



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 135

2nd June, 2022

Nauru

G.N.No.590/2022

APPOINTMENT OF ACTING CHIEF SECRETARY

It is notified for general information that on Monday 30th May 2022, Cabinet, pursuant to Article 25, clause (1) of the Constitution of Nauru has approved the appointment of Ms. Peta Gadabu to act as Acting Chief Secretary from 9th June 2022 until the return and resume office after quarantine period in Nauru by the substantive Secretary Mr. Sasikumar Paravanoor.

DATED this 2nd day of June, 2022.

**SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY**

G.N.No. 591/2022

APPOINTMENT OF ACTING CHIEF OF STAFF

It is notified for general information that on Monday 30th May 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mr. Dagaban Anchor Harris, Executive Director to act in the position of Chief of Staff from 9th June 2022 until the return and resume office after quarantine period in Nauru by the Acting Chief of Staff Mr. Sasikumar Paravanoor.

DATED this 2nd day of June, 2022.

**SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY**

G.N.No. 592/2022

APPOINTMENT OF ACTING CHAIRMAN LIQUOR LICENSING BOARD

It is notified for general information that on Monday 30th May 2022, Cabinet, pursuant to Section 8 (2) of the Liquor License Control Act 2017 has approved the appointment of Mrs. Massie Detenamo as Acting Chairman of the Liquor Licensing Board effective from 23rd May 2022 until the return of the substantive Chairman of the Liquor Licensing Board, Mr. Rory Detageouwa.

DATED this 31st day of May, 2022

**SASIKUMAR PARAVANOOR
SECRETARY TO CABINET**

G.N.No. 593/2022

APPOINTMENT OF ACTING SECRETARY FOR EDUCATION AND TRAINING

It is notified for general information that on Wednesday 1st June 2022, Cabinet, pursuant to Article 68, clause (1) (a) of the Constitution of Nauru has approved the appointment of Mrs. Berilyn Jeremiah to act as Secretary for Education and Training from Thursday 2nd June, 2022 until the return of the Director of Schools, Mrs. Emmaline Caleb on Monday 20th June 2022

DATED this 2nd day of June, 2022.

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 594/2022

APPOINTMENT OF ACTING SECRETARY FOR EDUCATION AND TRAINING

It is notified for general information that on Wednesday 1st June 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mrs. Emmaline Caleb to act as Secretary for Education and Training from Monday 20th June, 2022 until the return of the substantive Secretary for Education and Training.

DATED this 2nd day of June, 2022.

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 595/2022

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS AND TRADE

It is notified for general information that on Wednesday 1st June 2022, Cabinet, pursuant to Article 68, clause (3) of the Constitution of Nauru has approved the appointment of Mrs. Elizabeth Jacob to act as Secretary for Foreign Affairs and Trade from Thursday 9th June to Friday 17th June 2022.

DATED this 2nd day of June, 2022.

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 596/2022

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS AND TRADE

It is notified for general information that on Wednesday 1st June 2022, Cabinet, pursuant to Article 68, clause (3) of the Constitution of Nauru has approved the appointment of Ms. Novena Itsimaera to act as Secretary for Foreign Affairs and Trade from Monday 20th June 2022 until the return of the substantive Secretary for Foreign Affairs and Trade, Mrs. Chitra Jeremiah.

DATED this 2nd day of June, 2022.

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 597/2022

APPOINTMENT OF ACTING SECRETARY FOR ICT

It is notified for general information that on Monday 30th May 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of the Director of ICT Administration, Mrs. Nadia Ika to act as Secretary for ICT from 2nd June 2022 until the return of the substantive Secretary for ICT, Mr. Geoffrey Harris.

DATED this 2nd day of June, 2022.

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 598/2022

APPOINTMENT OF ACTING SECRETARY FOR TRANSPORT

It is notified for general information that on Monday 30th May 2022, Cabinet, pursuant to Article 68, clause (1) (a) of the Constitution of Nauru has approved the appointment of Mr. Dominic Tabuna to act as Secretary for Transport from 12th June, 2022 until the return of the substantive Secretary for Transport on 24th June 2022.

