



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 75

24th May, 2021

Nauru

G.N.No. 332/2021

**PUBLIC SERVICE ACT 2016
SECTION 16**

CREATION OF POSITION

PURSUANT TO the powers in that behalf vested in me, under Section 16 Subsection 1 Clause (a) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately create the following position;

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Immigration & Passports)

Creation of Positions

Designation	No. of Position	Salary
Passport Officer	1	Band 6.1 - \$13,762 per annum

DATED this 13th day of April 2021

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

PUBLIC SERVICE ACT 2016
SECTION 11A

ESTABLISH AND ALTER A SECTION

PURSUANT TO the powers in that behalf vested in me, under Section 11A subsection 1(a & b) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately alter and establish Sections within the Department of Justice & Border Control as follows:

DEPARTMENT OF JUSTICE & BORDER CONTROL

Reclassification of Section Designation:

Current Section Title	Reclassification Section Title
Secretariat	Office of the Secretary for Justice
Immigration and Passport	Immigration Division
Quarantine	Quarantine Division
Prisons & Correctional Services	Correctional Services

Creation of Section:

Citizenship and Adoption Division
Corporations, Partnership, Associations and Trusts Registration Division
Business Registration, Business Licensing, Security Licensing, Import Licensing and Beneficial Ownership Division
Intellectual Property Division
Office of the Solicitor General
Office of the Public Prosecutions
Office of the Legislative Drafter
Office of the Public Legal Defender
Office of the Curator
Financial Intelligence Unit
Office of the Human Rights
Passport Division

Dated this 14th day of May, 2021.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

PUBLIC SERVICE ACT 2016
SECTION 16

CREATION, RECLASSIFICATION AND ABOLISHMENT OF POSITIONS

PURSUANT TO the powers in that behalf vested in me, under Section 16 subsection 1 clause (a & b) and subsection 3 of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately create, abolish and alter the classification of the following positions;

DEPARTMENT OF JUSTICE & BORDER CONTROL

Reclassification of Designation:

Current Designation	No. of Position	Reclassification of Designation
SECRETARIAT		
Secretary for Justice & Border Control Special Pay	1	Secretary for Justice & Border Control Band 14.1 - \$28,846 per annum
Personal Assistant Band 8.5 - \$13,894 per annum	1	Senior Personal Assistant Band 8.1 - \$16,052 per annum
Pleader Band 10.4 - \$16,106 per annum	1	Pleader (Civil Litigation) Band 11.1 - \$20,220 per annum
Para Legal (Citizenship, Adoption, Trust and Seabed) Band 7.5 - \$12,132 per annum	1	Para Legal (Citizenship, Adoption, Trust and Seabed) Band 9.1 - \$17,336 per annum
Manager Finance Administration Band 12 - \$15,218 per annum	1	Director Finance and Administration Band 12.1 - \$21,837 per annum
Assistant Manager Administration Band 10 - \$13,563 per annum	1	Assistant Director Finance and Administration Band 9.1 - \$17,336 per annum
Solicitor General (Expat) Special Pay	1	Solicitor General Band 14.1. - \$28,846 per annum
Deputy Solicitor General Special Pay	1	Director Legislative Drafting Band 13.3.1 - \$26,002 per annum
Personal Assistant Band 8.5 - \$13,894 per annum	1	Personal Assistant Band 7.1 - \$14,863 per annum
Government Lawyer (Office of the Solicitor General) (Local) Band 14.5 - \$21,374 per annum	1	Legal Officer Band 13.1 - \$23,584 per annum
Pleader (Civil Litigation) Band 12.2 - \$16,170 per annum	1	Pleader (Civil Litigation) Band 11.1 - \$20,220 per annum
Para Legal (Civil Litigation) Band 7.5 - \$12,132 per annum	1	Para Legal (Civil Litigation) Band 9.1 - \$17,336 per annum

Current Designation	No. of Position	Reclassification of Designation
Registrar for Corporation Special Pay	1	Registrar for Corporation Band 14.1 - \$28,846 per annum
Deputy Registrar for Corporation Band 12.2 - \$16,170 per annum	1	Deputy Registrar for Corporation Band 10.1 - \$18,722 per annum

