



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 248

24th November, 2023

Nauru

G.N.No. 1283/2023

APPOINTMENT OF ACTING REGISTRAR OF THE LIQUOR LICENSING BOARD

It is notified for general information that on Friday, 17th November 2023 Cabinet has approved to appoint Mrs. Sierra Engar as Acting Registrar of the Liquor Licensing Board effective on the 17th November, 2023 until the return of the Substantive Registrar, Ms. Ophelia Caleb on the 15th of December, 2023.

DATED this 17th day of November, 2023.

**MICHAEL ANGELO DIMAPILIS
ACTING SECRETARY TO CABINET**

G.N.No. 1284/2023

**REVOKE THE APPOINTMENT OF ACTING SECRETARY
FOR JUSTICE AND BORDER CONTROL**

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 of the Constitution of Nauru, has approved that Mrs. Loretta Teueli, appointed to act as Secretary for Justice & Border Control be revoked from 17th November 2023 to 30th November 2023.

DATED this 20th day of November, 2023.

**MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY**

G.N.No. 1285/2023

REVOKE THE APPOINTMENT OF ACTING SECRETARY FOR MULTICULTURAL AFFAIRS

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 (1) of the Constitution of Nauru, has approved that Mrs. Loretta Teueli, appointed to act as Secretary for Multicultural Affairs be revoked from 16th November 2023 to 17th November 2023.

DATED this 20th day of November, 2023.

**MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY**

G.N.No. 1286/2023

APPOINTMENT OF ACTING SECRETARY FOR MULTICULTURAL AFFAIRS

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 (1) of the Constitution of Nauru, has approved the appointment of Ms. Bervena Adeang to act as Secretary for Multicultural Affairs from 16th November 2023 to 30th November 2023, until the return of substantive Secretary for Multicultural Affairs, Mr. Daniel Eoe.

DATED this 20th day of November, 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1287/2023

APPOINTMENT OF ACTING SECRETARY FOR FINANCE

It is notified for general information that on Friday 18th November 2023, Cabinet, pursuant to Article 68 (1) of the Constitution of Nauru, has approved the appointment of Mr. Andy Cain to act as Secretary for Finance from 20th November 2023, until the return of substantive Secretary for Finance 24th November 2023.

DATED this 20th day of November, 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1288/2023

APPOINTMENT OF ACTING SECRETARY FOR NATIONAL EMERGENCY SERVICES

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 (1) of the Constitution of Nauru has approved the appointment of Mr. Newman Rykers to act as Secretary for National Emergency Services from 26th November 2023, until the return of the substantive Secretary for National Emergency Services on 4th December 2023.

DATED this 20th day of November, 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1289/2023

APPOINTMENT OF ACTING PRINCIPAL SECRETARY TO PRESIDENT

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 (3) of the Constitution of Nauru has approved the appointment of Mr. Damon Iyorab Adeang to act as Principal Secretary to President from 18th November 2023, until the return of substantive Principal Secretary to President, Sasikumar Paravanoor.

DATED this 20th day of November, 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1290/2023

APPOINTMENT OF ACTING SECRETARY
FOR WOMEN'S AND SOCIAL DEVELOPMENT AFFAIRS

It is notified for general information that on Friday 17th November 2023, Cabinet, pursuant to Article 68 (3) of the Constitution of Nauru has approved the appointment of Mr. Ridell Akua to act as Secretary for Women's & Social Development Affairs from 17th November 2023, until the return of the substantive Secretary for Women's & Social Development Affairs.

DATED this 20th day of November, 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

CORRIGENDUM

In Government Gazette No.226/2023, G.N.No. 1201/2023, page 12

DELETE:

NAME	POSITION	EFFECTIVE
Dawn Dekarube	Driver Courier Band 2.1 - \$11,577 per annum	9/8/2023

INSERT:

NAME	POSITION	EFFECTIVE
Dawn Dekarube	Driver Courier Band 2.1 - \$11,577 per annum	21/6/2023

Dated this 16th day of November 2023.