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 599/2022

LAND TRANSFER

As according to Cabinet Submission No. 232/2022 – consent for Transfer of Land Ownership between Vinci Clodumar and Langer Olsson Wharton was considered and approval has been granted on Monday 30th May, 2022 for the transfer of landownerships of the coconut land namely ‘Udarina’ Portion No. 163 which is situated in the district of Boe.

District	Portion No.	Type of Land	Name of Land	Original Landowner	Share	New Landowner	Proposed Share
Boe	163	c.l.	Udarina	Vinci Clodumar	1/90	Langer Olsson Wharton	1/90

DATED this 31st Day of this Month of May, Two Thousand and Twenty-Two.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT

G.N.No. 600/2022

LAND TRANSFER

As according to Cabinet Submission No. 233/2022 – consent for Transfer of Land Ownership between Cassie Daniel and Isaal Daniel was considered and approval has been granted on Monday 30th May, 2022 for the transfer of landownerships of the phosphate land namely ‘Atamaroro’ Portion No. 376 which is situated in the district of Buada.

District	Portion No.	Type of Land	Name of Land	Original Landowner	Share	New Landowner	Proposed Share
Buada	376	p.l.	Atamaroro	Cassie Daniel	27/1820	Isaal Daniel	27/1820

DATED this 31st Day of this Month of May, Two Thousand and Twenty-Two.

H.E. HON. LIONEL ROUWEN AINGIMEA, M.P.
PRESIDENT

G.N.No. 601/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment is effective as follows:

DEPARTMENT OF EDUCATION
(Schools)

NAME	POSITION	EFFECTIVE
Mary Jane Akiri	Librarian Band 7.1 - \$14,863 per annum	1/11/2021

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 602/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment is effective as follows:

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT & AGRICULTURE
(Agriculture)

NAME	POSITION	EFFECTIVE
Hosea Maeladuzu	Farm Assistant Band 5.1 - \$12,983 per annum	1/11/2021

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 603/2022

PUBLIC SERVICE ACT 2016
SECTION 27(6)

NOTICE OF APPOINTMENT

It is notified for general information that the following officers' appointment is effective as follows:

DEPARTMENT OF FINANCE
(Bureau of Statistics)

NAME	POSITION	EFFECTIVE
Vada Tamakin	Statistics Trainee Band 3.1 - \$11,341 per annum	21/6/2021

DATED this 27th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 604/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment is effective as follows:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Office of Public Prosecutions)

NAME	POSITION	EFFECTIVE
Wenona Deiyé	Public Prosecutor Band 13.1 - \$23,584 per annum	15/11/2021

DATED this 27th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 605/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment is effective as follows:

DEPARTMENT OF NATIONAL EMERGENCY SERVICES
(National Meteorology & Hydrology Services)

NAME	POSITION	EFFECTIVE
Auvita Lilian Ribauw	National Meteorology & Hydrology Services Observer Band 5.1 - \$12,983 per annum	22/10/2021
Noel Tuyunge Detenamo	National Meteorology & Hydrology Services Observer Band 5.1 - \$12,983 per annum	22/10/2021

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 606/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment is effective as follows:

DEPARTMENT OF TRANSPORT
(Directorate of Civil Aviation)

NAME	POSITION	EFFECTIVE
Keoma Depoudu	Aerodrome Traffic Officer Band 1.1 - \$9,724 per annum	2/11/2021

DATED this 27th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 607/2022

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information that the following public service officer's resignation is effective as follows:

DEPARTMENT OF EDUCATION
(Schools)

NAME	POSITION	EFFECTIVE
Enza Denuga	Teacher Diploma Band 8.1 - \$16,052 per annum	16/5/2022

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 608/2022

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information that the following public service officer's resignation is effective as follows:

DEPARTMENT OF EDUCATION
(Schools)

NAME	POSITION	EFFECTIVE
Febriano Baguga	Teacher Certificate Band 7.1 - \$14,863 per annum	22/4/2022