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Para Legal (Corporations, Partnerships, Import Licenses) Band 7.5 - \$12,132 per annum	1	Para Legal (Corporations, Partnerships, Associations and Trusts Registration) Band 9.1 - \$17,336 per annum
Para Legal (Business Names, Business Licenses, Beneficial Ownership) Band 7.5 - \$12,132 per annum	1	Para Legal (Business Names, Business Licenses, Import Licenses, Security Licenses and Beneficial Ownership) Band 9.1 - \$17,336 per annum
Business Inspector Band 6.5 - \$11,662 per annum	1	Business Inspector Band 5.1 - \$12,983 per annum
Pleader Band 12 - \$15,218 per annum	1	Pleader (Corporations and Business) Band 11.1 - \$20,220 per annum
Director of Public Prosecutions Special Pay	1	Director of Public Prosecutions Band 13.3.1 - \$26,002 per annum
Principal Government Lawyer Band 16.7 - \$25,159 per annum	1	Principal Public Prosecutor Band 13.1.3 - \$24,174 per annum
Senior Government Lawyer (Expats) Special Pay	1	Senior Public Prosecutor Band 13.1.2 - \$23,879 per annum
Government Lawyer (local) Band 14.5 - \$21,374 per annum	1	Public Defender Band 13.1 - \$23,584 per annum
Prosecuting Officer (Expats) Special Pay	2	Public Prosecutor Band 13.1 - \$23,584 per annum
Pleader (Prosecution) Band 12.2 - \$16,170 per annum	2	Pleader (Prosecution) Band 11.1 - \$20,220 per annum
Para Legal (Prosecution) Band 7.5 - \$12,132 per annum	1	Para Legal (Prosecution) Band 9.1 - \$17,336 per annum
Clerk (Prosecution) Band 5.5 - \$11,124 per annum	1	Clerical Officer Band 4.1 - \$12,248 per annum
Principal Legal Officer (Legal Policy) Special Pay	1	Principal Legal Officer (Civil Litigation) Band 13.1.3 - \$24,174 per annum
Senior Government Lawyer (Legislative Drafting Section) (Local) Band 15.5 - \$22,656 per annum	1	Senior Legislative Drafter Band 13.1.2 - \$23,879 per annum
Government Lawyer (Legislative Drafting Section) (Local) Band 14.5 - \$21,374 per annum	1	Legislative Drafter Band 13.1 - \$23,584 per annum
Pleader (Drafting) Band 12.2 - \$16,170 per annum	2	Pleader (Legislative Drafting) Band 11.1 - \$20,220 per annum
Para Legal (Drafting) Band 7.5 - \$12,132 per annum	1	Para Legal (Legislative Drafting) Band 9.1 - \$17,336 per annum
Director of Public Legal Defender Special Pay	1	Director of Public Legal Defender Band 13.3.1 - \$26,002 per annum
Senior Government Lawyer (Expats) Special Pay	1	Senior Public Defender Band 13.1.2 - \$23,879 per annum
Senior Government Lawyer (Local) Band 15.5 - \$22,656 per annum	1	Senior Public Defender Band 13.1.2 - \$23,879 per annum
Pleader (Public Defender) Band 10.4 - \$16,106 per annum	2	Pleader (Public Defender) Band 11.1 - \$20,220 per annum

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Current Designation	No. of Position	Reclassification of Designation
Para Legal (Public Defender) Band 7.5 - \$12,132 per annum	1	Para Legal (Public Defender) Band 9.1 - \$17,336 per annum
Public Defender/Legal Aid (Expats) Special Pay	1	Public Defender Band 13.1 - \$23,584 per annum
Curator Band 12 - \$15,218 per annum	1	Curator Intestate Estate Band 10.1 - \$18,722 per annum
Curator Clerk Band 5.5 - \$11,124 per annum	1	Curator Clerical Officer Band 4.1 - \$12,248 per annum
Manager Financial Intelligence Unit Band 14.5 - \$21,374 per annum	1	Supervisor Financial Intelligence Unit Band 13.3.1 - \$26,002 per annum
Assistant Manager Finance Intelligence Unit Band 13 - \$15,979 per annum	1	Assistant Supervisor Financial Intelligence Unit Band 13.1 - \$23,584 per annum
Finance Intelligence Unit Officer Band 12.5 - \$19,023 per annum	1	Financial Intelligence Unit Officer Band 11.1 - \$20,220 per annum
Senior Government Lawyer (Expats) Special Pay	1	Director Human Rights Band 13.3.1 - \$26,002 per annum
Pleader (Human Rights) Band 10.4 - \$16,106 per annum	1	Pleader (Human Rights) Band 11.1 - \$20,220 per annum
Human Rights Officer Band 5.3 - \$10,012 per annum	1	Para legal (Human Rights Officer) Band 9.1 - \$17,336 per annum
IMMIGRATION & PASSPORT		
Principal Immigration Officer Special Pay	1	Director of Immigration Band 13.3.1 - \$26,002 per annum
RPC Visa Manager Band 8.5 - \$13,894 per annum	1	RPC Visa Manager Band 10.1 - \$18,722 per annum
Senior Immigration Officer Band 10 - \$13,563 per annum	2	Senior Immigration Officer Band 9.1 - \$17,336 per annum
Visa & Immigration Officer Band 6 - \$9,330 per annum	5	Visa & Immigration Officer Band 5.1 - \$12,983 per annum
Immigration Officer Band 6 - \$9,330 per annum	6	Immigration Officer Band 5.1 - \$12,983 per annum
Clerical Officer Band 5 - \$8,899 per annum	1	Clerical Officer Band 4.1 - \$12,248 per annum
Senior Passport Officer Band 13 - \$15,979 per annum	1	Director Passport Band 13.3.1 - \$26,002 per annum
Passport Officer Band 7.7 - \$13,345 per annum	1	Senior Passport Officer Band 9.1 - \$17,336 per annum
Passport Officer Band 7.7 - \$13,345 per annum	1	Passport Officer (Records & Data Management) Band 7.1 - \$14,836 per annum
Passport Officer Band 6 - \$13,762 per annum	1	Passport Officer (Customer Care Services) Band 7.1 - \$14,836 per annum
QUARANTINE		
Director of Quarantine Special Pay	1	Director of Quarantine Band 13.3.1 - \$26,002 per annum
Principal Quarantine Officer Special Pay	1	Principal Quarantine Officer Band 12.1 - \$21,837 per annum