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF PROMOTION

It is notified for general information the following officer's promotion is effective as follows:

DEPARTMENT OF TRANSPORT
(Directorate Civil Aviation)

NAME	FROM	TO	EFFECTIVE
Win-Ed Canon	Assistant Flight Service Officer (Trainee) Band 2.1 - \$11,577 per annum	Assistant Flight Service Officer Band 3.1 - \$12,503 per annum	19/10/2023

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1293/2023

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF TRANSFER

It is notified for general information the following officer's transfer is effective 1st November 2023.

DEPARTMENT OF MINISTERIAL
(Secretariat)

NAME	TRANSFER FROM DEPARTMENT OF HEALTH	TRANSFER TO DEPARTMENT OF MINISTERIAL
Antonia Hartman	Receptionist/Call Operator Band 2.1 - \$11,577 per annum	Personal Assistant (Ministerial) Band 7.1 - \$16,389 per annum

DATED this 16th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1294/2023

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF TRANSFER

It is notified for general information the following officer's transfer is effective 2nd November 2023.

DEPARTMENT OF PRESIDENCY & STATE HOUSE

NAME	TRANSFER FROM DEPARTMENT OF MINISTERIAL	TRANSFER TO DEPARTMENT OF PRESIDENCY & STATE HOUSE
Carrina Hiram	Personal Assistant (Ministerial) Band 7.1 - \$16,389 per annum	Personal Assistant Band 7.1 - \$16,389 per annum

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1295/2023

PUBLIC SERVICE ACT 2016
SECTION 27(6)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF CHIEF SECRETARY
(Administration)

NAME	POSITION	EFFECTIVE
Isaac Caleb	Driver Band 2.1 - \$10,501 per annum	19/4/2021

New band at (Band 2.1 - \$11, 577 per annum) gross effective 1/7/2022.

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1296/2023

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT & AGRICULTURE
(Environment)

NAME	POSITION	EFFECTIVE
Harli Canon	Environment Officer Band 6.1 - \$15,172 per annum	30/1/2023

DATED this 16th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1297/2023

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officers' appointment on probation is effective as follows:

DEPARTMENT OF EDUCATION
(Schools)

NAME	POSITION	EFFECTIVE
Sala Luciani Joram	Management Secretary Band 4.1 - \$13,503 per annum	16/10/2023
Deanna Tamakin	Management Secretary Band 4.1 - \$13,503 per annum	13/10/2023

DATED this 16th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1298/2023

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF FINANCE
(Treasury)

NAME	POSITION	EFFECTIVE
Lemusa Dabwadauw	Assistant Reconciliation Officer Band 5.1 - \$14,313 per annum	12/10/2023

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1299/2023

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information the following public service officer's resignation is effective as follows:

DEPARTMENT OF POLICE & EMERGENCY SERVICES
(Administration)

NAME	POSITION	EFFECTIVE
Pender Fritz	Senior Personal Assistant Band 8.1 - \$18,679 per annum	21/4/2023

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1300/2023

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information the following public service officer's resignation is effective as follows:

DEPARTMENT OF POLICE & EMERGENCY SERVICES
(Administration)

NAME	POSITION	EFFECTIVE
Atila Kepae	Cleaner Band 1.1 - \$10,720 per annum	15/6/2023

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1301/2023

PUBLIC SERVICE ACT 2016
SECTION 83(1)

NOTICE OF RESIGNATION

It is notified for general information the following public service officer's resignation is effective as follows:

DEPARTMENT OF TRANSPORT
(Directorate Civil Aviation)

NAME	POSITION	EFFECTIVE
Azara Kelese Canon	Assistant Flight Service Officer Trainee Band 2.1 - \$11,577 per annum	8/11/2023

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1302/2023

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Phillip Capitano Derog of Baiti District, and
Frangina Temaki of Baiti District.

Jim-Hamed Aliklik of Meneng District, and
De-Rosa Herman of Ijuw District.

DATE OF ENGAGEMENT:

30th October, 2023

24th January, 2024

HON. JESSE JEREMIAH, M.P
MINISTER IN CHARGE

G.N.No. 1303/2023

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Nathan Hezron Kaka from Solomon Islands, and
Suzette Amwano of Denigomodu District.

