



# Papua New Guinea Government Gazette

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[1975

## VACANCY—CENTRAL PLANNING OFFICE ASSOCIATE DIRECTOR—POSITION No. C12(T)

**A**PPPLICATIONS are invited from suitably qualified persons for selection as the Associate Director of the Central Planning Office.

The salary payable will be negotiable but will be not less than K7,365 per annum (Level 1).

The successful applicant will undertake a programme of training with a view to early promotion to the position of Director of the Central Planning Office, subject to satisfactory performance. He will be given the earliest possible opportunity to take full responsibility for the duties of the position.

The duties of the Director include:

- Direct, control, plan and co-ordinate the activities of the Central Planning Office.
- Advise the National Planning Committee of Cabinet and individual Ministers on policy matters.
- Propose integrated policies to achieve the Government's objectives and incorporate these policies into a National Improvement Programme.
- Ensure transmission of approved policy to departments and areas.
- Oversee implementation, report on progress and recommend action.
- Hold statutory appointments and act as a member of Councils, Boards and Committees related to the functions of the Office.

Applicants should have a good educational background desirably including relevant tertiary qualifications; organising ability; ability to manage technical experts and communicate to decision makers.

Applicants should provide the following information:

**Surname:** Other Names:

**Date of Birth:**

**Employment History since leaving school:**

**Educational Qualifications:**

**Training Courses Attended:**

**Brief Statement of Experience:**

**Brief Statement on why you are interested in the job:**

Applications should be addressed to:

Mr S. Pitoi

Chairman

Public Service Board

Post Office Wards Strip via Boroko

Applications close on 2nd June, 1975.