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Senior Quarantine Officer Band 7 - \$9,706 per annum	2	Senior Quarantine Officer Band 9.1 - \$17,336
Quarantine Officer Band 6 - \$9,330 per annum	11	Quarantine Officer Band 5.1 - \$12,983 per annum

Current Designation	No. of Position	Reclassification of Designation
Clerical Officer Band 5 - \$8,899 per annum	1	Clerical Officer Band 4.1 - \$12,248 per annum
Dog Control Supervisor Band 5.6 - \$11,680 per annum	1	Dog Control Supervisor Band 5.1 - \$12,983 per annum
Dog Control Officer Band 5 - \$8,899 per annum	1	Dog Control Officer Band 4.1 - \$12,248 per annum
DOG MANAGEMENT AND CONTROL UNIT		
Director of Dog Management and Control Unit Band 12.1 - \$21,837 per annum	1	Director of Dog Management and Control Unit Band 13.3.1 - \$26,002 per annum
PRISONS & CORRECTIONAL SERVICES		
Chief Correctional Officer Band 13 - \$15,979 per annum	1	Chief Correctional Officer Band 13.3.1 - \$26,002 per annum
Superintendent Administration Band 10 - \$13,563 per annum	1	Deputy Chief Correctional Officer (Administration) Band 11.1 - \$20,220 per annum
Administrative Officer Band 6.5 - \$11,662 per annum	1	Administrative Officer Band 5.1 - \$12,983 per annum
Superintendent Operations Band 10 - \$13,563 per annum	1	Deputy Chief Correctional Officer (Operations) Band 11.1 - \$20,220 per annum
Supervisor Band 9 - \$12,735 per annum	10	Supervisor Band 8.1 - \$16,052 per annum
Supervisor Band 9 - \$12,735 per annum	1	Supervisor Administration Band 8.1 - \$16,052 per annum
Supervisor Band 9 - \$12,735 per annum	1	Supervisor Stores Band 8.1 - \$16,052 per annum
Supervisor Woman Band 9 - \$12,735 per annum	2	Supervisor Woman Band 8.1 - \$16,052 per annum
Supervisor Woman Band 9 - \$12,735 per annum	1	Correctional Officer Band 5.1 - \$12,983 per annum
Supervisor Woman Band 9 - \$12,735 per annum	2	Supervisor Juvenile Band 8.1 - \$16,052 per annum
Correctional Officer Band 6 - \$9,330 per annum	17	Correctional Officer Band 5.1 - \$12,983 per annum
Correctional Woman Officer Band 6 - \$9,330 per annum	6	Correctional Woman Officer Band 5.1 - \$12,983 per annum
Correctional Woman Officer Band 6 - \$9,330 per annum	1	Correctional Officer Band 5.1 - \$12,983 per annum
Medical Officer Special Pay	1	Medical Officer Band 11.1 - \$20,220 per annum
Cook Band 5 - \$8,899 per annum	1	Cook Band 5.1 - \$12,983 per annum

G.N.No. 334/2021 (Cont'd)

Creation of Positions:

Designation	No. of Position	Salary Band
Senior Legal Officer	2	Band 13.1.2 - \$23,879 per annum
Legal Officer	1	Band 13.1 – \$23,584 per annum
Senior Public Prosecutor	1	Band 13.1.2 - \$23,879 per annum
Principal Public Legal Defender	1	Band 13.1.3 - \$24,174 per annum
Pleader (Intellectual Property)	1	Band 11.1 - \$20,220 per annum
Para Legal (Intellectual Property)	1	Band 9.1 - \$17,336 per annum
IMMIGRATION & PASSPORT		
Assistant Director of Immigration	1	Band 12.1 - \$21,837 per annum
QUARANTINE		
Dog Control Officer	2	Band 4.1 - \$12,248 per annum
Quarantine Officer	1	Band 5.1 - \$12,983 per annum
PRISONS & CORRECTIONAL SERVICES		
Juvenile Correctional Officer	4	Band 5.1 - \$12,983 per annum
Correctional Officers	5	Band 5.1 - \$12,983 per annum

Abolishment of Positions:

Designation	No. of Positions
Operational Manager (Expats)	1
Chairman – CCC	1
Member - CCC	1
Assistant Registrar Tribunal	1
Tribunal Clerk	2
Clerical Officer (Tribunal)	2
Legislative Drafter (Expats)	1
IMMIGRATION & PASSPORT	
Visa & Immigration Officer	4
Assistant RPC Visa Manager	1
Higher Clerical Officer	1
Driver	1

Dated this 14th day of May, 2021.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

PUBLIC SERVICE ACT 2016
SECTION 11

DEPARTMENT ESTABLISHMENT

PURSUANT TO the powers in that behalf vested in me, under Section 11 subsection (a) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately establish the positions within the following Department;

DEPARTMENT OF JUSTICE & BORDER CONTROL

Designation	No. of Position	Salary Band
OFFICE OF THE SECRETARY FOR JUSTICE		
Secretary for Justice & Border Control	1	Band 14.1 - \$28,846 per annum
Senior Personal Assistant	1	Band 8.1 - \$16,052 per annum
Director Finance & Administration	1	Band 12.1 - \$21,837 per annum
Assistant Director Finance & Administration	1	Band 9.1 - \$17,336 per annum
Clerical Officer	1	Band 4.1 - \$12,248 per annum
CITIZEN AND ADOPTION DIVISION		
Para Legal (Citizenship, Adoption, Trust and Seabed)	1	Band 9.1 - \$17,336 per annum
CORPORATIONS, PARTNERSHIP, ASSOCIATIONS AND TRUSTS REGISTRATION DIVISION		
Registrar for Corporation	1	Band 13.3.1 - \$26,002 per annum
Deputy Registrar for Corporation	1	Band 10.1 - \$18,722 per annum
Pleader (Corporation & Business)	1	Band 11.1 - \$20,220 per annum
Para Legal (Corporations, Partnerships, Associations and Trusts Registration)	1	Band 9.1 - \$17,336 per annum
BUSINESS REGISTRATION, BUSINESS LICENSING, SECURITY LICENSING, IMPORT LICENSING AND BENEFICIAL OWNERSHIP DIVISION		
Para Legal (Business Registration, Business Licenses, Import Licenses, Security Licenses and Beneficial Ownership)	1	Band 9.1 - \$17,336 per annum
Business Inspector	1	Band 5.1 - \$12,983 per annum
INTELLECTUAL PROPERTY DIVISION		
Pleader (Intellectual Property)	1	Band 11.1 - \$20,220 per annum
Para Legal (Intellectual Property)	1	Band 9.1 - \$17,336 per annum
OFFICE OF THE SOLICITOR GENERAL		
Solicitor General	1	Band 14.1 - \$28,846 per annum
Personal Assistant	1	Band 7.1 - \$14,863 per annum
Principal Legal Officer (Civil Litigation)	1	Band 13.1.3 - \$24,174 per annum
Senior Legal Officer	2	Band 13.1.2 - \$23,879 per annum
Legal Officer	2	Band 13.1 - \$23,584 per annum
Pleader (Civil Litigation)	2	Band 11.1 - \$20,220 per annum
Para Legal (Civil Litigation)	1	Band 9.1 - \$17,336 per annum
OFFICE OF THE PUBLIC PROSECUTIONS		
Director of Public Prosecutions	1	Band 13.3.1 - \$26,002 per annum
Principal Public Prosecutor	1	Band 13.1.3 - \$24,174 per annum