Boxen Teabuge of Anabar District, and
Roxima Agigo of Buada District.

Jezreel Demingauwe of Meneng District, and
Iyvana Grundler of Aiwo District.

Jamason Agir of Buada District, and
Bethany Benjamin of Yaren District.

DATE OF ENGAGEMENT:

10th November, 2023

21st October, 2023

17th November, 2023

8th December, 2023

HON. DAVID WAI AU RANIBOK ADEANG, M.P
MINISTER IN CHARGE

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

DEPARTMENT OF FINANCE
(Treasury)

POSITION : Assistant Treasury Assessor
SALARY : Band 4.1 - \$13,503 per annum

PRIMARY PURPOSE OF ROLE:

The primary purpose of the role is to support the Director to deliver the outcomes of the team, and ensure the timely and accurate processing of financial transaction consistent with the Financial Instructions, policies and procedures, to support value for money outcomes.

The position is responsible for the review of payment requests and approval of invoices where they have been properly authorised and correctly allocated to the natural account, ensuring that there is sufficient budget allocation available.

Through contributing to the team deliverables, the officer ensures the effective achievement of the Division's objectives with impeccable integrity and effective risk management, to a level that can withstand external scrutiny.

DUTIES/RESPONSIBILITIES:

- 1 Contribute to the processing team meeting its deliverables ensuring that Treasury Division objectives are achieved consistent with better practise and international standards, and that fiscal risk are identified and mitigated
- 2 Ensure the timely and accurate payment for goods and services on behalf of departments
- 3 Ensure finance policies and procedures are followed by all departments while submitting payment requests to Treasury for processing;
- 4 Ensure that all payment details are correct, including payee bank details, invoice details, natural account and authorisations
- 5 Manage high workloads, delivering and balancing the expectations of different internal and external stakeholders.
- 6 Build productive working relationships with colleagues and stakeholders, supporting a positive and resilient team culture
- 7 Other duties as directed.

QUALIFICATIONS & EXPERIENCE:

- Certificate in Accounting & Business Studies or equivalent from a recognized University
 - Up to 1 year's experience in a similar role in public service administration and oversight, delivering programs or managing payments
1. Commitment to achieving results, taking responsibility and committing to action
 2. Ability to analyse and solve problems with practical solutions
 3. Demonstrated ability to work independently and seek guidance when needed.
 4. Sound oral and written communication skills
 5. Capacity to utilize computer programs to support daily operations
 6. High standard of integrity and commitment to personal development
 7. Flexibility and resilience, with a demonstrated ability to work in a complex and challenging environment
 8. Ability to liaise, discuss and work effectively with other people
 9. Service oriented approach, with a commitment to supporting the operational and corporate environment of the Treasury

G.N.No. 1304/2023 (Cont'd)

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 1st December, 2023.**

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 1305/2023

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

DEPARTMENT OF TRANSPORT
(Directorate Civil Aviation)

POSITION : Flight Service Support Officer
SALARY : Band 3.1 - \$12,503 per annum

PRIMARY PURPOSE OF ROLE:

The primary role of Flight Services Support Officer is to provide landing and overfly permit for airline operators.

DUTIES/RESPONSIBILITIES:

- Focal contact for airline operators in regards to Landing and Overfly requests
- Process airline operators landing and overfly permit.
- Standby on Emergency requests for Medical Evaluation flights.
- Update stakeholders for weekly scheduled and unscheduled flight operation.
- Maintain flight records in a proper and effective systems.
- Provide a monthly report.
- Perform other related duties as may be required.

QUALIFICATIONS & EXPERIENCE:

- Certificate in Administration
- 1 year in administrative level
- Satisfactory level of education of Yr12 qualifications
- Excellent oral and written English
- Basic knowledge in administration;
- Proficient in MS Office;
- Strong ethics and reliability.
- Must have valid driver's license.
- Must have valid police.
- Healthy, fit and preferably of sober habits.
- Must be Nauruan Citizen.

G.N.No. 1305/2023 (Cont'd)

Applications should be lodged to the Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 1st December, 2023.**

DATED this 20th day of November, 2023

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY