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 609/2022

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information that the following public service officer's resignation is effective as follows:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Correctional Services)

NAME	POSITION	EFFECTIVE
Bruce Lee Adam	Supervisor Band 8.1 - \$16,052 per annum	13/5/2022

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 610/2022

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information that the following public service officer's resignation is effective as follows:

DEPARTMENT OF MEDIA
(Nauru Media Bureau)

NAME	POSITION	EFFECTIVE
Rhona Bop	Nauru Language Coordinator Band 6.1 - \$13,762 per annum	11/5/2022

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 611/2022

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information that the following public service officer's resignation is effective as follows:

DEPARTMENT OF TRANSPORT
(Land Transport)

NAME	POSITION	EFFECTIVE
Sue Igii	Bus Conductor Band 2.1 - \$10,501 per annum	19/5/2022

DATED this 31st day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 612/2022

BIRTHS DEATHS AND MARRIAGES REGISTRATION ACT 2017

Births, Deaths and Marriages registered in the Month of April, 2022 and late registration are as follows;

BIRTHS:

NAME	D.O.B	SEX	MOTHER	TRIBE	PLACE OF BIRTH
Kawhi Auen Agiemen	1/4/22	Male	Lucinda Dowiyogo	Eamwitmwit	RON Hospital
Jovy Jessic Jamal	1/4/22	Male	Gavinese Dekarube	Eamwit	RON Hospital
Faith Eidetang Alluka	1/4/22	Female	Dinah Eidetang Fritz	Eamea	RON Hospital
Deeson Francis Marsellus	2/4/22	Male	Februby Star	Eamwit	RON Hospital
Sarah-April Rose Laydee-Jaye Arely	3/4/22	Female	Jaquilla Mau	Eamwitmwit	RON Hospital
Erica Sage Kaylani	4/4/22	Female	Lucinda Shaninda Dowabobo	Iruwa	RON Hospital
Aprilmen Meinson	6/4/22	Male	Maryanne Agiangang	Eamwitmwit	RON Hospital
Aries Tai Tuivasa Naleau	6/4/22	Male	Emo Batsiua	Eamwit	RON Hospital
Alf Timothy Dan	6/4/22	Male	Nolene Itsimaera	Eamwitmwit	RON Hospital
Bronvin Sultan Eman	6/4/22	Male	Twinney Ageidu	Eamwit	RON Hospital
Kailea-Tsla	6/4/22	Female	Krystalisa Debao	Eamwit	RON Hospital
Parosh	7/4/22	Male	My-Shine Binnui	Eamwitmwit	RON Hospital
Tency Aprilove Myeawe	9/4/22	Female	Beau-Elle Amram	Eamwitmwit	RON Hospital
Patel Janson Tuisova	9/4/22	Male	Jana Jeremiah	Eamwit	RON Hospital
Julio Attison Asher	11/4/22	Male	Amy Julie-Anne Garabwan	Iruwa	RON Hospital
<u>DETAGEOUWA</u>					
Tony Enson Rawson	11/4/22	Male	Russe Mwareow	Eamea	RON Hospital
Darren Boae	13/4/22	Male	Tessy Iotaake	Iruwa	RON Hospital
Thel-Adi Franadine Faouzia	14/4/22	Female	Koati Bill	Deibo	RON Hospital
Sacharja Teimy-Jbro Baidage	16/4/22	Male	Regina Pearlen Dake	Iruwa	RON Hospital

G.N.No. 612/2022 (Cont'd)

Cayden Fepakinga Raphael	19/4/22	Male	Maryanna Kalapu	Emea	RON Hospital
Matisha Mylove Irinime	21/4/22	Female	Emmanita Deireragea	Deiboe	RON Hospital
Leo Daven Randy ATSIME	23/4/22	Male	Milly Adimim	Iruwa	RON Hospital
Wyatt Adin Dangon Damien	24/4/22	Male	Julette Capelle	Emea	RON Hospital
Anerouw Gaouwa Khyz	26/4/22	Male	Shynia Daoe	Iruwa	RON Hospital
Aprizal Nema Deborah	27/4/22	Female	Suzette Scotty	Iruwa	RON Hospital
Cascia Rome Lucas	28/4/22	Male	Andrina Ika	Eamwitmwit	RON Hospital
Brolly Ambrose Stiles	28/4/22	Male	Ebonoit Olsson	Eamwit	RON Hospital
Moana-Zoe Eli-Fazion	28/4/22	Female	Regina Belong	Emea	RON Hospital
Rita-Petra Risata Diana-Jewels	28/4/22	Female	My-One Hiram	Iruwa	RON Hospital
Eitinogali Alike Seivina	29/4/22	Female	Thrixeena Akua	Eamwitmwit	RON Hospital

NAURUAN LATE BIRTHS REGISTRATION:

NAME	D.O.B	SEX	MOTHER	TRIBE	PLACE OF BIRTH
Teiaki	24/12/94	Male	Otiabeta Elspeth Tabaru	Iruwa	Tarawa
Roota	4/11/99	Female	Otiabeta Elspeth Tabaru	Iruwa	Tarawa
Monique	26/4/00	Female	Mareta Hunt	Eamwit	Australia
Rootite	20/3/04	Female	Otiabeta Elspeth Tabaru	Iruwa	Tarawa
Taeuea	17/1/06	Male	Otiabeta Elspeth Tabaru	Iruwa	Tarawa
Helenic	3/2/08	Female	Irma Deireragea	Eamwit	RON Hospital
Tiim	9/10/09	Male	Otiabeta Elspeth Tabaru	Iruwa	Tarawa
Arch Coco	6/12/18	Male	Abigail Itaia	Eamwitmwit	Fiji
Gee-Walters Aditubwa Manaia Roarsome	14/10/21	Male	Rosie Raidi	Iruwa	RON Hospital
Khiana Grateful Lurve	31/12/21	Female	Angelisha Detageouwa	Iruwa	RON Hospital
Akemi Eda-Ekimama Endian	24/2/22	Female	Christiana Detenamo	Iruwa	Taiwan
Koa David Iduik	23/3/22	Male	Darina Bingham	Eamwitmwit	RON Hospital
A'Kyiv Asch Karl	24/3/22	Male	Alanis Hubert	Iruwa	RON Hospital

NAURUAN DEATHS:

NAME	D.O.D	GENDER	AGE	TRIBE	PLACE OF DEATH
Joseph-Junior Oyo-Goun Gabriel	6/4/22	Male	-	Iruwa	RON Hospital
Donsi Timothy	8/4/22	Male	33 years	Iruwa	RON Hospital
Kelinda Tsiode	23/4/22	Female	41 years	Iruwa	RON Hospital
Jaykay Depoudu	27/4/22	Male	5 years	Iruwa	RON Hospital

LATE NAURUAN DEATHS REGISTRATION:

NAME	D.O.D	GENDER	AGE	TRIBE	PLACE OF DEATH
Otiabeta Elspeth Tabaru (nee Notte)	6/4/15	Female	43 years	Iruwa	Tarawa

G.N.No. 612/2022 (Cont'd)

NAURUAN MARRIAGES REGISTRATION:

Anthony Demingauwe of Nibok District and **Griselda Lesa** of Meneng District on **14th April, 2022** by **Reverend Dempsey Detenamo** at **Assemblies of God, Nauru.**

Amaziah Karl of Meneng District and **Titania-Electra Edward** of Boe District on **1st April, 2022** by **Pastor Gay Vanessa Hiram** at **Pacific Light House Church.**

FRANCIS MAAKI DEIRERAGEA
REGISTRAR FOR BIRTHS DEATHS and MARRIAGES

G.N.No. 613/2022

BIRTHS, DEATHS & MARRIAGES ACT 2017

ERRATUM

In the notice published in Government Gazette No. 99/2022, G.N.No. 458/2022 of 22nd April, 2022, page 5 the word “**Ijuw**” is substituted with “**Anibare**”. The notice corrects that error.

The gazettal date remains 22nd April, 2022.

It is certified given under my hand dated this 25th of May, 2022.

FRANCIS MAAKI DEIRERAGEA
REGISTRAR FOR BIRTHS, DEATHS and MARRIAGES

G.N.No. 614/2022

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Conquerer Adumur of Denigomodu District, and
Glennie Karl of Anetan District.

Liston Dagiario of Boe District, and
Sapphire Timothy of Meneng District.

Jonathan-Paul Atanikakia of Anibare District, and
Roota Tabaru of Uaboe District.

DATE OF ENGAGEMENT:

1st June, 2022

23rd May, 2022

20th May, 2022

HON. LIONEL ROUWEN AINGIMEA, M.P.
MINISTER IN CHARGE

G.N.No. 615/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH
(Medical Services)

POSITION : ICT Officer
SALARY : Band 6.1 - \$13,762 per annum

PRIMARY PURPOSE OF ROLE:

- Identify and solve computer software, hardware, and network problems.
- Analyse user complaints, solve, and suggest steps preventing future occurrences of the same.
- Support existing and new client-server applications MHMS.
- Maintain updates, backups, maintenance of servers in MHMS.
- Design, implement and maintain network infrastructure.
- Manage documentation of user manuals, policy, and standards in MHMS.

DUTIES/RESPONSIBILITIES:

- Prepare work plans, reports, recommendations, and proposals for IT works.
- Manage and support LAN, WAN, VPN, printers, computers, switches, patch panel, routers and other IT related devices in MHMS.
- Perform scheduled backup of Hyper-V Virtual Machines including data/applications.
- Manage and maintain all Windows Server 2019 editions in MHMS.
- Ensure all client machines have appropriate antivirus, software adherence and security.
- Work closely with team to give support in IT areas wherever required.
- Maintain log of all support actions performed creating support manual for ICT.
- Prepare guides, user manuals, standard operating procedures wherever required.
- Promote security, good computer habits, good cyber habits, and standardisation.
- Research, propose, and recommend all IT procurements in MHMS.
- Ensure high uptime of IT systems for business continuity in MHMS.

QUALIFICATIONS & EXPERIENCE:

- A certificate in Information Technology or similar computing-related subjects such as information systems.
- Diploma or Undergraduate degree qualification would be an added advantage
- Hands-on training through an internship of past experiences. (Not mandatory)
- Computer hardware, software, networks, and applications
- Client-Server systems with knowledge of databases
- Server virtualisation and management of virtual machines with Hyper-V

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 10th June, 2022.**

DATED this 1st day of June, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 616/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Human Resource for Health)

POSITION : Receptionist/Call Operator
SALARY : Band 2.1 - \$10,501 per annum

PRIMARY PURPOSE OF ROLE:

- Working under the direct supervision of the Human Resources Manager, the incumbent will assist the administration in identifying and resolving issues and situations related to the well-being of staff members.

DUTIES/RESPONSIBILITIES:

- Greet and welcome guests as soon as they arrive at the office
- Direct visitors to the appropriate person and office
- Answer screen and forward incoming phone calls
- Ensure reception area is tidy and presentable, with all necessary stationery and material (e.g. pens, forms and brochures)
- Provide basic and accurate information in-person and via phone/email
- Receive, sort and distribute daily mail/deliveries
- Maintain office security by following safety procedures and controlling access via the reception desk (monitor logbook, issue visitor badges)
- Order front office supplies and keep inventor of stock

QUALIFICATIONS & EXPERIENCE:

- Certificate in Frontline Service of Secretarial studies
- Proven work experience as a Receptionist, Front Office Representative of similar role
- Professional attitude and appearance
- Ability to be resourceful and proactive when issues arise
- Multitasking and time-management skills, with the ability to prioritize tasks
- Customer service attitude
- Excellent interpersonal and conflict resolution skills
- Solid written and verbal communication skills
- Ability to act with integrity, professionalism and confidentiality
- Proficient with Microsoft Office or related software
- Excellent organizational skills
- Good written and spoken English;

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 10th June, 2022.**

DATED this 1st day of June, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 617/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Correctional)

POSITION : Correctional Officer
SALARY RANGE : Band 5.1 - \$12,983 gross salary per annum

PRIMARY PURPOSE OF POSITION:

Effective Supervision of people sentenced to imprisonment/remanded in custody by the court.

DUTIES & RESPONSIBILITIES:

- Carry out the daily routine of the Correctional Centre ensuring prisoner discipline and security is maintained
- Comply with all rules and regulation, Code of Conduct, when carrying out duties
- Complete reporting requirements when required, including prisoner behaviour and incidents, in rehabilitation and education activities such as prison programs and educational courses
- Undertake searches and perform escort duties as required
- Contribute to effective team work of Correctional Services

KNOWLEDGE, SKILLS & EXPERIENCES:

- Year 12 Graduate
- Experience in Working With People
- Good Communication Skills Both Spoken and written
- Computer Literate
- Ability to work as part of a team
- Self-motivated and punctual

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachment no later than **5:00pm, Friday 10th June, 2022.**

Dated this 12th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 618/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Correctional Services)

POSITION : Correctional Woman Officer
SALARY RANGE : Band 5.1 - \$12,983 gross salary per annum

PRIMARY PURPOSE OF POSITION:

Effective Supervision of people sentenced to imprisonment/remanded in custody by the court.

DUTIES & RESPONSIBILITIES:

- Carry out the daily routine of the Correctional Centre ensuring prisoner discipline and security is maintained
- Comply with all rules and regulation, Code of Conduct, when carrying out duties
- Complete reporting requirements when required, including prisoner behaviour and incidents, in rehabilitation and education activities such as prison programs and educational courses
- Undertake searches and perform escort duties as required
- Contribute to effective team work of Correctional Services

KNOWLEDGE, SKILLS & EXPERIENCES:

- Year 12 Graduate
- Experience in Working with People
- Good Communication Skills Both Spoken and written
- Computer Literate
- Ability to work as part of team
- Self-Motivated and punctual

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 10th June, 2022.**

Dated this 12th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY

G.N.No. 619/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF TRANSPORT
(DCA)

POSITION : Senior Navaid Assistant
SALARY : Band 4.1 - \$12,248 per annum

PRIMARY PURPOSE OF ROLE:

- To ensure navigational aid equipment and aerodrome runway lights and papi systems are serviceable.

DUTIES/RESPONSIBILITIES:

- Direct responsibilities to Safety Assurance Manager.
- Maintain and monitor navigational aid equipment to be in good condition and serviceable.
- Maintain and monitor runway lights and papi system to be in good condition and serviceable.
- Troubleshoots and repairs modules as needed and enters failure data into the defect database.
- Interact with the consultant technicians for collaboration of product reliability.
- Maintenance and adherence or rejection on quality workmanship consistent with specifications.
- Ability to read schematics and assembly drawings.
- Monitor and maintain runway lights, papi system and windsock are serviceable.
- Care for aviation assets.
- Keep management and supervisor informed of problems, discrepancies and possible product and process improvements that manifest.
- Maintain uniform, code of conduct and safety gears at all times.
- Perform other duties as assigned by Superiors.

QUALIFICATIONS & EXPERIENCE:

- Certificate in Electronics or Electrician is an advantage.
- Minimum 1 year of experience in electrician field.
- Year 12 of education or equivalent tertiary achievement is an advantage.
- Excellent communication and interpersonal skills.
- Ability to work within a team environment.
- Ability to work within minimum supervision.
- Ability to work under pressure.
- Must have driver's license.
- Must have police clearance.
- To be effective, proficient and proactive.
- Healthy, fit and of sober habits

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 10th June, 2022.**

DATED this 12th day of May, 2022

SASIKUMAR PARAVANOOR
ACTING CHIEF SECRETARY