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Senior Public Prosecutor	2	Band 13.1.2 - \$23,879 per annum
Public Prosecutor	2	Band 13.1 - \$23,584 per annum
Pleader (Prosecution)	2	Band 11.1 - \$20,220 per annum
Para Legal (Prosecution)	1	Band 9.1 - \$17,336 per annum
OFFICE OF THE LEGISLATIVE DRAFTER		
Director Legislative Drafting	1	Band 13.3.1 - \$26,002 per annum
Senior Legislative Drafter	1	Band 13.1.2 - \$23,879 per annum
Legislative Drafter	1	Band 13.1 - \$23,584 per annum
Pleader (Legislative Drafting)	2	Band 11.1 - \$20,220 per annum
Para Legal (Legislative Drafting)	1	Band 9.1 - \$17,336 per annum
OFFICE OF THE PUBLIC LEGAL DEFENDER		
Director of Public Legal Defender	1	Band 13.3.1 - \$26,002 per annum
Principal Public Legal Defender	1	Band 13.1.3 - \$24,174 per annum
Senior Public Defender	2	Band 13.1.2 - \$23,879 per annum
Public Defender	2	Band 13.1 - \$23,584 per annum
Pleader (Public Defender)	2	Band 11.1 - \$20,220 per annum
Para Legal (Public Defender)	1	Band 9.1 - \$17,336 per annum
OFFICE OF THE CURATOR		
Curator Interstate Estate	1	Band 10.1 - \$18,722 per annum
Curator Clerical Officer	1	Band 4.1 - \$12,248 per annum
FINANCIAL INTELLIGENCE UNIT		
Supervisor Financial Intelligence Unit	1	Band 13.3.1 - \$26,002 per annum
Assistant Supervisor Financial Intelligence Unit	1	Band 13.1 - \$23,584 per annum
Financial Intelligence Unit Officer	1	Band 11.1 - \$20,220 per annum
OFFICE OF THE HUMAN RIGHTS		
Director Human Rights	1	Band 13.3.1 - \$26,002 per annum
Pleader (Human Rights)	1	Band 11.1 - \$20,220 per annum
Para Legal (Human Rights Officer)	1	Band 9.1 - \$17,336 per annum
DOG MANAGEMENT AND CONTROL UNIT		
Director of Dog Management & Control Unit	1	Band 13.3.1 - \$26,002 per annum
Dog Control Supervisor	1	Band 5.1 - \$12,983 per annum
Dog Control Officer	3	Band 4.1 - \$12,248 per annum
IMMIGRATION DIVISION		
Director of Immigration	1	Band 13.3.1 - \$26,002 per annum
Assistant Director of Immigration	1	Band 12.1 - \$21,837 per annum
RPC Visa Manager	1	Band 10.1 - \$18,722 per annum
Senior Immigration Officer	2	Band 9.1 - \$17,336 per annum
Visa & Immigration Officer	5	Band 5.1 - \$12,983 per annum
Immigration Officer	6	Band 5.1 - \$12,983 per annum
Clerical Officer	1	Band 4.1 - \$12,248 per annum
PASSPORT DIVISION		
Director Passport	1	Band 13.3.1 - \$26,002 per annum
Senior Passport Officer	1	Band 9.1 - \$17,336 per annum
Passport Officer (Records & Data Management)	1	Band 7.1 - \$14,863 per annum
Passport Officer (Customer Care Service)	1	Band 7.1 - \$14,863 per annum
QUARANTINE DIVISION		
Director of Quarantine	1	Band 13.3.1 - \$26,002 per annum
Principal Quarantine Officer	1	Band 12.1 - \$21,837 per annum
Senior Quarantine Officer	2	Band 9.1 - \$17,336 per annum
Quarantine Officer	12	Band 5.1 - \$12,983 per annum

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Clerical Officer	1	Band 4.1 - \$12,248 per annum
CORRECTIONAL SERVICES		
Chief Correctional Officer	1	Band 13.3.1 - \$26,002 per annum
Deputy Chief Correctional Officer (Administration)	1	Band 11.1 - \$20,220 per annum
Supervisor Administration	1	Band 8.1 - \$16,052 per annum
Supervisor Stores	1	Band 8.1 - \$16,052 per annum
Deputy Chief Correctional Officer (Operations)	1	Band 11.1 - \$20,220 per annum
Supervisor	10	Band 8.1 - \$16,052 per annum
Supervisor Woman	2	Band 8.1 - \$16,052 per annum
Supervisor Juvenile	2	Band 8.1 - \$16,052 per annum
Correctional Officer	24	Band 5.1 - \$12,983 per annum
Correctional Woman Officer	6	Band 5.1 - \$12,983 per annum
Juvenile Correctional Officer	4	Band 5.1 - \$12,983 per annum
Medical Officer	1	Band 11.1 - \$20,220 per annum
Administrative Officer	1	Band 5.1 - \$12,983 per annum
Cook	1	Band 5.1 - \$12,983 per annum

Dated this 14th day of May, 2021.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

G.N.No. 336/2021

PUBLIC SERVICE ACT 2016
SECTION 11A

ESTABLISH A SECTION

PURSUANT TO the powers in that behalf vested in me, under Section 11A subsection 1(a) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective 20th November, 2020 establish a Section within the Department of Justice & Border Control.

