



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 289

20th October, 2022

Nauru

G.N.No. 1122/2022

**RECONSTITUTION OF CHAIRMAN AND BOARD MEMBERS
PORT AUTHORITY OF NAURU**

It is notified for general information that on Wednesday 5th October 2022, Cabinet has approved to appoint the following:

- | | | |
|--------------------------------------|---|---|
| 1. Chairman | - | Mr. Link Uera |
| 2. Deputy Chairman | - | Mr. Calistus Cain |
| 3. Director | - | Mr. Bure Ika |
| 4. Director (Experience in Shipping) | - | Mr. Ipia Gadabu |
| 5. Ex-Officio (Government) | - | Mr. Nodel Neneiya (Secretariat Transport) |

The above appointments shall take effect immediately for a term of three (3) years.

DATED this 5th day of October, 2022.

**SASIKUMAR PARAVANOOR
SECRETARY TO CABINET**

G.N.No. 1123/2022

APPOINTMENT OF DIRECTORS OF THE BOARD OF SUNCO PTY LTD HOLDING INC. & NAURU LEASING CORPORATION

It is notified for general information that on Thursday, 13th October 2022 Cabinet has approved the following:

1. the re-appointment of the following persons as Directors of both SUNCO PTY LTD HOLDINGS INC and NAURU LEASING CORPORATION:

- 1) Dr. Kieren Keke - Director and Chair
- 2) Capt. Robert Eoe - Director
- 3) Ms. Novena Itsimaera - Director

2. the appointment of the following person as Director and Vice-Chair of both SUNCO PTY LTD HOLDINGS INC and NAURU LEASING CORPORATION:-

- 1) Mr. Geoffrey William Bowmaker - Director and Vice-Chair

The appointments of the above shall take effect immediately.

DATED this 13th day of October, 2022.

OPHELIA CALEB
SECRETARY TO CABINET

G.N.No. 1124/2022

APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER
NAURU FISHERIES AND MARINE RESOURCES AUTHORITY

It is notified for general information that Cabinet on Monday 17th October, 2022 has approved to appoint Ms. Sra-Yosie Reiyetsi as Acting Chief Executive Officer effective from Monday 17th August 2022 until the return of substantive Chief Executive Officer Mr. Charleston Deiye on Friday 4th November 2022.

Dated this 17th day of October, 2022.

OPHELIA CALEB
SECRETARY TO CABINET

G.N.No. 1125/2022

APPOINTMENT OF MEMBERS OF THE CIVIL AVIATION AUTHORITY BOARD

It is notified for general information that on Thursday, 13th October 2022 Cabinet has approved the following:

1. the re-appointment of the following persons as Chairman and Members of the Civil Aviation Authority Board.

- | | | |
|-----------------------------|---|------------------------------------|
| 1) Mr. Nodel Marcus Neneiya | - | Chairman (Secretary for Transport) |
| 2) Mr. Godwyn Debao | - | Member |
| 3) Mrs. Fiona Rykers | - | Member |

The appointments of the above shall take effect immediately.

DATED this 13th day of October, 2022.

OPHELIA CALEB
SECRETARY TO CABINET

G.N.No. 1126/2022

APPOINTMENT OF A DIRECTOR OF THE EIGIGU HOLDINGS CORPORATION BOARD

It is notified for general information that Cabinet on Thursday 13th October 2022 has approved to appoint Mrs. Trini Caleb as a Director of the Eigigu Holdings Corporation Board effective immediately.

Dated this 13th day of October, 2022.

OPHELIA CALEB
SECRETARY TO CABINET

G.N.No. 1127/2022

APPOINTMENT OF ACTING SECRETARY FOR CLIMATE CHANGE AND NATIONAL RESILIENCE

It is notified for general information that on Thursday 13th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mrs. Berilyn Jeremiah to act as Secretary for Climate Change and National Resilience from Thursday 13th October, 2022 until the return of the substantive Secretary Mr. Reagan Moses on Sunday 23rd October, 2022.

DATED this 18th day of October, 2022.

**IPIA GADABU
ACTING CHIEF SECRETARY**

G.N.No. 1128/2022

APPOINTMENT OF ACTING SECRETARY FOR CORPORATE SERVICES

It is notified for general information that on Thursday 13th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mrs. Clarissa Scotty to act as Secretary for Corporate Services from Thursday 20th October 2022 until the return of the substantive Secretary Ms. Peta Gadabu on 18th November 2022.

DATED this 18th day of October, 2022.

**IPIA GADABU
ACTING CHIEF SECRETARY**

G.N.No. 1129/2022

APPOINTMENT OF ACTING SECRETARY FOR ENVIRONMENTAL MANAGEMENT AND AGRICULTURE

It is notified for general information that on Monday 17th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mr. Michael Angelo Dimapilis to act as Secretary for Environmental Management and Agriculture from Thursday 27th October, 2022 until the return of the substantive Secretary Mrs. Berilyn Jeremiah on Thursday 24th November, 2022.

