the Act, the application form for a banning order is in Form 12 of Schedule 1.

14. Banning order

For the purposes of Section 43(1) of the Act, the form of a banning order is in Form 13 of Schedule 1.

15. Notice of appointment of authorised officers

For the purposes of Section 44 of the Act, the form of a notice of appointment of authorised officers is in Form 14 of Schedule 1.

16. Notice to Board of alteration to designated area

For the purposes of Section 55 of the Act, the form of a notice to the Board by the licencee is in Form 15 of Schedule 1.

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17. Notice prohibiting or restricting entry of any person under the age of 21 years

For the purposes of Section 62 of the Act, the form of a notice prohibiting or restricting entry of any person under the age of 21 years is in Form 16 of Schedule 1.

18. Fees

The prescribed fees to be paid for the purposes of the Act and these Regulations are set out in Schedule 2.

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SCHEDULE 1

FORM 1



LIQUOR CONTROL ACT 2017

[Sections 12 and 13; Regulation 3]

APPLICATION FOR LIQUOR LICENCE

PART A

WHO MAY APPLY		
Individual Partnership Corporation		
TYPE OF LICENCE		
Off-licence Club Bar Restaurant Nightclub Liquor Import Licence		
DETAILS OF APPLICANT		
Surname: Given names: Address: Telephone: Email: Date of birth / age: Occupation: Nationality:		
DETAILS OF BUSINESS LICENCE (in case of an individual; corporation or partnership)		
Business name: Expiry date of current business licence: / / 20 Copy of current business licence must be submitted.		
DETAILS OF INCORPORATION CERTIFICATE (in case of a corporation)		
Corporation name:		
Copy of current incorporation certificate must be submitted.		
DETAILS OF PARTNERSHIP (in case of a partnership) Partnership name:		
Copy of current certificate of partnership must be submitted.		
DETAILS OF PROPOSED PREMISES		
Premises name:		

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DECLARATION BY APPLICANT	
I, (name of applicant) declare that the best of my knowledge and belief.	e above particulars are true and correct to the
	Date: / / 20
Signature of applicant OFFICIAL PURPOSES ONLY	
 This office will not accept lodgement of this form if it is not completed Application received on: /20 Application received by officer: Application received on Fee paid. Revenue receipt number: Licence issued on: /20 Licence given to: Identification sighted – drivers licence / passport / others 	l in full.
	Date: / 20
Chairperson Liquor Licencing Board	

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PART B

(to be completed by the Police Force)

APPLICATION FOR LIQUOR LICENCE		
REPORT BY THE POLICE FORCE		
(a) Is applicant subjected to any criminal investigation, charge or conviction? Yes / No		
(b) If yes to (a), please provide details:		
(c) Details of the suitability and security of the proposed premises for the licence:		
(d) Details of the security for the display and storage of liquor in the proposed premises:		
(e) Any other recommendations:		
Name of police officer who provided report:		
Signature of police officer who provided report:		
Date: / / 20		
Date submitted to Registrar of Liquor Licencing Board: / 20		
Registrar of Liquor Licencing Board:		

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PART C

(to be completed by Public Health)

APPLICATION FOR LIQUOR LICENCE			
REPORT BY THE DIRECTOR OF PUBLIC HEALTH			
(a) Inspection report of inquiry into the health and sanitary conditions of the proposed premises including the cooking facilities, dining area and public convenience:			
(b) Inspection report of inquiry into the fire and safety conditions of the proposed premises:			
(c) Inspection report of inquiry into the labelling, packaging, handling and storage of liquor on the proposed premises:			
Name of public health officer who provided report:			
Signature of public health officer who provided report:			
Date: / / 20			
Director of Public Health			
Date submitted to Registrar of Liquor Licencing Board: / 20			
Registrar of Liquor Licencing Board:			

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REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 12(6); Regulation 4]

LIQUOR LICENCE

- (a) a copy of this licence must be displayed in a prominent place on the licencee's premises;
- (b) the licencee must comply with all laws of Nauru;
- (c) this licence is not transferrable;
- (d) failure to renew this on time may result in a \$15,000 fine or to imprisonment for 12 months and may also incur additional fines and penalties.

The following authorised officer(s) may inspect liquor licences and such assistance must be afforded to him/her/them. Powers of authorised officers are attached to this liquor licence.

• [Name of authorised officer]

Registration valid from: [dd] of [month] 20... to [dd] of [mm] 20...

Trading hours:

CHAIRPERSON

LIQUOR LICENCING BOARD

Licence No : /20

Licence fee paid : Receipt No : Date paid :

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Date: / / 20...

FORM 3



LIQUOR CONTROL ACT 2017

[Section 13(1)(iv); Regulation 5(1)]

			API	PLICATION FO	OR SPECIAL EV	ENT LICENCE		
1. App	licant d	letails	122 2	210111101(1)		EI(I EICEI(CE		
Full na								
Addres								
	number							
				ch this licence i				
Name:	•••••	•••••	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •		• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •
3. Prei	mises							
Venue	:							
Addres	ss specia	al event is	being held:				• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •
1 Cma	aial arvar	-4-						
4. Spec	ciai eve	nt:	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •				• • • • • • • • • •
5 Date	e of sne	cial event	and hours	applied for:				
J. Dan	e or spe	ciui c v ciii	ana nours	иррпси тог.				
	Date:	/	/	Day		Hours	TO	
	Date:	/	/	Day		Hours	ТО	
	C.11.	1.4.91						
o. The	Ionowi	ng details	s shall be p	roviaea				
Ī	Number of bars/booths inside			Number o	f bars/booth outsic	le		
	Location of Bars/Booth					-		
Ī	How is	liquor dis	spensed					
L			•		ı			
Signati	ure of ap	plicant: .						

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	OFFICIAL PURPOSES ONLY	
	• This office will not accept lodgement of this form if it is not completed in full.	
	• Application received on: / / 20	
	Application received by officer:	
	Application received on	
	Fee paid. Revenue receipt number:	
	• Licence issued on: / / 20	
	• Licence given to:	
	 Identification sighted – drivers licence / passport / others 	

Date: / / 20...

Chairperson

Liquor Licencing Board

.....

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FORM 4



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 12(6); Regulation 5(2)]

SPECIAL EVENT LICENCE
[Name of Applicant] is hereby granted a Special Event Licence. This licence is valid only for this event.
 Event: Date event held:/20 Venue: At District Hours licence valid for: TO Number of bars/booths:
This licence must be displayed at the venue. Authorised officers may inspect liquor licences and such assistance must be afforded to him/her/them. Powers of authorised officers are attached to this liquor licence.
CHAIRPERSON LIQUOR LICENCING BOARD

Licence No : / 20

Licence fee paid : Receipt No : Date paid :

G.N.No. 523/2021 (Cont'd)

FORM 5



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 14(2); Regulation 6]

NOTICE OF APPLICATION FOR A LIQUOR LICENCE – GAZETTE

Gazette Notice No: /20

TAKE NOTICE that the Liquor Licencing Board has r a(n) (Off-licence/ Club Licence / Bar Licence / Resta Liquor Import Licence):	© 11
(a) Applicant's name:(b) Address:(c) Name of proposed premises for licence:(d) Address of proposed premises for licence:	
A person may lodge an objection to the application with 14 days of the publication of this Notice. The Notice shad contact and email of the person objecting and the ground	all contain: name, address, telephone
Chairperson Liquor Licencing Board	Date: / /20

G.N.No. 523/2021 (Cont'd)

To:

FORM 6



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 27; Regulation 8]

APPLICATION TO VARY LICENCE

The Chairperso Liquor Licencin Nauru		
I/We	and ()
		ge in the particulars of my/our liquor licence carried issued for my/our (name of business)
OLD PARTIC	CULARS	NEW PARTICULARS
Date: Delete whichev	ver is not applicable	Signed:

G.N.No. 523/2021 (Cont'd)



LIQUOR CONTROL ACT 2017

[Section 30(1)(b); Regulation 9]

APPLICATION FOR RENEWAL OF LIQUOR LICENCE			
WHO MAY APPLY			
Individual Partnership Corporation			
TYPE OF LICENCE			
Off-licence Club Bar Restaurant Nightclub Liquor Import Licence			
DETAILS OF APPLICANT			
Surname:			
DETAILS OF BUSINESS LICENCE (in case of an individual; corporation or partnership)			
Business name:			
DETAILS OF INCORPORATION CERTIFICATE (in case of a corporation)			
Corporation name: Expiry date of current incorporation certificate: / 20 Copy of current incorporation certificate must be submitted.			
DETAILS OF PARTNERNERSHIP (in case of a partnership)			
Partnership name:			
Copy of current certificate of partnership must be submitted.			
DECLARATION BY APPLICANT			
I,			
Date: / 20			
Signature of applicant			
OFFICIAL PURPOSES ONLY			
 This office will not accept lodgement of this form if it is not completed in full. Application received on: / 20 Application received by officer:			
Chairperson Liquor Licencing Board			

G.N.No. 523/2021 (Cont'd)

FORM 8



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 31(1); Regulation 10(1)]

APPLICATION FOR A PERMIT FOR EXTENDED HOURS

DETAILS OF LICENCEE
Name of Licencee: Licence number: Address of licenced premises: Email: Telephone contact:
DETAILS OF APPLICANT
What extension of day(s) and hour(s) is sought?
DECLARATION
Notice of application is hereby given for an extended trading permit in accordance with and on the basis of the information set out above. It is declared that all information and details provided in this form and in any document lodged in support of the application are true and correct. Date: / 20 Signature
OFFICIAL PURPOSES ONLY
This office will not accept lodgement of this form if it is not completed in full.
• Application received on: / 20
Application received by officer:
Application received on Factorial Processes assists assists assists.
 Fee paid. Revenue receipt number: Permit issued on: / / 20
• Permit issued on: 7 / 20 • Permit given to:
Identification sighted – drivers licence / passport / others
Date: / 20 Chairperson Liquor Licencing Board

G.N.No. 523/2021 (Cont'd)

FORM 9



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 31(2); Regulation 10(2)]

PERMIT FOR EXTENDED HOURS

Permit No:	/ 20
-------------------	------

DETAILS OF PERMIT	
Name of Licencee:	
Name of licenced premises:	
Address of licenced premises:	
Permit Valid until: Time:	
	Date: / 20
Chairperson	
Liquor Licencing Board	
This permit must be displayed at a conspicuous place of	the licenced premises.

G.N.No. 523/2021 (Cont'd)

FORM 10



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 32; Regulation 11]

CERTIFICATE FOR A LICENCE OF PREMISES NOT ALREADY CONSTRUCTED

Certificate No: / 20

Name of licencee:		
Name of licenced premises:		
Address of licenced premises:		
Chairperson Liquor Licencing Board	e: / / 20	

G.N.No. 523/2021 (Cont'd)

FORM 11



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 33; Regulation 12]

APPLICATION FOR ALTERATION OF LIMITS

DETAILS OF LICENCEE			
Name of Licencee: Licence number: Address of licenced premises: Email: Name of licenced premises: Telephone contact:			
DETAILS OF APPLICANT			
What area(s) of the defined licenced premises will be altered? Please give details:			
DECLARATION			
I,			
Signature			
 OFFICIAL PURPOSES ONLY This office will not accept lodgement of this form if it is not completed in full. Application received on: / / 20 Application received by officer:			
Date: / / 20 Chairperson Liquor Licencing Board			
APPROVED / NOT APPROVED Date: / /20			

G.N.No. 523/2021 (Cont'd)

FORM 12



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 43(2); Regulation 13]

APPLICATION FOR BANNING ORDERS

APPLICATION FUR DANNING URDERS DETAILS OF LIQUOD LICENCE
DETAILS OF LIQUOR LICENCE
Name of liquor licence: Liquor licence number:
Name of licencee:
DETAILS OF APPLICANT
Surname: Given names:
Gender: Date of birth / age: Telephone:
Email:
I(name of applicant) declare that all information and details provided in this
form and in any plan or document lodged in support of the application are true and correct and do not omit any relevant
information.
Signature
DETAILS TO SUPPORT ORDER
Details to satisfy the Board that the person has repeatedly been intoxicated, violent, quarrelsome or disorderly on or in the
immediate vicinity of licenced premises:
Duration of proposed order: (not to exceed 6 months)
(not to exceed 6 months)
DESCRIPTION OF PERSON TO BE ISSUED WITH ORDER
Surname: Given names:
Gender: Date of birth / age: Telephone:
Email:
OFFICIAL PURPOSES ONLY
This office will not accept lodgement of this form if it is not completed in full.
Application received on: / / 20
Application received by officer:
Fee paid. Revenue receipt number:
Identification sighted – drivers licence / passport / others
• Identification signed – drivers needee / passport / others
Chairperson
Liquor Licencing Board
1**
APPROVED / NOT APPROVED Date: / /20

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FORM 13



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 43(1); Regulation 14]

BANNING ORDERS

The Board has ORDERED that (name of offender) is:				
(a) Prohibited from entering or remaining or attempting to enter or remain in the licenced premises (name of premises) situated at (address of premises).				
(b) Prohibited from entering or remaining or attempting to enter or remain in an area that is within (distance) of the licenced premises between the hours of (hours).				
(c) Prohibited from attending or remaining at (name of event) to be held at (place where event is to be held).				
(d) Insert other conditions.				
This Banning Order does not stop the offender from entering or remaining in (place).				
This Order shall remain in force until (insert date) unless amended or revoked.				
Penalty: A person who contravenes this order commits an offence against the <i>Liquor Control Act 2017</i> and upon conviction is liable to a fine not exceeding \$1,000 or to a term of imprisonment not exceeding 6 months.				
TO: [] Commissioner of Police; [] Offender; [] Licencee.				

G.N.No. 523/2021 (Cont'd)

FORM 14



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 44; Regulation 15]

Gazette No: / 20

NOTICE OF APPOINTMENT OF AUTHORISED OFFICERS

I,, Minister responsible for the administration of the <i>Liquo</i>
Control Act 2017, acting under Section 44 of the Act, appoint as authorised officers for the purposes of the Act the following officers to perform such duties as outlined under Section 45 of the Act.
Name of officer(s):
Powers of the officer(s):
Date: / / 20
Minister
TVIIIIS CE

G.N.No. 523/2021 (Cont'd)

FORM 15



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 55; Regulation 16]

NOTICE TO BOARD OF ALTERATION TO DESIGNATED AREA

To:	The Chairperson
	Liquor Licencing Board
	Nauru
. ,	
	We and (
	by give notice of the following change in the particulars of my / our licenced premised designated area carrienter the registered business name.

OLD PARTICULARS

NEW PARTICULARS

G.N.No. 523/2021 (Cont'd)

FORM 16



REPUBLIC OF NAURU

LIQUOR CONTROL ACT 2017

[Section 62; Regulation 17]

NOTICE PROHIBITING OR RESTRICTING ENTRY OF ANY PERSON UNDER THE AGE OF 21 YEARS

NO PERSONS UNDER 21 YEARS OF AGE ALLOWED

G.N.No. 523/2021 (Cont'd)

SCHEDULE 2

LIQUOR CONTROL ACT 2017

[Regulation 18]

FEES

	Relevant provision of Act	Description	Fees
1	Section 13	Application for licence [except restaurant licence]	\$2,500
2	Section 13	Application for Restaurant Licence	\$1,000
3	Section 30(1)(b)	Application for renewal of licence [except restaurant	\$2,500
		licence]	. ,
4	Section 30(1)(b)	Application for renewal of Restaurant Licence	\$1,000
-	Section 30(1)(b)	Application for fellowar of Restaurant Electice	ψ1,000
5	Section 13(1)(iv)	Application for Special Events Licence	\$500 per event
6	Section 30(2)(c)(i)	Late application fee for renewal of licence	\$500
7	Section 27	Application for licence to be varied	\$100
8	Section 31(1)	Fee for a permit for extended hours	\$500
9	Section 32	Certificate for a licence of premises not already erected	\$200
10	Section 33	Fee for alteration of limits	\$100
11	Section 43(2)	Fee for a banning order	\$30