DEPARTMENT OF JUSTICE & BORDER CONTROL

Creation of Section:

Dog Management and Control Unit

Dated this 14th day of May, 2021

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

PUBLIC SERVICE ACT 2016
SECTION 16

CREATION AND RECLASSIFICATION OF POSITIONS

PURSUANT TO the powers in that behalf vested in me, under Section 16 Subsection 1 (a) and Subsection 3 of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately create and reclassify the following positions;

DEPARTMENT OF MEDIA

Reclassification of Positions

Current Designation	No. of Position	Reclassified Designation
Secretariat Division		
Secretary for Media Band 15 - \$18,125 per annum	1	Secretary for Media Band 14.1 - \$28,846 per annum
Director of Media Band 12 - \$15,218 per annum	1	Director of Media Band 12.1 - \$21,837 per annum
Manager Radio/Radio Announcer Band 9 - \$12,735 per annum	1	Manager Radio/Radio Announcer Band 8.1 - \$16,052 per annum
Nauru Language Coordinator Band 7 - \$9,706 per annum	1	Nauru Language Coordinator Band 6.1 - \$13,762 per annum
Radio Programmer/Announcer/Reporter Band 4 - \$8,859 per annum	1	Radio Programmer/Announcer/Reporter Band 3.1 - \$11,341 per annum
Radio Announcer (Morning) Band 4 - \$8,859 per annum	1	Senior Radio Announcer Band 5.1 - \$12,983 per annum
Radio Announcer (Breakfast) Band 4 - \$8,859 per annum	1	Radio Announcer Band 4.1 - \$12,248 per annum
Radio Announcer (Afternoon) Band 4 - \$8,859 per annum	1	Radio Announcer Band 4.1 - \$12,248 per annum
Radio Announcer (Evening) Band 4 - \$8,859 per annum	1	Radio Announcer Band 4.1 - \$12,248 per annum
Trainee Radio Announcer Band 4 - \$8,859 per annum	1	Radio Announcer Band 4.1 - \$12,248 per annum
Manager Creative Band 9 - \$12,735 per annum	1	Newspaper/Online Manager Band 8.1 - \$16,052 per annum
Graphic Designer/Editor Band 6 - \$9,330 per annum	1	Graphic Designer/Editor Band 5.1 - \$12,983 per annum
Reporter/Photographer Band 5 - \$9,270 per annum	1	Reporter/Photographer Band 4.1 - \$12,248 per annum
Chief Technician Band 9 - \$12,735 per annum	1	Chief Technician Band 8.1 - \$16,052 per annum
Cameraman/TV Programmer Band 5 - \$9,270 per annum	1	TV Programmer/Editor Band 4.1 - \$12,248 per annum
Transmission Operator Band 5 - \$8,899 per annum	3	Transmission Operator Band 4.1 - \$12,248 per annum
Manager Administrative & Finance Band 6.5 - \$10,602 per annum	1	Manager Administrative & Finance Band 8.1 - \$16,052 per annum

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Administrative Assistant Band 5 - \$8,899 per annum	1	Administrative Assistant Band 4.1 - \$12,248 per annum
Clerical Officer Band 5 - \$8,899 per annum	1	Clerical Officer Band 4.1 - \$12,248 per annum
Manager TV/Production/Editor/Cameraman Band 8 - \$11,115 per annum	1	Manager TV/Production/Editor/Cameraman Band 8.1 - \$16,052 per annum
Advertising Manager/Coordinator Band 9 - \$12,735 per annum	1	Senior Projects Coordinator/Advertising Band 5.1 - \$12,983 per annum
Chief TV Reporter Band 9 - \$12,735 per annum	1	News Manager Band 8.1 - \$16,052 per annum
TV Presenter/Reporter Band 5 - \$9,270 per annum	1	TV Presenter/Reporter Band 4.1 - \$12,248 per annum
Trainee Reporter Newspaper/TV Reporter Band 4 - \$8,859 per annum	1	Multimedia Journalist Band 4.1 - \$12,248 per annum
Media Cadet Band 3 - \$8,888 per annum	1	TV Reporter Band 4.1 - \$12,248 per annum
Senior Editor TV Band 6.5 - \$10,602 per annum	1	Senior Editor TV Band 5.1 - \$12,983 per annum
Manager TV/Production/Editor/Cameraman Band 8 - \$11,115 per annum	1	Senior Cameraman Editor Band 5.1 - \$12,983 per annum
Reporter TV Cameraperson Band 5 - \$9,270 per annum	1	TV Cameraman Band 4.1 - \$12,248 per annum