DATED this 18th day of October, 2022.

**IPIA GADABU
ACTING CHIEF SECRETARY**

G.N.No. 1130/2022

APPOINTMENT OF ACTING SECRETARY FOR FINANCE

It is notified for general information that on Monday 17th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mr. Andy Cain to act as Secretary for Finance from Monday 17th October, 2022 until the return of the substantive Secretary Ms. Novena Itsimaera on Sunday 23rd October, 2022.

DATED this 18th day of October, 2022.

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1131/2022

APPOINTMENT OF ACTING SECRETARY FOR FOREIGN AFFAIRS AND TRADE

It is notified for general information that on Monday 17th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Elizabeth Jacob to act as Secretary for Foreign Affairs and Trade from Monday 17th October, 2022 until the return of the substantive Secretary Mrs. Chitra Jeremiah.

DATED this 18th day of October, 2022.

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1132/2022

APPOINTMENT OF ACTING REGISTRAR OF COURTS

It is notified for general information that on Monday 17th October 2022, Cabinet, pursuant to Article 68, clause (1) of the Constitution of Nauru has approved the appointment of Mrs. Irene Waidabu to act as Registrar of Courts from 8th November, 2022 to 27th November, 2022

DATED this 18th day of October, 2022.

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1133/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF CLIMATE CHANGE & NATIONAL RESILIENCE

NAME	POSITION	EFFECTIVE
Wina Amram	Water Management Officer Band 6.1 - \$13,672 per annum	12/04/2022

New Banding (Band 6.1 -\$15, 172 per annum) effective 1/7/2022.

DATED this 13th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1134/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF EDUCATION

(Directorate of Nauru Trade & Vocational Education Training)

NAME	POSITION	EFFECTIVE
Sharon Akibwib	TVET Trainer Band 10.1 - \$18,722 per annum	24/03/2022

New Banding (Band 10.1 -\$20, 641 per annum) effective 1/7/2022.

DATED this 13th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1135/2022

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF TRANSPORT
(Land Transport)

NAME	POSITION	EFFECTIVE
Tyaro Garoa	Mechanic Band 4.1 - \$12,248 per annum	30/5/2022

New banding (4.1-\$13,503 per annum) effective 1/7/2022

DATED this 17th day of October 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1136/2022

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Coffa Scotty of Uaboe District, and
Victoria Tebouwa of Yaren District.

Dalien Gadeouwa of Baitsi District, and
Grace Garabwan of Baitsi District.

Vincent Deireragea of Anibare District, and
Mar-Ta Dabwido of Meneng District.

Tommy Debinab Tom of Anetan District, and
Yelo-Bell Samson of Uaboe District.

DATE OF ENGAGEMENT:

20th September, 2022

9th October, 2022

14th October, 2022

28th December, 2022

HON. TIMOTHY JOHN IKA, M.P
MINISTER IN CHARGE

G.N.No. 1137/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF FINANCE
(Treasury)

POSITION : FMIS Administrator
SALARY : Band 11.1 - \$22,210 per annum

PURPOSE OF THE ROLE:

The Primary of the role is to ensure that the whole of government Financial Management Information System (FMIS) is operating at all times to meet financial management requirements of the Government of Nauru. This includes continuous improvement in FMIS systems (Technology One), availability and security.

DUTIES/RESPONSIBILITIES:

- Contribute meeting team deliverables ensuring that Treasury objectives are achieved consistent with better practice and international standards, and that fiscal risks are identified and mitigated
- Manage creation of any new user accounts on FMIS, and installation of FMIS application on any new Government machine
- Issuing and renewing of access details (user ID and passwords) to all budget officers and HOD's
- Manage and oversee general maintenance of all FMIS servers including the production, back-up and test database to ensure that the FMIS system is stable and readily available for line agencies use
- Manage and oversee networking roles in terms of connecting FMIS to line agencies printers
- Oversee the government workflow process to ensure that payments and receipts are accurately recorded and accounted for in FMIS
- Lead and oversee PAD works in terms of loading donor funded projects
- Manage and oversee departments weekly budget reports to ensure that FMIS generates accurate and timely weekly reports
- Manage and oversee end year process works with regards to cleaning up of all incomplete and duplicate transactions within FMIS
- Improve data integrity and reinforcing financial instructions to enable FMIS to produce credible and reliable outputs/reports
- Conduct quarterly training for all FMIS users on the FMIS different modules
- Working closely with management and System Accountant to develop system documentation and manuals
- Working with ICT department and technology One support arrangements to ensure that the FMIS is stable and reliably delivered to all users
- Design and develop various XOne reports for end users' need
- Build productive working relationships with colleagues and stakeholders
- Actively contribute to a positive team culture and commit to personal development
- Other duties as directed

QUALIFICATIONS & EXPERIENCE:

- Certificate, Diploma or Bachelor's degree or equivalent in IT, accounting or related discipline from a recognised university
- 5 years' experience working in an FMIS or ICT administrator position

G.N.No. 1137/2022 (Cont'd)

- Experience with technology One is highly desirable
- Knowledge on general IT will be an advantage for this role

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 28th October, 2022.**

DATED this 13th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1138/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION
(Schools)

POSITION : Caretaker Cleaner
SALARY : Band 1.1 - \$10,720 per annum

PURPOSE OF THE ROLE:

Ensure cleanliness and upkeep of school environment and classrooms are maintained.

DUTIES/RESPONSIBILITIES:

- Clean the classrooms and/or other rooms assigned as your portion on a daily basis
- Clean the school grounds assigned as your portion on a daily basis
- Liaise with your Environment Officer and/or Principal/TIC of School on all issues regarding your duties
- Assist the Environment Officer in maintaining, beautifying and landscaping the school grounds
- Assist the Environment Officer in establishing and maintaining the school kitchen garden
- Ensure requests for cleaning items order are submitted to the Environment Officer in a timely manner
- Execute all tasks with efficiency and diligence
- Adhere to the Public Service Act 2016, Education Act 2011 and other relevant policies
- Perform any other tasks compatible to the position as directed by the Education Officer or the Principal/TIC

QUALIFICATIONS & EXPERIENCE:

- Willing to work manual labour
- Cleaner and caretaker work

G.N.No. 1138/2022 (Cont'd)

- Attend work at all times
- Be patient and show tolerance towards staff and students
- Be punctual to work
- Not at any time demonstrate insubordination
- Look after work tools issued by the department
- Enter timebook accurately and honestly
- Not smoke in the office or school grounds
- No use of offensive language in the school

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 28th October, 2022.**

DATED this 17th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1139/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION
(Schools)

POSITION : Caretaker Cleaner Toilet
SALARY : Band 1.1 - \$10,720 per annum

PURPOSE OF THE ROLE:

Ensure cleanliness and upkeep of school lavatories/toilets is maintained.

DUTIES/RESPONSIBILITIES:

- Ensure all student and staff toilets are cleaned and hygienic
- Ensure all toilets in working order
- Monitor and report damages/vandalism to lavatories
- Monitor and report toilet conditions for repair and maintenance
- Assist the Environment Officer in maintaining and beautifying the school toilets
- Submit orders for store (cleaning) items in a timely manner to Environment Officer or School Principal/TICs
- Adhere to the Public Service Act 2016, Education Act 2011 and other relevant policies
- Perform any other tasks compatible to the position as directed by the Director of Schools through the Principal and Deputy Principal

G.N.No. 1139/2022 (Cont'd)

QUALIFICATIONS & EXPERIENCE:

- Willing to work manual labour
- Cleaner and caretaker work
- Leadership skills
- Management skills
- Interpersonal skills
- Organising skills
- Computer literate
- Proficient in English and Nauruan language
- Diligent

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 28th October, 2022.**

DATED this 17th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY

G.N.No. 1140/2022

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF TRANSPORT
(DCA)

POSITION : Finance Officer
SALARY : Band 5.1 - \$14,313 per annum

PRIMARY PURPOSE OF ROLE:

- To manage and assist the Finance & Administration Manager for monitoring expenditure and revenue to meet its financial goal.

DUTIES/RESPONSIBILITIES:

- Report to Finance & Administrator Manager;
- Manage and monitor budget for expenditure and revenues;
- Assist in the preparation of the budget;
- Evaluation and selection of quotes;
- Monitor and manage invoice payments;

G.N.No. 1140/2022 (Cont'd)

- Manage payment vouchers and log for budget tracking;
- Manage records of receipts for audit purposes;
- Maintain stock orders on timely manner;
- Maintain stock take and inventory system;
- Manage Inter Subhead Transfer for budget urgent supplementary;
- Provide invoices to tenants and airline operators;
- Provide weekly and monthly budget reports;
- Perform other duties as may be required by the Director

QUALIFICATIONS & EXPERIENCE:

- Finance, Economics, Basic Accountant, Business Management Certificate.
- Minimum 1 year of experience in finance role.
- Satisfactory level of education of year12.
- Knowledge of Finance functions (budget, payments, reconciliation, recording and reporting).
- Excellent communication and interpersonal skills.
- Ability to plan, prioritize and co-ordinate, workload in order to conflicting deadlines.
- Ability to work within a team environment.
- Ability to work within minimum supervision.
- Proficient in MS office; knowledge of FMIS is a plus.
- Strong ethics and reliability.
- Must have a driver's license.
- Must have police clearance.

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 28th October, 2022.**

DATED this 13th day of October, 2022

IPIA GADABU
ACTING CHIEF SECRETARY