



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 52

8th February, 2024

Nauru

G.N.No. 139/2024

APPOINTMENT OF ACTING SECRETARY FOR HEALTH AND MEDICAL SERVICES

It is notified for general information that on Monday 5th February 2024, Cabinet, pursuant to Article 68 (3) of the Constitution of Nauru, has approved the appointment of Mr. Don Kadir to act as Secretary for Health and Medical Services from 5th February 2024 until the return of the substantive Secretary on 16th February 2024.

DATED this 6th day of February, 2024.

**LEONA WAIDABU
CHIEF SECRETARY**

G.N.No. 140/2024

**PUBLIC SERVICE ACT 2016
SECTION 27A(2a)**

NOTICE OF PROMOTION

It is notified for general information the following officer's promotion is effective as follows:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Medical Services)

NAME	FROM	TO	EFFECTIVE
Kita Capelle	Lab Technician Band 4.1 - \$13, 503 per annum	Lab Scientist Band 11.1 - \$22, 210 per annum	11/1/2024

DATED this 17th day of January, 2024

**LEONA WAIDABU
CHIEF SECRETARY**

G.N.No. 141/2024

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF PROMOTION

It is notified for general information the following officer's promotion is effective as follows:

DEPARTMENT OF MEDIA BUREAU
(Secretariat)

NAME	FROM	TO	EFFECTIVE
Dearly Jeremiah	Project Officer Advertising Band 4.1 - \$13, 503 per annum	Senior Editor TV Band 5.1 - \$14, 313 per annum	20/12/2023

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 142/2024

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF TRANSFER

It is notified for general information the following officer's transfer is effective as follows:

DEPARTMENT OF JUSTICE & BORDER CONTROL

NAME	TRANSFER FROM (Office of the Curator)	TRANSFER TO (Office of the Secretary for Justice)	EFFECTIVE
Febony Detenamo	Curator Clerical Officer Band 4.1 - \$13,503 per annum	Senior Personal Assistant Band 8.1 - \$18,679 per annum	20/12/2023

DATED this 23rd day of January, 2024

ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 143/2024

PUBLIC SERVICE ACT 2016
SECTION 27A, (2a)

NOTICE OF TRANSFER

It is notified for general information the following officer's transfer is effective as follows:

DEPARTMENT OF NATIONAL EMERGENCY SERVICES
(National Meteorology & Hydrology Services)

NAME	TRANSFERRED FROM:	TRANSFERRED TO:	EFFECTIVE
Auvita Lilian Ribauw	National Meteorology & Hydrology Services Observer Band 5.1 - \$14, 313 per annum	National Meteorology & Hydrology Services Administration Officer Band 4.1 - \$13,503 per annum	22/11/2022

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 144/2024

PUBLIC SERVICE ACT 2016
SECTION 27A(2a)

NOTICE OF TRANSFER

It is notified for general information the following officer's transfer is effective as follows:

DEPARTMENT OF NATIONAL EMERGENCY SERVICES

NAME	TRANSFER FROM (National Meteorology & Hydrology Services)	TRANSFER TO (Secretariat)	EFFECTIVE
Auvita Lilian Ribauw	National Meteorology & Hydrology Services Administration Officer Band 4.1 - \$13,503 per annum	Staff Management Development Officer Band 8.1 - \$18,679 per annum	23/11/2023

DATED this 7th day of February, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 145/2024

PUBLIC SERVICE ACT 2016
SECTION 27(6)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Medical Services)

NAME	POSITION	EFFECTIVE
Liokeno Debao	Stock Control Coordinator Band 9.1 - \$19,113 per annum	22/8/2022

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 146/2024

PUBLIC SERVICE ACT 2016
SECTION 27(6)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF INTERNAL AFFAIRS
(Directorate of Culture & Language)

NAME	POSITION	EFFECTIVE
Relina Dageago	Clerical Officer Band 4.1 - \$13,503 per annum	4/8/2023

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 147/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF POLICE & EMERGENCY SERVICES
(Administration)

NAME	POSITION	EFFECTIVE
Lyn Detabene	English Teacher & Counsellor Band 9.1 - \$19,113 per annum	4/11/2022

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 148/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2b)

NOTICE OF APPOINTMENT

It is notified for general information the following officer's appointment is effective as follows:

DEPARTMENT OF TRANSPORT
(Directorate Civil Aviation)

NAME	POSITION	EFFECTIVE
Jacko Gadeanang	Aerodrome Traffic Officer Band 1.1 - \$10,720 per annum	26/7/2023

DATED this 23rd day of January, 2024

ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 149/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF CHIEF SECRETARY
(Human Resource & Labour)

NAME	POSITION	EFFECTIVE
Hansolo Abugia Boutu	Senior Administration Officer Band 7.1 - \$16,389 per annum	3/10/2023

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 150/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF CHIEF SECRETARY
(Secretariat)

NAME	POSITION	EFFECTIVE
Maroussia Bill	Gazette Officer Band 4.1 - \$13,503 per annum	10/7/2023

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 151/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Training & Development)

NAME	POSITION	EFFECTIVE
Larma Thoma	Health Trainee Band 3.1 - \$12,503 per annum	4/9/2023
Stephany Dowiyogo	Health Trainee Band 3.1 - \$12,503 per annum	13/3/2023

DATED this 23rd day of January, 2024

ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 152/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Dog Management & Control Unit)

NAME	POSITION	EFFECTIVE
Bradley Dediya	Dog Control Officer Band 4.1 - \$13,503 per annum	9/10/2023

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 153/2024

PUBLIC SERVICE ACT 2016
SECTION 27(2a)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information the following officer's appointment on probation is effective as follows:

DEPARTMENT OF NATIONAL EMERGENCY SERVICES
(National Emergency & Ambulance Services)

NAME	POSITION	EFFECTIVE
Paul Akibwib	Emergency & Ambulance Services Officer Band 5.1 - \$12,983 per annum	28/9/2021

New Band at (Band -5.1-\$14,313 per annum) gross effective 1/7/2022.

DATED this 17th day of January, 2024

LEONA WAIDABU
CHIEF SECRETARY

G.N.No. 154/2024

PUBLIC SERVICE ACT 2016
SECTION 83(2)

NOTICE OF RESIGNATION

It is notified for general information the following public service officer's resignation is effective as follows:

DEPARTMENT OF HEALTH & MEDICAL SERVICES
(Public Health)

NAME	POSITION	EFFECTIVE
Nicola Jeremiah	District Health Worker Band 4.1 - \$13,503 per annum	15/11/2023

DATED this 23rd day of January, 2024

ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 155/2024

ENGAGEMENT TO MARRY

NAME OF PARTIES:

Hiro Itsimaera of Aiwo District, and
Remember Bagaga of Buada District.

Troy-John Cecil of Boe District, and
Myester Naitiria of Yaren District.

DATE OF ENGAGEMENT:

5th February, 2024

8th March, 2024

HON. DAVID WR ADEANG, M.P
MINISTER IN CHARGE

G.N.No. 156/2024

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

DEPARTMENT OF EDUCATION
(Schools)

POSITION : Assistant Director of Schools
SALARY : Band 11.1 - \$22,210. per annum

PRIMARY PURPOSE OF ROLE:

To assist the Director of Schools in managing and overseeing operations in all schools, ensuring Education strategic plans and goals are achieved

DUTIES/RESPONSIBILITIES:

- Assist the Director of Schools in;
- School administrative matters i.e organising bus transport for school excursion;
- Provide update reports with school building repair and maintenance;
- Teacher placements in the schools;
- Plan bus schedule and route;
- Monitor and assist school timely submissions of data requested by Chief Liaison Officer on a daily basis;
- Assist investigation with school incident report or monthly report as required by the Secretary for Education;
- Attend to transport complaints made by the public
- Assist with compilation and formulation in the department's annual report as required by the Secretary for Education;
- Adhere to the Public Services Act 2016, Education Act 2011, Nauru Education Assistant Trust 2017 and other relevant policies;
- To perform any other duties compatible with the position as directed by the Director of Schools;

QUALIFICATIONS & EXPERIENCE:

- Bachelor in Education or other related fields in Management
- 10 years or more
- Leadership skills;
- Management skills;
- Interpersonal skills;
- Organising skills;
- Computer literate;
- Proficient in English and Nauruan Language;
- Diligent;

Applications should be lodged to the Acting Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 23rd February, 2024.**

DATED this 23rd day of January, 2024

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY

G.N.No. 157/2024

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

DEPARTMENT OF EDUCATION
(Schools)

POSITION : Building Manager
SALARY : Band 11.1 - \$22,210. per annum

PRIMARY PURPOSE OF ROLE:

The Building Manager is responsible for working daily with the Nauru Schools' Principals and Administration Officer to coordinate building work requests or needs. Develops and promotes good community relations among community and schools Clientele

DUTIES/RESPONSIBILITIES:

- Inspect all school building and facilities
- Prepare "Conditions Reports" which lists work which needs to be done
- Priorities the work to be done and provide estimated cost of the work
- Call tenders for selected work, in consultation with the Administration Director and Finance Director
- Evaluate contract and make recommendation to the Secretary for Education and Administration Director
- Inspect the work regularly and approve payments as per contract
- On completion of work, sign a "Certificate of Completion" which approves final payment
- Maintain as Asset Register of all Department Buildings
- Facilities furniture and equipment associated with building such as tanks, water pump and waste allocate management
- Conduct an annual stock take of assets identified in the Register
- In association with the ICT Director, maintain the register in computerized data base
- Prepare Building section budget for the department's annual financial year budget which allocate buildings maintenance funds, new buildings funds, essential building furniture and waste management materials
- Planning of the schools' building should include Disaster Risk Reduction (DRR) strategies-board for DRR signs and posters, escape route, storages
- Ensuring the surrounding of the buildings is safe and healthy for students and occupants of the buildings
- Assign take to the assistant officer whenever necessary
- Adhere to the Public Services Act 2016, Education Act 2011 and other relevant policies
- To support the department by performing other duties as assigned by the Head of Department

QUALIFICATIONS & EXPERIENCE:

Diploma or higher qualification in Education or related fields

Bachelor in Education or Higher degree

10 years of teaching practise

- Ability to work well with others;
- Ability to exercise good judgement in making decisions;
- Be punctual;
- Diligent and of positive attitude;
- Ability to prioritize task

Applications should be lodged to the Acting Secretary for Corporate Services stating name, age, qualifications and curriculum vitae with supporting references and any other relevant attachments no later than **5:00pm, Friday 23rd February, 2024.**

DATED this 24th day of January, 2024

MICHAEL ANGELO DIMAPILIS
ACTING CHIEF SECRETARY