Creation of Positions

Designation	No. of Position	Salary
Secretariat Division		
Online Editor	1	Band 5.1 - \$12,983 per annum
Assistant Technician	1	Band 5.1 - \$12,983 per annum
Digital Librarian/Archival Officer	1	Band 4.1 - \$12,248 per annum
TV Producer/Cameraman (In-house Production)	1	Band 6.1 - \$13,762 per annum
Cameraman/Editor/Graphics Officer (In-house Production)	1	Band 4.1 - \$12,248 per annum
Radio Reporter	1	Band 4.1 - \$12,248 per annum

DATED this 14th day of May, 2021.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

G.N.No. 338/2021

PUBLIC SERVICE ACT 2016
SECTION 11
DEPARTMENT ESTABLISHMENT

PURSUANT TO the powers in that behalf vested in me, under Section 11 Subsection (a) of the Public Service Act 2016, **I, LIONEL ROUWEN AINGIMEA, M.P., President and Minister responsible for the Public Service, DO HEREBY**, effective immediately establish the positions within the following Department;

DEPARTMENT OF MEDIA

Designation	No. of Positions	Salary
Secretariat Division		
Secretary for Media	1	Band 14.1 - \$28,846 per annum
Director of Media	1	Band 12.1 - \$21,837 per annum
Manager Radio/Radio Announcer	1	Band 8.1 - \$16,052 per annum
Nauru Language Coordinator	1	Band 6.1 - \$13,762 per annum
Radio Programmer/Announcer/Reporter	1	Band 3.1 - \$11,341 per annum
Senior Radio Announcer	1	Band 5.1 - \$12,983 per annum
Radio Announcer	4	Band 4.1 - \$12,248 per annum
Newspaper/Online Manager	1	Band 8.1 - \$16,052 per annum
Graphics Designer/Editor	1	Band 5.1 - \$12,983 per annum
Online Editor	1	Band 5.1 - \$12,983 per annum
Reporter/Photographer	1	Band 4.1 - \$12,248 per annum
Chief Technician	1	Band 8.1 - \$16,052 per annum
Assistant Technician	2	Band 5.1 - \$12,983 per annum
TV Programmer/Editor	1	Band 4.1 - \$12,248 per annum
Transmission Operator	3	Band 4.1 - \$12,248 per annum
Manager Administrative & Finance	1	Band 8.1 - \$16,052 per annum
Administrative Assistant	1	Band 4.1 - \$12,248 per annum
Clerical Officer	1	Band 4.1 - \$12,248 per annum
Digital Librarian/Archival Officer	1	Band 4.1 - \$12,248 per annum
Manager TV/Production/Editor/Cameraman	1	Band 8.1 - \$16,052 per annum
Senior Projects Coordinator/Advertising	1	Band 5.1 - \$12,983 per annum
Project Officer Advertising	2	Band 4.1 - \$12,248 per annum
TV Producer/Cameraman (In-house Production)	1	Band 6.1 - \$13,762 per annum
Cameraman/Editor/Graphics Officer (In-house Production)	1	Band 4.1 - \$12,248 per annum
News Manager	1	Band 8.1 - \$16,052 per annum
Senior TV Reporter	1	Band 5.1 - \$12,983 per annum
TV Presenter/Reporter	1	Band 4.1 - \$12,248 per annum
Multimedia Journalist	1	Band 4.1 - \$12,248 per annum
TV Reporter	1	Band 4.1 - \$12,248 per annum
Senior Editor TV	1	Band 5.1 - \$12,983 per annum
Senior Cameraman Editor	1	Band 5.1 - \$12,983 per annum
TV Cameraman	1	Band 4.1 - \$12,248 per annum
Radio Reporter	1	Band 4.1 - \$12,248 per annum

DATED this 14th day of May, 2021

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT
AND MINISTER RESPONSIBLE FOR PUBLIC SERVICE

G.N.No. 339/2021

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF INTERNAL AFFAIRS
(Youth Affairs)

POSITION : Assistant Director for Youth Affairs
No. of POSITION : One (1)
SALARY RANGE : Band 11.1 - \$20, 220 gross salary per annum

PRIMARY PURPOSE OF POSITION:

Assist and support Director in the main managerial functions, including supervision of staff, preparation of budget working papers, monitoring of programs and implementations of new activities for the youth.

DUTIES & RESPONSIBILITIES:

Main Duties:

- Assist and support the Director in the main managerial functions, including supervision of staff, preparation of budget working papers, monitoring of programs and implementation of new activities for the youth
- Responsible for recording and administering the enrolments of youth into the centre
- Responsible for counselling of student to ensure that they are placed on the right track towards achieving their career preferences
- Assisting with planning, developing and monitoring the establishment of a youth development program; assisting with fostering better communication between Government and non-Government bodies to ensure that the youth of Nauru have the best possible opportunities available to them, for continuing development and education
- Assist liaison with the Commonwealth Youth Programme, Secretariat of the Pacific Community and other regional and international Youth Organizations for the resourcing of youth developmental programmes in Nauru
- Establish and coordinate the implementation of the work experience development scheme for youths as part of the annual work/life-skills development training programme
- Liaise with the relevant Senior Youth Officer to develop after school activities and other recreational programs for the youth
- Responsible for seeking funds from overseas bodies/donors through the DDPD, AMU and other agencies, for the financing of youth related projects
- Responsible for preparation and work on the Youth Affairs Departmental annual budget working papers for its operation
- Any other relevant duties that would be delegated from time to time by the Minister in charge of Youth Affairs

Administrative skills:

- Ability to apply change management skills gained either for working within this and/or other organizations
- Knowledge of public and private sector standards/systems
- Ability to analyse, summarise and recommend practical programmes for the work areas cover by the post, ultimately working towards the aim of a “well managed organisation”
- The capacity to recognise when to the discern to follow external standards & processes when necessary
- The capability to work to rigid deadlines, with hands on approach as part of a team, on own initiative and as a consultant to broad cross-section of services in harness resources
- Diplomacy, discretion and on occasion the need to work within the constraints of confidentiality

G.N.No. 339/2021(Cont'd)

Detailed knowledge of local Government and political awareness:

- Awareness of how local authorities and their partner agencies operate in order to engender positive partnership working
- Successful networking and negotiating skills within and across agencies, including diplomacy and discretion and recognition of the need for confidentiality where suitable
- Facilitation and presentation skills
- A range of IT skills, including the use of word processing and excel (or similar) spread sheets
- Must have knowledge concept on Youth Policy, NSDS and PSD

KNOWLEDGE, SKILLS & EXPERIENCES:

- Must be of mature age preferably 25 years of age or over
- Must have tertiary education
- Must have respectable quality in Leadership, and managerial capabilities
- Must have excellent communication skills both oral and written for work presentation
- Must be highly dedicated and genuinely capable of working with youth issues and associated problems
- Must have sober habit and is respectful member of the communities
- Decision making skills
- Possess cultural awareness and sensitivity
- Team building skills
- Demonstrate sound work ethics
- Analytical and problem solving skills
- Ability to work as part of a team
- Office administration
- Time management skills
- Decision making skills
- Analytical and problem solving skills

Applications should be submitted to the Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 4th June, 2021.**

Dated this 21st day of May, 2021

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 340/2021

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF TRANSPORT
(DCA)

POSITION : Security Officer
SALARY RANGE : Band 3.1 - \$11,341 gross salary per annum

G.N.No. 340/2021(Cont'd)

PRIMARY PURPOSE OF POSITION:

To conduct screening of passengers at Nauru International Airport and ensure that unregulated or, prohibited items are not carried on board Aircraft undetected

DUTIES & RESPONSIBILITIES:

- Perform shift duties as rostered, and maintain security of all restricted areas;
- Screen passengers during flight operations;
- Ensure security and safety airside during flight operations;
- Compile reports from shift guards, and write summaries for superior;
- Communicate and cooperate with other agencies at the airport;
- Control the movement of people and vehicles at the airport;
- Guard and patrol airport vulnerable areas, facilities and aircraft with diligence;
- Recognize weapons, explosives and other restricted cargo;
- Inspect, screen and search passengers and baggage;
- Respond to airport emergency situations;
- Escort people and consignments as required;
- Perform other related duties as may be required or as assigned by the Chief Security Officer.

KNOWLEDGE, SKILLS & EXPERIENCES:

- Capacity Building/First aid/Safety training
- Avsec NZ Screener Course and DG Training – 20 TO 25 august 2018 – Nauru Certificate
- Minimum qualification of year 11 or form 5;
- Must have a fair command of written and spoken English;
- Must have a valid driver's licence;
- Must have current valid police and medical clearance;
- Must have passed the Aviation Dangerous Goods training;
- Must satisfy superiors of being capable of comprehending relevant concepts in the ICAO security manual;
- Must be computer literate especially in essential Microsoft programs;
- Must pass colour blind and hearing test at Republic of Nauru Hospital;
Having own transport will be an advantage;
- Excellent Teamwork/Communication.

Applications should be submitted to the Secretary Corporate Services through writing or electronically word processed indicating name, age, qualifications, attached with Curriculum Vitae and other relevant references no later than **5pm, Friday 4th June, 2021.**

Dated this 21st day of May, 2021

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY